



Administration Office  
503/645-6433  
Fax 503/629-6301

**Board of Directors Regular Meeting  
Tuesday, March 10, 2020**

**5:30 pm Work Session  
6:30 pm Executive Session  
7:00 pm Regular Meeting**

**HMT Recreation Complex, Peg Ogilbee Dryland Meeting Room  
15707 SW Walker Road, Beaverton**

**AGENDA**

1. [Work Session: Diversity, Equity, Inclusion & Access \(DEIA\) Update](#)
2. Executive Session\*
  - A. Legal
  - B. Land
3. Call Regular Meeting to Order
4. Action Resulting from Executive Session
5. Proclamations
  - A. [National Developmental Disabilities Month](#)
  - B. [National Women's History Month](#)
6. Audience Time\*\*
7. Board Time
  - A. Committee Liaisons Updates
8. Consent Agenda\*\*\*
  - A. [Approve: Minutes of February 11, 2020 Regular Board Meeting](#)
  - B. [Approve: Monthly Bills](#)
  - C. [Approve: Monthly Financial Statement](#)
  - D. [Approve: Resolution Amending District Compiled Policy Chapter 8 - District Property](#)
  - E. [Approve: Resolution Authorizing Application for Local Government Grant Program for Howard M. Terpenning Complex](#)
  - F. [Approve: Resolution Authorizing Application for Land & Water Conservation Fund for Acquisition](#)
9. Unfinished Business
  - A. [Update: System Development Charge Methodology: Policy Issues](#)
  - B. [Update: Visioning Process](#)
  - C. [Information: General Manager's Report](#)
10. Adjourn

**\*Executive Session:** Executive Sessions are permitted under the authority of ORS 192.660. Copies of the statute are available at the offices of Tualatin Hills Park & Recreation District. **\*\* Audience Time:** If you wish to be heard on an item not on the agenda, or a Consent Agenda item, you may be heard under Audience Time with a 3-minute time limit. If you wish to speak on an agenda item, also with a 3-minute time limit, please wait until it is before the Board. Note: Agenda items may not be considered in the order listed. **\*\*\*Consent Agenda:** If you wish to speak on an agenda item on the Consent Agenda, you may be heard under Audience Time. Consent Agenda items will be approved without discussion unless there is a request to discuss a particular Consent Agenda item. The issue separately discussed will be voted on separately.

Free childcare during the meeting is available at the Athletic Center. To reserve a spot, please contact Dayna Dixon at 503-619-3861 or [ddixon@thprd.org](mailto:ddixon@thprd.org) (or, contact the Athletic Center at 503-629-6330). In compliance with the Americans with Disabilities Act (ADA), this material, in an alternate format, or special accommodations for the meeting, will be made available by calling 503-645-6433 at least 48 hours prior to the meeting.



## MEMO

**DATE:** February 27, 2020  
**TO:** Board of Directors  
**FROM:** Doug Menke, General Manager

**RE:** **Information Regarding the March 10, 2020 Board of Directors Meeting**

**Agenda Item #1 – Work Session: Diversity, Equity, Inclusion & Access (DEIA) Update**

Holly Thompson, Communications Director, Christine Hoffman, Human Resources Manager, and Lulú Ballesteros, Cultural Inclusion Specialist, will be at your work session to provide an overview of the district's internal and external DEIA initiatives.

**Agenda Item #5 – Proclamations**

**A. National Developmental Disabilities Month**

Attached please find a proclamation declaring the month of March as National Developmental Disabilities Month.

**B. National Women's History Month**

Attached please find a proclamation declaring the month of March as National Women's History Month.

**Agenda Item #8 – Consent Agenda**

Attached please find consent agenda items #8A-F for your review and approval.

**Action Requested: Approve Consent Agenda Items #8A-F as submitted:**

- A. Approve: Minutes of February 11, 2020 Board Meeting**
- B. Approve: Monthly Bills**
- C. Approve: Monthly Financial Statements**
- D. Approve: Resolution Amending District Compiled Policy Chapter 8 - District Property**
- E. Approve: Resolution Authorizing Application for Local Government Grant Program for Howard M. Terpenning Complex**
- F. Approve: Resolution Authorizing Application for Land & Water Conservation Fund for Acquisition**

**Agenda Item #9 – Unfinished Business**

**A. System Development Charge Methodology: Policy Issues**

Attached please find a memo presenting issues to be addressed in the policy framework for the board's consideration in the upcoming SDC methodology update. Keith Hobson, Director of Business & Facilities, and Jeannine Rustad, Planning Manager, will be at your meeting to provide an overview of the memo and to answer any questions the board may have.

**B. Visioning Process**

Attached please find a memo providing an update regarding the district's visioning effort currently underway. Holly Thompson, Communications Director, and Jaspreet Chahal,

Community Engagement Specialist, will be at your meeting to provide an overview of the memo and to answer any questions the board may have.

**C. [General Manager's Report](#)**

Attached please find the General Manager's Report for the March regular board meeting.

**Other Packet Enclosures**

- [Management Report to the Board](#)
- [Monthly Capital Report](#)
- [Monthly Bond Capital Report](#)
- [System Development Charge Report](#)



## MEMO

**DATE:** March 2, 2020  
**TO:** Doug Menke, General Manager  
**FROM:** Holly Thompson, Communications Director  
Christine Hoffmann, Human Resources Manager

**RE:** **Diversity, Equity, Inclusion & Access (DEIA) Update**

Christine Hoffmann, Human Resources Manager, will be in attendance at the March 10 work session to provide an update on the district's efforts related to Diversity, Equity, Inclusion & Access (DEIA) led by the Human Resources Department. Christine will provide an update on staff training, the district's efforts with The Intertwine Alliance change agent cohort to support the establishment of employee resource groups / affinity groups, and work HR has underway to support recommendations in the 2019 DEIA Assessment.

Holly Thompson, Communications Director, and Lulú Ballesteros, Cultural Inclusion Specialist, will be in attendance to provide the board an update on the district's external DEIA work. Topics to be covered include: expansion of Centro de Bienvenida to assist more community members with the summer registration process, progress on the district's financial aid program, and the launch of a new web site and collateral material that highlights the district's DEIA work.

While covering both our internal and external DEIA work, staff will articulate implementation efforts from the recommendations in both the 2019 DEIA Assessment and 2019 Financial Aid Assessment work. Staff will also interweave important lessons learned from the Washington County Coalition of Color's Leading with Race study.



[5A]

## TUALATIN HILLS PARK & RECREATION DISTRICT

### PROCLAMATION

#### By the Board of Directors

**WHEREAS**, THPRD is committed to providing individuals of all abilities the opportunity to play, learn, and enjoy high-quality park and recreation facilities, programs, services, and natural areas; and

**WHEREAS**, THPRD is dedicated to removing barriers to participation and fostering an inclusive culture; and

**WHEREAS**, THPRD is committed to creating awareness about developmental disabilities, teaching the importance of inclusion within every aspect of life, and to sharing the stories of individuals with a disability to show that a successful life is possible; and

**WHEREAS**, about one in six children in the U.S. experience one or more developmental disabilities; and

**WHEREAS**, THPRD is a leader in Access for All, championing inclusion services for people of all abilities to be able to fully participate in programs and activities; and

**WHEREAS**, THPRD is proud to offer Adaptive and Inclusive Aquatics and Recreation, Camp Rivendale, Therapeutic Recreation Drop-In events, the All Ability Tri4Youth triathlon with FACT Oregon, and Mountain View Champions Park – Oregon's one-of-a-kind all-inclusive park designed for people of all abilities to be able to safely play and recreate;

**NOW, THEREFORE, the Board of Directors of the Tualatin Hills Park & Recreation District, do hereby declare the month of March 2020 as**

### **National Developmental Disabilities Month**

And do urge all those in the Tualatin Hills Park & Recreation District to support and promote this observance.

Signed this 10<sup>th</sup> day of March, 2020.

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Felicita Montebalanco, President

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Tya Ping, Secretary



[5B]

## TUALATIN HILLS PARK & RECREATION DISTRICT

### PROCLAMATION

#### By the Board of Directors

**WHEREAS**, the roots of National Women's History Month began in March 1857 when women from various New York City factories staged a protest over working conditions; and

**WHEREAS**, women of diverse backgrounds have made historic contributions to the growth and strength of our Nation in countless ways; and

**WHEREAS**, THPRD exists today because of the pioneering vision and spirit of a female leader, Elsie Stuhr, who in 1953 began a two-year effort that led to the creation of THPRD; and

**WHEREAS**, because of the persistence and leadership of Elsie Stuhr, a physical education teacher, mother, and wife, who served on the THPRD Board of Directors for 18 years and understood the importance of dedicated park and recreation services we all enjoy today; and

**WHEREAS**, THPRD has become a nationally accredited award-winning provider of park and recreation services that employs creative, innovative, and hard-working women that are dedicated to our profession; and

**WHEREAS**, THPRD has many women that lead throughout the district from the Board of Directors, staff directors, senior managers, and center supervisors, who are all dedicated public servants that make THPRD a better organization for their contributions;

**NOW, THEREFORE**, the Board of Directors of the Tualatin Hills Park & Recreation District does hereby declare the month of March 2020 as

### National Women's History Month

And do urge all those in the Tualatin Hills Park & Recreation District to support and promote this observance.

Signed this 10<sup>th</sup> day of March, 2020.

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Felicita Montebalanco, President

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Tya Ping, Secretary



**Tualatin Hills Park & Recreation District  
Minutes of a Regular Meeting of the Board of Directors**

A meeting of the Tualatin Hills Park & Recreation District Board of Directors was held on Tuesday, February 11, 2020, at the HMT Recreation Complex, Dryland Training Center, 15707 SW Walker Road, Beaverton, Oregon. Executive Session 6:30 pm; Regular Meeting 7 pm.

Present:

Felicita Monteblanco	President/Director
Tya Ping	Secretary/Director
Ashley Hartmeier-Prigg	Director
Doug Menke	General Manager

Absent:

Wendy Kroger	Secretary Pro-Tempore/Director
Heidi Edwards	Director

**Agenda Item #1 – Executive Session (A) Legal (B) Land**

President Felicita Monteblanco called executive session to order for the following purposes:

- To consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed, and
- To conduct deliberations with persons designated by the governing body to negotiate real property transactions.

The Executive Session is held under authority of ORS 192.660(2) (e) & (h).

President Monteblanco noted that the news media and designated staff may attend executive session. Representatives of the news media were directed not to disclose information discussed during executive session. No final action or final decision may be made in executive session. At the end of executive session, the board welcomed the audience into the room.

**Agenda Item #2 – Call Regular Meeting to Order**

A Regular Meeting of the Tualatin Hills Park & Recreation District Board of Directors was called to order by President Felicita Monteblanco on Tuesday, February 11, 2020, at 7 pm.

**Agenda Item #3 – Action Resulting from Executive Session**

There was no action resulting from Executive Session.

**Agenda Item #4 – Proclamation: Black History Month**

The board members read into the record a proclamation declaring the month of February 2020 as Black History Month.

**Agenda Item #5 – Audience Time**

Tim Cespedes, 13410 SW Haystack Drive, Beaverton, is before the THPRD Board of Directors this evening regarding the temperature of the water in the 50-meter pool at the Tualatin Hills Aquatic Center. Tim stated that he has a medical condition that makes him sensitive to high temperatures. He had been a Tualatin Hills Barracudas swim club member since 2008, but quit

recently because of the effect the water temperature has on his health. His personal preferred water temperature would be 80 degrees, but he is willing to compromise and understands that children learning to swim get cold even in the current water temperature. He described the effect overheating has on a swimmer, noting that there are no clothing layers to remove in order to cool down. Additionally, there are no cold showers available at the 50-meter pool and the indoor air temperature also does not offer any relief.

Lee O'Connor, 17247 NW Oakley Court, Portland, is before the THPRD Board of Directors this evening representing the Tualatin Hills Barracudas swim club. He referenced his previous testimony to the board at the December 10, 2019 and January 14, 2020 Regular board meetings regarding the temperature of the water in the 50-meter pool at the Tualatin Hills Aquatic Center. He noted that the 50-meter pool was previously kept at a temperature within the recommended guidelines, but that it has crept up in the last few years to 84 degrees. He referred to a list of pools maintained at lower temperatures than the 50-meter pool that he provided to the board previously, noting that he recently discovered the Multnomah Athletic Club keeps their pool at 79 degrees, but that this pool is not financially accessible to most people. He described how the district's swim teams have spent decades building their programs and supporting their athletes, noting that approximately 400 of the district's aquatics participants are subjected to a water temperature that is unsafe or inaccessible for their needs and that there are no other geographic or financially accessible pools available for them to utilize. However, there are eight aquatics facilities within THPRD and he believes that by working together there should be a way to accommodate all needs of THPRD users. He requested that THPRD reduce the water temperature for the 50-meter pool to within the recommended temperature guidelines.

President Monteblanco thanked Tim and Lee for their testimony this evening, noting that the board appreciates their advocacy and that they have learned a lot through this process. She stated that, as the governing board of THPRD, it is the board's duty to ensure that the district is able to meet the recreational needs of its diverse community. When considering a change such as lowering the temperature of a pool, the board must consider a variety of factors: the number of users that will benefit from the change; the number of users that might be harmed by the change; the cost of making the change, such as utility costs or changes in registration and rental revenue; and, best practices of governing bodies and similar providers. Ultimately, the board has found that the current average temperature, combined with a reduction in temperature for competitive meets and other changes intended to help cool competitors during the use of the pool, provides the best compromise for the various temperatures desired by our users. She encouraged them to continue to work through their club presidents to share any other concerns with the aquatic center supervisor.

#### **Agenda Item #6 – Board Time**

Ashley Hartmeier-Prigg provided the following updates and comments during board time:

- With the acceptance of the Audit Report on Park District Financial Statements for Fiscal Year 2018/19 having taken place at the board's January meeting, the Audit Committee's work has concluded for the time being.
- She will be attending tomorrow's Parks & Facilities Advisory Committee meeting on Wendy's behalf.

Tya Ping provided the following updates and comments during board time:

- The Programs & Events Advisory Committee has been onboarding three new youth members and continuing their work on welcome signage for district facilities and a welcome packet for those who have moved into the district's service area.

President Monteblanco provided the following updates and comments during board time:



- She will share with the board for their review the new stipend and travel guidelines that have been approved by district legal counsel, intended for board discussion at the March Regular meeting. Because it is simply a change to guidelines versus policy, only a board consensus is required in order to move forward with the changes.
- Asked for an update from district staff regarding the SDC (System Development Charge) Methodology Update process.
  - ✓ Keith Hobson, Director of Business & Facilities, provided the following update:
    - A full update will be provided to the board at the March Regular meeting, which will include an updated project timeline and additional information relating to the policy questions for the board's consideration.
    - Some policy questions will be open ended for the time being until additional data can be collected, such as on the topics of service levels and scaling.
    - Based on prior input received from the board, as well as staff research on grants that could be used to backfill SDC waivers, staff is developing information for the board's consideration as follows:
      - Full SDC waivers without a cap for affordable housing projects serving those in average median income ranges of 30% and lower (estimated to be \$1.8 million over the next five years).
        - A full waiver as proposed wouldn't have a backfill source and would impact the district's SDC Capital Improvement Plan (CIP).
      - SDC waivers with a cap of \$1.8 million for affordable housing projects serving those in average median income ranges of between 30-60% (estimated to be \$4 million over the next five years).
        - District staff believes that about \$1.8 million in grant revenue may be generated over the next five years in order to backfill these SDC waivers.
        - The proposed cap would enable the district to support this category of affordable housing without impacting the district's SDC CIP.
  - ✓ Felicita thanked district staff and her fellow board members for their continued efforts in educating themselves on this topic.
  - ✓ Tya noted that she is looking forward to seeing additional information and consideration of scaling SDC fees based on square footage, noting that it will not only benefit affordable housing developers, but also hopefully encourage all housing developers to construct smaller properties and positively impact affordability in general. She would like to better understand how scaling might beneficially impact affordable housing developers outside of waiving SDC fees.
  - ✓ Felicita commented that scaling may help in the long-term, but she is also cautious of too much change at once.
  - ✓ Tya suggested that consideration be given to allocating the district's SDC fee waivers to other agencies to administer, such as the City of Beaverton or Metro, in order to simplify the process, as well as lessen the administrative burden on the district, and as a way to potentially leverage the district's funds.
  - ✓ Felicita expressed hopefulness that as other agencies see THPRD take these steps forward, that they will begin to move forward, as well.
  - ✓ General Manager Doug Menke commented that the full SDC waiver for 30% and below will be a clean and simple directive to the collecting agencies. For the 30-60% range, complexity arises when there is discretion used in terms of what types of units for which the board decides to grant SDC waivers.

President Monteblanco referenced the board's "Parking Lot" provided this evening as a handout, a copy of which was entered into the record, which is a list of ideas or suggestions that board members would like to be considered via an evaluation process that was discussed at the board's retreat in October 2019. She thanked the board for honoring the commitment to funnel various ideas and suggestions through this new process, noting that the new process is about respecting and listening to innovation and opportunity, while being mindful that the district's resources, both time and money, are finite. Currently, there are five items in the Parking Lot, each of which were discussed as follows:

#### Filming of Board Meetings

- ✓ Ashley expressed concern regarding the costs associated with this proposal and suggested that it be kept on a list for future consideration when funds are available or when a new board room is under consideration for development. She agrees it is important for accessibility and transparency, but that it is not the best use of taxpayer dollars at this time.
- ✓ Tya expressed agreement with Ashley's comments and inquired whether it would be more cost effective for the district to post audio recordings of the board meetings on the district's website.
  - General Manager Doug Menke replied that this would be explored.
- ✓ Felicita agreed that it is an important access and transparency issue, noting that the board is also moving their meetings to Wednesday evenings at the beginning of next fiscal year in order to enable more media attendance, and provides free childcare during meetings; however, she agrees that now is not the right time for such an expenditure.

#### Four Season Park

- ✓ Tya provided additional information regarding this suggestion, noting that she would like to see a multigenerational park developed that could be used during any time of the year regardless of weather.
- ✓ Ashley expressed agreement to move forward in further evaluating this suggestion, noting that it's important to be able to access the outdoors during adverse weather, especially in a climate such as ours. Additionally, comments have been received through the district's visioning process regarding the need for shaded areas.
- ✓ Felicita inquired whether this idea could be a possibility for consideration in the next five upcoming park master planning processes.
  - General Manager Doug Menke confirmed this, noting that the covered play area at the HMT Recreation Complex is well utilized. It would be a design element not without cost, so it would be a matter of prioritization. He agreed that district staff could move forward on the next level of evaluation to gather more information.
- ✓ Tya asked whether any similar suggestions came up from the community via the district's visioning process.
  - Holly Thompson, Communications Director, confirmed that there was input received requesting more shaded and covered areas, and making parks accessible year-round. She noted that there is also opportunity for additional marketing of the district's existing indoor programming.

#### Art Curator Position within THPRD

- ✓ Felicita provided additional information regarding this suggestion, noting that with the future opening of the Patricia Reser Center for the Arts, as well as the activities of the Beaverton Arts Commission, she sees an active arts scene building in our area. She questioned what it might look like if the district had a position to collaborate and represent the district in this area. Arts is a big part of recreation and takes intentionality. She stated that she is not expecting the district to fund this position within the next few years, but is simply planting a seed for additional discussion and consideration.

- ✓ Ashley commented that it would be an interesting way to consider, through art, how the district could be honoring its history and the history of the local land; however, she is concerned about the budget impact of such a position and the costs associated with the curation of art.
- ✓ Tya commented that this would be a specialized, professional position, which would not be inexpensive. She noted that the district provides a lot of art-focused programming and suggested other ways that art could be represented throughout the district, such as displays of artwork created in district classes, outdoor murals, and the showcasing and selling of local artwork.
- ✓ General Manager Doug Menke described the district's current partnership with the Beaverton Arts Commission and how it might grow in the future.

#### Afterschool Programming for some Hillsboro School District Sites

- ✓ Felicita provided additional information regarding this suggestion, noting that there are two or three schools within the Hillsboro School District, but outside the City of Hillsboro, for which the city will not provide afterschool programming. She wonders what a partnership with THPRD might look like for these services, acknowledging that those who would be served by this partnership are not district taxpayers and do not live in district, although are adjacent. She asked if the board would be willing to at least have a conversation about the potential possibilities of such a partnership.
- ✓ Ashley noted that since the area is out-of-district, the program would need to pay for itself.
- ✓ Felicita agreed that it would need to be made clear that this would be a business partnership, not a donation, although she is sympathetic to families that live so close to THPRD but are not in-district. She sees value in having the conversation in order to strengthen the district's relationship with City of Hillsboro and Hillsboro School District.
- ✓ Tya commented that she could agree to support the concept if the program made a profit and also helped the district create a model to use in moving forward in its relationship with Beaverton School District. But she also wants to be cognizant of staff capacity.
- ✓ General Manager Doug Menke noted that district staff is currently at capacity and that if this were added, an additional full-time, district-wide position would be needed in order to manage all of the district's afterschool programming. He is also cautious regarding the management of services provided outside of the district's service area; any such program would need to meet a high threshold as it could not have any element of donation.
- ✓ Ashley described struggling with the concept because it is out-of-district, but she is also sympathetic to those without services who live so close to THPRD boundaries. However, adding another full-time staff position is significant.
- ✓ Felicita expressed disappointment, but agreed that the need to add another full-time staff position is too significant.
- ✓ Doug added that it is a future possibility that as THPRD grows its partnership with Beaverton School District, a full-time afterschool staff position may be in the future, noting that Bend Parks & Recreation District has four such full-time positions.

#### Tree Planting Carbon Credits Forum

- ✓ Felicita expressed concern regarding staff capacity issues, noting that this suggestion seems like a better fit for Metro.
- ✓ General Manager Doug Menke suggested pitching this concept in relation to the upcoming Special Park District Forum taking place in the Pacific Northwest in 2021.
- ✓ Aisha Panas, Director of Park & Recreation Services, agreed that this topic would be of interest to the forum and that they are currently engaged in monthly planning meetings.
- ✓ Ashley expressed agreement that it may fit nicely within the concept of the forum, but not as a stand-alone item.

President Monteblanco concluded that one Parking Lot item would move forward for additional evaluation: the Four Season Park concept.

- ✓ Tya further described the type of park she is envisioning, noting she would like to see the cost estimates for a permanent covered area, not just a canopy system.
- ✓ Felicita noted that ultimately the master planning process is decided by the public, but that it is always helpful to have as much information upfront as possible.
- ✓ Ashley suggested that all of the items remain in the Parking Lot for future reference with the status of the board's discussion noted for each item.

#### **Agenda Item #7 – Consent Agenda**

**Ashley Hartmeier-Prigg moved that the board of directors approve consent agenda items (A) Minutes of January 14, 2020 Regular Board Meeting, (B) Monthly Bills, (C) Monthly Financial Statement, and (D) HMT Aquatic Center Light Replacement Construction Contract. Tya Ping seconded the motion. Roll call proceeded as follows:**

<b>Tya Ping</b>	<b>Yes</b>
<b>Ashley Hartmeier-Prigg</b>	<b>Yes</b>
<b>Felicita Monteblanco</b>	<b>Yes</b>

**The motion was UNANIMOUSLY APPROVED.**

#### **Agenda Item #8 – Unfinished Business**

##### **A. General Manager's Report**

General Manager Doug Menke provided an overview of the General Manager's Report included within the board of directors' information packet, including the following:

- Upcoming Grand Opening & Dedication Events
  - Holly Thompson, Communications Director, and Keith Watson, Community Programs Manager, provided an update regarding upcoming grand opening and dedication events being scheduled for the next few months, via a PowerPoint presentation, a copy of which was entered into the record.
- Fitness Programming Update
  - Jennifer Smirl, Fitness Specialist, provided an update on the district's fitness programming via a PowerPoint presentation, a copy of which was entered into the record.
- Diversity, Equity, Inclusion & Access (DEIA)
  - Doug provided comments regarding some of the topics the board can anticipate hearing about during their March work session on the topic of DEIA, as well as comments regarding his own journey around DEIA work.
    - ✓ President Monteblanco commented on the need for the board to develop key measurements in order to evaluate and support the General Manager's progress in this area.

Doug offered to answer any questions the board may have.

Tya Ping asked what the district does with used fitness equipment that is replaced.

- ✓ Jennifer replied that usable equipment is sold online via a government auction site and that unusable equipment is recycled or scrapped.

Ashley Hartmeier-Prigg complimented Jennifer on the continuing education the district offers to fitness instructors, noting that it likely helps with employee morale and retention.

#### **Agenda Item #9 – New Business**

##### **A. Amendments to District Compiled Policies Chapter 8 – Naming of District Property**

General Manager Doug Menke introduced Liana Harden, Engagement & Partnership Specialist, to provide an overview of proposed amendments to the Naming of District Property section of Chapter 8 of the District Compiled Policies (DCP 8).

Liana provided a detailed overview of the memo included within the board of directors' information packet noting that the proposed amendments to the district's naming policy allow for more inclusive and culturally significant names, especially in regard to under-represented groups, and ensures a public waiting period after naming decisions are announced. Liana noted that based on board review this evening, staff will incorporate any input from the board into a resolution for the board's consideration of approval at the March Regular Board meeting, and offered to answer any questions the board may have.

The board expressed support for the amendments as outlined this evening.

- ✓ General Manager Doug Menke commented that the intent would be to request approval of the amendments via the board's March consent agenda.

**Agenda Item #10 – Adjourn**

There being no further business, the meeting was adjourned at 8:25 pm.

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Felicita Monteblanco, President

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Tya Ping, Secretary

Recording Secretary,  
Jessica Collins

Check #	Check Date	Vendor Name	Check Amount
79012	1/3/2020	COMMUNITY NEWSPAPERS INC <b>Advertising</b>	3,014.00 <b>\$ 3,014.00</b>
ACH	1/8/2020	ASH CREEK FOREST MANAGEMENT, LLC	6,036.03
ACH	1/17/2020	NATIVE ECOSYSTEMS NW, LLC	7,750.00
ACH	1/17/2020	TREECOLOGY, INC. <b>Capital Outlay - Bond - Natural Resources Projects</b>	4,077.50 <b>\$ 17,863.53</b>
ACH	1/17/2020	NATIVE ECOSYSTEMS NW, LLC <b>Capital Outlay - Bond - New Linear Park &amp; Trail Development</b>	2,590.00 <b>\$ 2,590.00</b>
ACH	1/29/2020	MACKAY & SPOSITO, INC. <b>Capital Outlay - Bond - New/Redevelop Community Parks</b>	3,412.36 <b>\$ 3,412.36</b>
309364	1/29/2020	2.INK STUDIO <b>Capital Outlay - Bond - New/Redevelop Neighborhood Parks</b>	6,508.90 <b>\$ 6,508.90</b>
ACH	1/8/2020	CDW GOVERNMENT INC	4,166.92
ACH	1/15/2020	DAIKIN APPLIED AMERICAS, INC.	8,520.00
309312	1/22/2020	NWC OFFICE FURNITURE LLC <b>Capital Outlay - Building Improvements</b>	7,900.00 <b>\$ 20,586.92</b>
309252	1/8/2020	2KG CONTRACTORS, INC.	50,065.00
309253	1/8/2020	A-GAME COURTS	29,665.00
309261	1/8/2020	ENHANCED GLASS WINDOW FILM	7,000.00
ACH	1/8/2020	LOVETT, INC.	3,391.90
ACH	1/15/2020	DAIKIN APPLIED AMERICAS, INC.	8,060.00
309311	1/22/2020	NORTHWEST GEOTECHNICAL CONSULTANTS, INC.	2,258.15
ACH	1/23/2020	SPEEDY SEPTIC SERVICE	10,165.00
ACH	1/29/2020	JOHNSON CONTROLS FIRE PROTECTION LP <b>Capital Outlay - Building Replacements</b>	9,854.85 <b>\$ 120,459.90</b>
ACH	1/29/2020	CDW GOVERNMENT INC <b>Capital Outlay - Drone</b>	2,667.18 <b>\$ 2,667.18</b>
309297	1/15/2020	TYLER TECHNOLOGIES INC	216,325.00
309357	1/29/2020	TYLER TECHNOLOGIES INC <b>Capital Outlay - ERP Software</b>	7,300.00 <b>\$ 223,625.00</b>
78738	1/3/2020	EMERGENCY MEDICAL PRODUCTS INC	1,843.80
309242	1/8/2020	RECREONICS INC <b>Capital Outlay - Facility Challenge Grants</b>	4,895.00 <b>\$ 6,738.80</b>
78419	1/3/2020	UNITED RENTALS INC <b>Capital Outlay - Fleet Capital Replacement</b>	49,000.00 <b>\$ 49,000.00</b>
78918	1/3/2020	NORTHWEST PLAYGROUND EQUIPMENT INC <b>Capital Outlay - Park &amp; Trail Improvements</b>	960.00 <b>\$ 960.00</b>
309340	1/29/2020	EASTSIDE PAVING, INC. <b>Capital Outlay - Park &amp; Trail Replacements</b>	69,127.00 <b>\$ 69,127.00</b>

Check #	Check Date	Vendor Name	Check Amount
78463	1/3/2020	CARLSON TESTING, INC.	4,810.00
79276	1/3/2020	MULTNOMAH COUNTY	2,375.00
ACH	1/8/2020	JACOBS ENGINEERING GROUP INC.	10,318.00
ACH	1/8/2020	LYDA EXCAVATING, INC.	40,793.34
309287	1/15/2020	PORTLAND GENERAL ELECTRIC	2,266.83
309288	1/15/2020	PORTLAND GENERAL ELECTRIC	21.58
ACH	1/15/2020	3 KINGS ENVIRONMENTAL	127,200.24
309341	1/29/2020	JOE KITTEL - TREES BY JOE	18,560.00
309361	1/29/2020	WASHINGTON COUNTY	5,658.00
309363	1/29/2020	2.INK STUDIO	8,789.18
ACH	1/29/2020	ENVIRONMENTAL SCIENCE ASSOCIATES	11,632.00
<b>Capital Outlay - SDC - Park Development/Improvement</b>			<b>\$ 232,424.17</b>
309204	1/3/2020	PORTLAND GENERAL ELECTRIC	26,576.05
309240	1/8/2020	PORTLAND GENERAL ELECTRIC	6,927.13
309288	1/15/2020	PORTLAND GENERAL ELECTRIC	1,359.40
309313	1/22/2020	PORTLAND GENERAL ELECTRIC	8,140.31
ACH	1/22/2020	PGE (CLEAN WIND)	1,867.08
309354	1/29/2020	PORTLAND GENERAL ELECTRIC	44,063.28
<b>Electricity</b>			<b>\$ 88,933.25</b>
309200	1/3/2020	KAISER FOUNDATION HEALTH PLAN	278,979.24
309201	1/3/2020	MODA HEALTH PLAN INC	28,821.56
309221	1/7/2020	STANDARD INSURANCE CO	15,203.78
309223	1/7/2020	UNUM LIFE INSURANCE - LTC	2,360.50
<b>Employee Benefits</b>			<b>\$ 325,365.08</b>
309203	1/3/2020	PACIFICSOURCE ADMINISTRATORS, INC.	3,961.06
ACH	1/3/2020	MASSACHUSETTS MUTUAL LIFE INSURANCE COMPANY	14,489.38
ACH	1/3/2020	OREGON DEPARTMENT OF JUSTICE	1,660.09
309222	1/7/2020	STANDARD INSURANCE COMPANY	38,759.33
ACH	1/7/2020	THPRD - EMPLOYEE ASSOCIATION	9,293.97
309286	1/15/2020	PACIFICSOURCE ADMINISTRATORS, INC.	3,872.06
309293	1/15/2020	STANDARD INSURANCE COMPANY	35,054.57
ACH	1/17/2020	MASSACHUSETTS MUTUAL LIFE INSURANCE COMPANY	15,023.41
ACH	1/17/2020	OREGON DEPARTMENT OF JUSTICE	1,739.34
<b>Employee Deductions</b>			<b>\$ 123,853.21</b>
78317	1/3/2020	NW NATURAL	1,263.23
78321	1/3/2020	NW NATURAL	1,478.10
78323	1/3/2020	NW NATURAL	1,888.39
ACH	1/8/2020	NW NATURAL	14,881.46
ACH	1/23/2020	NW NATURAL	3,667.36
ACH	1/29/2020	NW NATURAL	30,906.13
<b>Heat</b>			<b>\$ 54,084.67</b>
ACH	1/3/2020	PORTLAND ENERGY BASKETBALL LLC	1,690.00
ACH	1/17/2020	PORTLAND ENERGY BASKETBALL LLC	6,760.00
<b>Instructional Services</b>			<b>\$ 8,450.00</b>

Check #	Check Date	Vendor Name	Check Amount
78309	1/3/2020	GUARANTEED PEST CONTROL SERVICE CO INC	1,730.00
78313	1/3/2020	WASTE MANAGEMENT OF OREGON INC	510.96
78590	1/3/2020	POOL & SPA HOUSE INC	272.00
78592	1/3/2020	UNITED SITE SERVICES	7,340.75
78901	1/3/2020	REXIUS FOREST BY-PRODUCTS INC	1,350.00
78990	1/3/2020	INTERSTATE AUTO PARTS INC	1,831.28
309245	1/8/2020	SUPERIOR TIRE SERVICE	1,930.72
ACH	1/29/2020	JOHNSON CONTROLS FIRE PROTECTION LP	921.00
		<b>Maintenance Services</b>	<b>\$ 15,886.71</b>
78412	1/3/2020	STAPLES BUSINESS ADVANTAGE	2,808.76
78505	1/3/2020	EWING IRRIGATION PRODUCTS INC	2,204.19
78590	1/3/2020	POOL & SPA HOUSE INC	4,686.54
78687	1/3/2020	WILBUR-ELLIS COMPANY	2,348.01
78881	1/3/2020	STEP FORWARD ACTIVITIES, INC.	7,371.84
78901	1/3/2020	REXIUS FOREST BY-PRODUCTS INC	5,919.60
78918	1/3/2020	NORTHWEST PLAYGROUND EQUIPMENT INC	2,435.00
78930	1/3/2020	AIR GAS NORPAC INC	6,052.52
78946	1/3/2020	AIR GAS NORPAC INC	1,052.44
79215	1/3/2020	AIR GAS NORPAC INC	2,739.82
309250	1/8/2020	WEST MEYER FENCE	1,674.00
ACH	1/8/2020	WALTER E NELSON COMPANY	4,284.10
ACH	1/17/2020	WALTER E NELSON COMPANY	1,761.45
		<b>Maintenance Supplies</b>	<b>\$ 45,338.27</b>
78704	1/3/2020	PDX MOVERS	1,098.18
ACH	1/8/2020	CDW GOVERNMENT INC	189.52
		<b>Miscellaneous Other Services</b>	<b>\$ 1,287.70</b>
78306	1/3/2020	AT&T MOBILITY	172.92
78412	1/3/2020	STAPLES BUSINESS ADVANTAGE	158.10
ACH	1/8/2020	CDW GOVERNMENT INC	6,718.08
		<b>Office Supplies</b>	<b>\$ 7,049.10</b>
ACH	1/29/2020	LITHTEX INC	18,795.38
		<b>Postage</b>	<b>\$ 18,795.38</b>
79023	1/3/2020	BULLARD LAW PC	2,139.00
309203	1/3/2020	PACIFICSOURCE ADMINISTRATORS, INC.	941.50
ACH	1/8/2020	JLA PUBLIC INVOLVEMENT	19,132.28
ACH	1/8/2020	KOFF & ASSOCIATES, INC.	1,374.00
309301	1/15/2020	GALARDI CONSULTING LLC	9,975.00
ACH	1/15/2020	ANGELO PLANNING GROUP, INC.	2,005.00
ACH	1/22/2020	JLA PUBLIC INVOLVEMENT	3,399.06
		<b>Professional Services</b>	<b>\$ 38,965.84</b>



Check #	Check Date	Vendor Name	Check Amount
78592	1/3/2020	UNITED SITE SERVICES	325.00
78672	1/3/2020	FITNESS EQUIPMENT SPECIALIST	1,299.78
78982	1/3/2020	AMERICAN RED CROSS HEALTH & SAFETY SERVICES	928.00
309255	1/8/2020	BEAVERTON SCHOOL DISTRICT #48	2,168.90
ACH	1/8/2020	CDW GOVERNMENT INC	6,473.68
ACH	1/17/2020	TRUVIEW BSI, LLC	930.00
		<b>Program Supplies</b>	<b>\$ 12,125.36</b>
78313	1/3/2020	WASTE MANAGEMENT OF OREGON INC	5,896.08
		<b>Refuse Services</b>	<b>\$ 5,896.08</b>
78419	1/3/2020	UNITED RENTALS INC	609.57
		<b>Rental Equipment</b>	<b>\$ 609.57</b>
309289	1/15/2020	PRESBYTERY OF THE CASCADES	2,400.00
309323	1/22/2020	HARSH INVESTMENT PROPERTIES LLC	3,518.00
		<b>Rental Facility</b>	<b>\$ 5,918.00</b>
ACH	1/8/2020	CDW GOVERNMENT INC	947.60
		<b>Small Furniture &amp; Equipment</b>	<b>\$ 947.60</b>
78463	1/3/2020	CARLSON TESTING, INC.	1,689.75
ACH	1/3/2020	SMITH DAWSON & ANDREWS	3,000.00
309260	1/8/2020	ELEVATE TECHNOLOGY GROUP	2,925.00
309263	1/8/2020	GRUNOW, KYLIE	1,500.00
ACH	1/8/2020	CDW GOVERNMENT INC	3,282.72
ACH	1/8/2020	JOHNSON CONTROLS FIRE PROTECTION LP	1,314.00
ACH	1/15/2020	COOK SECURITY GROUP	2,270.42
ACH	1/17/2020	NORTHWEST TREE SPECIALISTS	7,225.00
ACH	1/17/2020	TRUVIEW BSI, LLC	2,714.07
		<b>Technical Services</b>	<b>\$ 25,920.96</b>
78982	1/3/2020	AMERICAN RED CROSS HEALTH & SAFETY SERVICES	114.00
309336	1/29/2020	ALISA BLUM & ASSOCIATES	1,200.00
309342	1/29/2020	LEADTEAM CONSULTING	1,748.88
		<b>Technical Training</b>	<b>\$ 3,062.88</b>
78306	1/3/2020	AT&T MOBILITY	8,983.24
ACH	1/8/2020	CDW GOVERNMENT INC	617.44
ACH	1/22/2020	ALLSTREAM BUSINESS US	5,920.10
		<b>Telecommunications</b>	<b>\$ 15,520.78</b>
309247	1/8/2020	THP FOUNDATION	1,200.00
309295	1/15/2020	THP FOUNDATION	3,610.00
		<b>THPF Donations</b>	<b>\$ 4,810.00</b>
309257	1/8/2020	CARSON OIL, INC.	4,122.19
309321	1/22/2020	CARSON OIL, INC.	1,655.13
309356	1/29/2020	TUALATIN VALLEY WATER DISTRICT	2,734.30
		<b>Vehicle Gas &amp; Oil</b>	<b>\$ 8,511.62</b>

<u>Check #</u>	<u>Check Date</u>	<u>Vendor Name</u>	<u>Check Amount</u>
78252	1/3/2020	BEAVERTON, CITY OF	2,976.12
78254	1/3/2020	BEAVERTON, CITY OF	1,141.15
78256	1/3/2020	BEAVERTON, CITY OF	1,056.71
78276	1/3/2020	BEAVERTON, CITY OF	2,677.58
78293	1/3/2020	BEAVERTON, CITY OF	1,240.57
78295	1/3/2020	BEAVERTON, CITY OF	1,605.55
78302	1/3/2020	BEAVERTON, CITY OF	1,047.42
78335	1/3/2020	TUALATIN VALLEY WATER DISTRICT	1,845.07
78336	1/3/2020	TUALATIN VALLEY WATER DISTRICT	1,349.45
78344	1/3/2020	TUALATIN VALLEY WATER DISTRICT	1,050.83
78345	1/3/2020	TUALATIN VALLEY WATER DISTRICT	2,171.81
		<b>Water &amp; Sewer</b>	<b>\$ 18,162.26</b>
		<b>Grand Total</b>	<b>\$ 1,588,472.08</b>



## Tualatin Hills Park & Recreation District

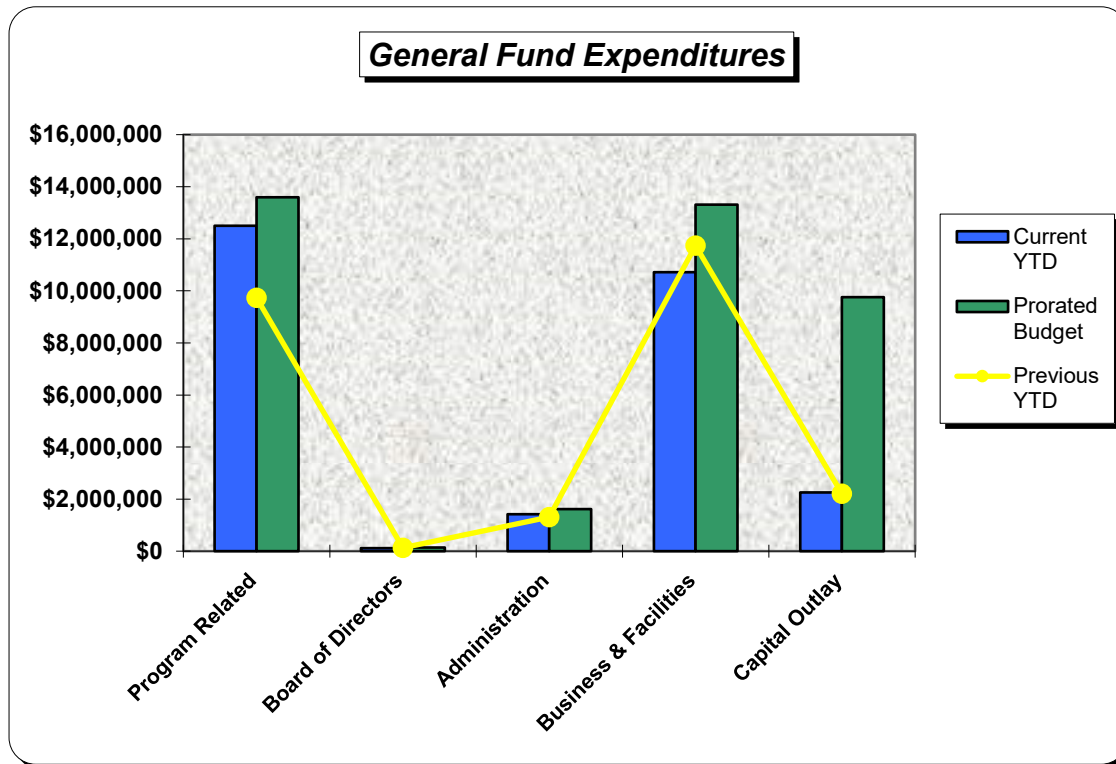
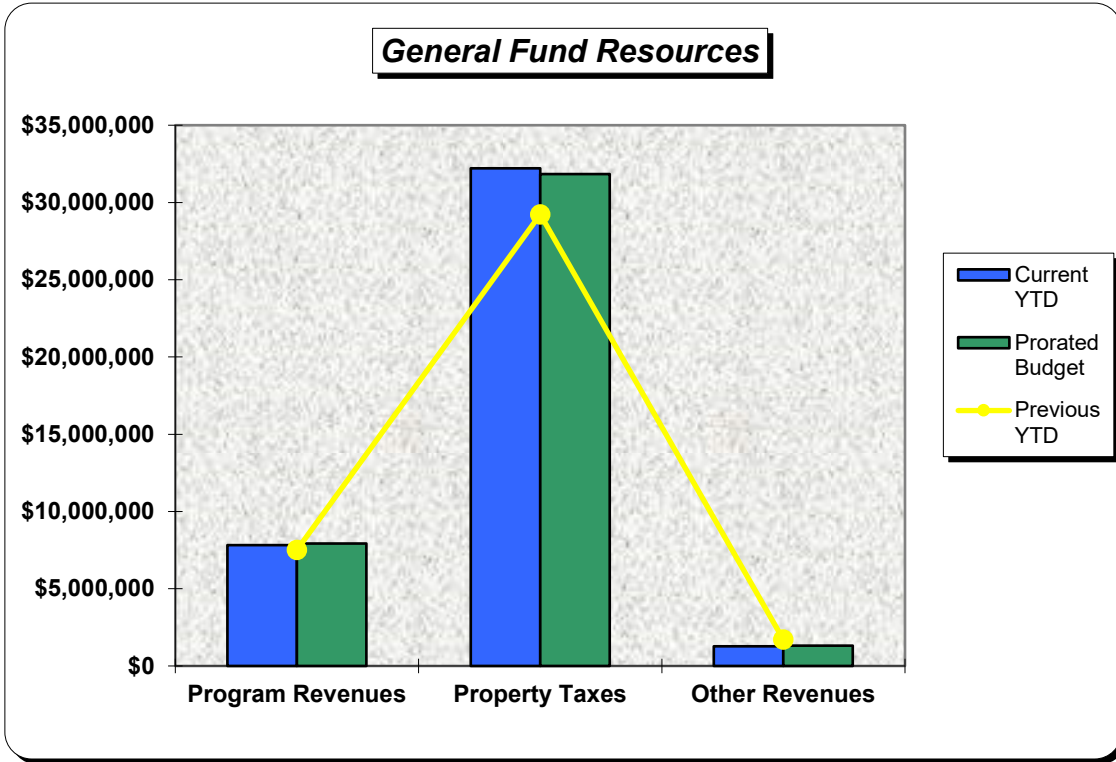
### General Fund Financial Summary January, 2020

	<b>ACTUAL</b>		<b>BUDGET</b>		
	<b>Current Month</b>	<b>Year to Date</b>	<b>Year to Date</b>	<b>% YTD Actual to Budget</b>	<b>Full Fiscal Year</b>
<b>Program Resources:</b>					
Aquatic Centers	\$ 363,592	\$ 1,750,881	\$ 2,081,099	84.1%	\$ 3,819,780
Tennis Center	135,914	708,534	701,598	101.0%	1,208,172
Recreation Centers & Programs	717,995	3,816,379	3,796,370	100.5%	6,127,000
Sports Programs & Field Rentals	150,942	1,155,840	1,020,738	113.2%	1,911,530
Natural Resources	54,848	387,707	319,447	121.4%	524,924
<b>Total Program Resources</b>	<b>1,423,291</b>	<b>7,819,342</b>	<b>7,919,252</b>	<b>98.7%</b>	<b>13,591,406</b>
<b>Other Resources:</b>					
Property Taxes	470,208	32,209,225	31,829,073	101.2%	33,447,201
Interest Income	52,265	262,586	278,415	94.3%	590,000
Facility Rentals/Sponsorships	44,452	454,971	408,616	111.3%	928,110
Grants	343,778	364,611	364,611	100.0%	3,114,284
Miscellaneous Income	37,622	196,710	265,241	74.2%	400,000
Debt Proceeds	-	-	-	0.0%	8,000,000
<b>Total Other Resources</b>	<b>948,325</b>	<b>33,488,103</b>	<b>33,145,956</b>	<b>101.0%</b>	<b>46,479,595</b>
<b>Total Resources</b>	<b>\$ 2,371,616</b>	<b>\$ 41,307,445</b>	<b>\$ 41,065,207</b>	<b>100.6%</b>	<b>\$ 60,071,001</b>
<b>Program Related Expenditures:</b>					
Parks & Recreation Administration	85,812	441,309	430,067	102.6%	814,125
Aquatic Centers	290,942	2,612,795	2,871,449	91.0%	4,879,346
Tennis Center	103,763	798,420	863,086	92.5%	1,481,953
Recreation Centers	534,340	5,004,883	5,402,776	92.6%	9,009,218
Community Programs	48,262	382,498	477,330	80.1%	763,673
Athletic Center & Sports Programs	209,452	1,694,890	1,776,544	95.4%	2,997,369
Natural Resources & Trails	168,133	1,563,242	1,776,542	88.0%	3,055,937
<b>Total Program Related Expenditures</b>	<b>1,440,704</b>	<b>12,498,037</b>	<b>13,597,793</b>	<b>91.9%</b>	<b>23,001,621</b>
<b>General Government Expenditures:</b>					
Board of Directors	4,200	113,447	133,973	84.7%	267,956
Administration	174,246	1,420,578	1,620,868	87.6%	2,891,689
Business & Facilities	1,188,153	10,716,275	13,315,524	80.5%	22,853,208
Capital Outlay	369,642	2,261,230	9,753,609	23.2%	20,017,227
Contingency/Capital Replacement Reserve	-	-	-	0.0%	7,368,000
<b>Total Other Expenditures:</b>	<b>1,736,241</b>	<b>14,511,530</b>	<b>24,823,975</b>	<b>58.5%</b>	<b>53,398,080</b>
<b>Total Expenditures</b>	<b>\$ 3,176,945</b>	<b>\$ 27,009,567</b>	<b>\$ 38,421,768</b>	<b>70.3%</b>	<b>\$ 76,399,701</b>
<b>Revenues over (under) Expenditures</b>	<b>\$ (805,329)</b>	<b>\$ 14,297,877</b>	<b>\$ 2,643,439</b>	<b>540.9%</b>	<b>\$ (16,328,700)</b>
<b>Beginning Cash on Hand</b>		<b>14,840,219</b>	<b>16,328,700</b>	<b>90.9%</b>	<b>16,328,700</b>
<b>Ending Cash on Hand</b>		<b>\$ 29,138,097</b>	<b>\$ 18,972,139</b>	<b>153.6%</b>	<b>\$ -</b>

# Tualatin Hills Park and Recreation District

## General Fund Financial Summary

January, 2020





## MEMO

**DATE:** February 24, 2020  
**TO:** Doug Menke, General Manager  
**FROM:** Keith Hobson, Director of Business & Facilities

**RE:** **Resolution Amending District Compiled Policies Chapter 8 – District Property**

### Introduction

The district is approaching the naming of several new parks and trails over the course of 2020, including Crowell Woods Area Park, Highlands Area Park, Bonnie Meadow Area Park, the NW Quadrant Youth Athletic Field, and North Bethany area trail sections, and is proposing changes to the policies and procedures regarding naming of district property. Staff is seeking the board of directors' approval of resolution No. 2020-04, amending DCP Chapter 8.05, Naming of District Property.

### Background

In March 2011, the board of directors adopted Chapter 8.05, Naming of District Property. The district also established procedures to implement that policy. On February 2, 2015, these documents were amended to reflect recommendations contained within THPRD's 2013 Strategic Plan and Service and Financial Sustainability Plan. Staff has updated these policies and procedures with the intent to improve upon the naming process. This effort is in response to the district's interest in equity, inclusion, access, maximizing patron satisfaction, minimizing costs, and providing staff with clear procedural guidance in the naming process.

The proposed DCP amendments are redlined on Exhibit A. These amendments and their justification include the following:

- 8.05 (B)(1): The addition of a new naming category termed Culturally Symbolic Terms to accompany the already existing categories of Historic Events, People, and Places. This new category provides opportunities to name district sites after culturally and contextually significant words or phrases that may not necessarily be tied to a specific event, person, or geographical place.
- 8.05 (C): The removal of the word "naming" as show in order to prevent a person whose naming suggestion was denied during the initial naming process from nullifying the community's input and restarting the entire community engagement process. Possible public objections regarding the initial naming process have been addressed through the addition of a public waiting period after the board announces a new name.

At the February 11, 2020 board meeting, staff reviewed the proposed changes to DCP Chapter 8.05. Based on feedback at that meeting staff is bringing the proposed amendment to DCP Chapter 8.05 for board approval.

**Proposal Request**

Staff is requesting that the board of directors approve resolution 2020-04, amending DCP 8.05 to reflect the proposed changes to the policy regarding naming of district property.

**Benefits of Proposal**

The proposed amendments to DCP 8.05 will allow for more inclusive and culturally significant names (especially in regard to under-represented groups) and ensures a public waiting period after naming decisions are announced.

**Potential Downside of Proposal**

There is no apparent downside to this proposal.

**Action Requested**

Board of directors' approval of resolution No. 2020-04, amending District Compiled Policies Chapter 8, District Property.

## RESOLUTION NO. 2020-04

TUALATIN HILLS PARK & RECREATION DISTRICT, OREGON

A RESOLUTION APPROVING DISTRICT COMPILED POLICIES CHAPTER EIGHT,  
AS AMENDED

**WHEREAS**, the Tualatin Hills Park & Recreation District Board adopted District Compiled Policies (DCP) Chapter 8 on June 8, 2009; and amended Chapter 8 on March 7, 2011 and February 2, 2015; and

**WHEREAS**, the District Board desires to amend sections to DCP Chapter 8 concerning Board Policies for the Naming of District Property;

**THE TUALATIN HILLS PARK & RECREATION DISTRICT RESOLVES AS FOLLOWS:**

**Section 1.** The DCP Chapter 8, as amended and attached as Exhibit A to this resolution is adopted. This new Chapter 8 replaces the Chapter 8 previously amended by the board on February 2, 2015.

**Section 2.** This resolution takes effect immediately upon adoption.

Approved and adopted on March 10, 2020, by the Board of Directors of the Tualatin Hills Park & Recreation District.

\_\_\_\_\_  
Felicita Montebianco, President

\_\_\_\_\_  
Tya Ping, Secretary

ATTEST:

\_\_\_\_\_  
Jessica Collins, Recording Secretary

## DISTRICT COMPILED POLICIES

**CHAPTER 8 – DISTRICT PROPERTY****8.01 Easements on District Property**

- (A) Purpose. To provide direction for requesting and securing easements on District owned property to staff, citizens, adjacent property owners, developers and the business community.
- (B) Policy. It is District policy to preserve the integrity, investment, public access and function of District property. In the spirit of cooperation with citizens, adjacent property owners, developers and the business community, it may sometimes be acceptable to allow easements on District property for other than park and recreation purposes if the benefits to the District and community outweigh the negative impacts.
- (C) Implementation Strategy.
- (1) Upon request, the District will consider proposals for easements on District properties if it can be demonstrated that the negative impact of the intended function of such easements will not outweigh the community and District benefits or the District will be adequately compensated for such an impact. Examples of such easements include conservation, storm water / sanitary sewer / domestic water, construction access, emergency access, utility, road right-of-way or similar easements.
  - (2) Staff will evaluate each easement proposal case-by-case based on the District Operational Procedures adopted by the Manager. Depending on the type of easement request, decisions regarding an easement proposal will be made either by the Board or Manager.

**8.02 Encroachments on District Property**

- (A) Purpose. To provide direction for resolving encroachments on District owned property to staff, citizens, adjacent property owners, developers and the business community.
- (B) Policy. It is District policy to preserve the integrity, investment, public access and function of District property. Any encroachment on or modification to District property is considered trespassing when it comes to the attention of the District, regardless of when the property was initially encroached upon or by whom. Persons deemed responsible by the District will be notified in writing and directed to remove all encroachments. Examples of encroachments on District property include landscape installation, placement of physical structures, fence / wall installation and pathway / driveway construction.



(C) Implementation Strategy.

- (1) If an encroachment is not resolved within 90 days of the notice or other period specified by the District in the trespass notice, the District may take action to restore the property to its original condition. Persons deemed responsible by the District for the encroachments must pay the cost of such action.
- (2) Staff will evaluate each contested encroachment case-by-case based on the District Operational Procedures adopted by the Manager. If the violator wishes to appeal a decision of the Manager, persons responsible for the encroachment may request a hearing before the Board.

### **8.03 Telecommunications Facilities on District Property**

- (A) Purpose. To provide direction for requesting and securing the installation and operation of telecommunication facilities on District owned property to staff, citizens, adjacent property owners, developers and the business community.
- (B) Policy. It is District policy to preserve the integrity, investment, public access and function of District property. In the spirit of cooperation with citizens, adjacent property owners, developers and the business community, it may sometimes be acceptable to allow the installation and operation of telecommunications facilities on District property for other than park and recreation purposes if the benefits to the District and community outweigh the negative impacts. Consideration may be given to the impact of telecommunication facilities on properties adjacent to District property.
- (C) Implementation Strategy. Upon request, staff will evaluate each lease proposal case-by-case based on the District Operational Procedures adopted by the Manager. The Operational Procedures will provide that impacts to park users are considered and that a public meeting is held prior to final review of each application. The Manager will deny a telecommunications lease proposal or recommend it to the Board for approval. The Board may approve a lease and may hold further public hearings at its discretion. All decisions of the Board are final.

### **8.04 Wetland and Buffer Mitigation on District Property**

- (A) Purpose. To provide direction for requesting and securing the use of District owned property for wetland and buffer mitigation purposes to staff, citizens, adjacent property owners, developers and the business community.
- (B) Policy. It is District policy to preserve the integrity, investment, public access and function of District property. In the spirit of cooperation with citizens, adjacent property owners, developers and the business community, it may sometimes be acceptable to allow the use of District property for mitigation purposes for other than park and recreation purposes if the benefits to the District and community outweigh the adverse impacts. Due to the delicate nature of new mitigation sites

and the significant staff work to respond to a proposal, the District will charge fees to offset staff time spent on these projects.

(C) Implementation Strategy.

- (1) Upon request, staff will evaluate each mitigation proposal case-by-case based on the District Operational Procedures adopted by the Manager. Applicants may appeal a decision of the Manager that denies, sets conditions of approval or assesses fees to the Board by filing a written request.
- (2) The Manager will periodically update the District Operational Procedures to reflect inflationary increases in staffing, materials and land costs. Updates will take into account local, regional and statewide planning and regulatory initiatives.

### 8.05 Naming of District Property

- (A) Purpose. To provide direction for the naming of new District properties, the renaming of existing District properties, and the naming of features in otherwise named District properties.
- (B) Policy. It is District policy to name or rename District properties and features in otherwise named District properties so as to best serve the interests of the District and its residents and ensure a worthy and enduring legacy for the District's park and recreation system. To this end, the District supports consideration of naming and renaming requests within the following broad categories.
  - (1) Historic Events, People, ~~and~~ Places and Symbolic Terms of local cultural significance: The history of a major event, place or person may play an important role in the naming or renaming of a District property as communities often wish to preserve and honor the history of the District and the communities it serves, historical figures, its Native American heritage, local landmarks and prominent geographical locations, and natural and geological features.
  - (2) Outstanding Individuals: The District has benefited, through its evolution, from the contributions made by many outstanding individuals. This category is designed to acknowledge the sustained contribution that has been made by such individuals to the District and the development and management of the District's park and recreation system.
  - (3) Donors: Over the years, the District has benefited from the financial contributions made by residents, businesses, and foundations. On occasion, the significance of such donations may warrant consideration being given to requests from either the donor or another party to acknowledge such a gift by naming District property for the donor, the donor's surname, a family member or friend of the donor, a donating business, or a person associated with a donating business.

- (C) Implementation Strategy. The Board of Directors must approve the naming/renaming of District properties. Upon receiving a naming/renaming request, the Manager will evaluate it to determine whether the proposal is consistent with Board policy. The Manager may deny a proposal not deemed by the manager to be consistent with existing Board policy. Any person(s) whose proposal to ~~name~~/rename a District property is denied may seek review of the decision by filing a written request with the Board of Directors within ten (10) days of the Manager's denial. All proposals deemed by the Manager as being consistent with Board policy will be referred to the Board for approval. All decisions of the Board are final after public protest/waiting periods have been observed.

### 8.06 Private Sponsorships

- (A) Purpose. To provide direction for requesting and securing sponsorships for District events, facilities and services to staff, citizens, and the business community.
- (B) Policy.
- (1) It is District policy to actively seek sponsorships for its events, programs, projects and sites from businesses, corporations and other entities. The purpose of such sponsorships is to raise additional revenue in a proprietary manner in order to increase the District's ability to deliver services to the community and/or provide enhanced levels of service beyond the core levels funded from the District's general fund and the fees charged to users. Sponsorships are intended to be used as a method to strengthen community partnerships and are not intended to be a public forum or any other tool for businesses, corporations or other entities to engage in free speech activities.
  - (2) In appreciation of such financial and/or in kind support, it is District policy to provide sponsors with suitable and appropriate recognition such as space on a temporary basis for their brands, logos, and names to appear at THPRD owned and managed assets and in our materials. However, such recognition shall adhere to the aesthetic values and purpose of the District's parks, facilities, and services. In addition, such recognition shall not detract from the visitor's experience or expectation, nor shall it impair the visual qualities of the site or be perceived as creating a proprietary interest.
- (C) Implementation Strategy. Staff will evaluate each sponsorship request case-by-case based on the District Operational Procedures adopted by the Manager. All sponsorships which enable the District to further its mission will be encouraged. The Manager may approve sponsorships of up to \$150,000. Sponsorships over \$150,000 will be presented to the Board of Directors for their consideration.

### 8.07 Memorials and Tributes on District Property

- (A) Purpose. To provide direction for requesting and securing memorial and tribute placement at District owned and managed properties.
- (B) Policy.
- (1) It is District practice to accommodate memorial and tribute requests on a case by case basis for placement at District owned and managed properties. This policy establishes a framework for use in decision making for memorial and tribute requests. Requests will have the best success when they are sensitive to:
- The park user experience;
  - The design standards and master plans that guide District improvements;
  - The long-term cost of maintenance and the allocation of maintenance resources;
  - The District identified improvement needs within parks;
  - The average life span of the memorial or tribute (THPRD commitments to memorial or tribute shall survive only until such time that replacement is necessary); and
  - The District's commitment to cost recovery.
- (2) The policy formalizes key procedures, including:
- Application procedure;
  - Review and approval procedure; and
  - Catalogue of memorial and tribute amenities – District preferred options.
- (C) Implementation Strategy. Staff will evaluate each memorial and tribute request case-by-case based on the District Operational Procedures adopted by the Manager.



## MEMO

**DATE:** February 21, 2020  
**TO:** Doug Menke, General Manager  
**FROM:** Keith Hobson, Director of Business & Facilities

**RE:** **Resolution Authorizing Application for Local Government Grant Program for Howard M. Terpenning Complex**

### Introduction

The Oregon Parks and Recreation Department (OPRD) is accepting applications for the Local Government Grant Program (LGGP). Staff are seeking approval to submit an LGGP application not to exceed \$600,000 to fund improvements of the north parking lot, campus pathways, and other amenities at the Howard M. Terpenning (HMT) Complex. Staff request board of directors' approval and signature on the attached resolution authorizing staff to apply for this grant.

### Background

LGGP is an Oregon State competitive grant process administered by OPRD and funded by state lottery funds and awards grants to support acquisition, development, and rehabilitation of outdoor recreation lands and facilities in Oregon. Reimbursement grants of up to \$750,000 for development and rehabilitation projects and up to \$1,000,000 for acquisition require a 50% local match.

Grant assistance is being sought to make improvements to the north parking lot, campus pathways, and other amenities at the HMT Complex. The local match requirement will be met using funds already appropriated in the Capital Improvement Plan, along with grants being pursued from the Washington County Visitors Association, Travel Oregon, and the Tualatin Soil & Water Conservation District. Work on this project will take place starting in fall 2020. The project will be scaled based on the number of grants secured for the local match.

### Proposal Request

OPRD is accepting applications for the Local Government Grant Program (LGGP). Staff are seeking approval to submit an LGGP application not to exceed \$600,000 to fund improvements of the north parking lot, campus pathways, and other amenities at the HMT Complex. Staff request board of directors' approval and signature on the attached resolution authorizing staff to apply for this grant.

Park district legal counsel has reviewed and approved of the attached resolution.

### Benefits of Proposal

A successful LGGP application allows THPRD to improve user access and experience at the popular HMT Complex and leverage existing resources to secure additional funding and achieve greater results.

**Potential Downside of Proposal**

Since the local match requirements will be met by a combination of funds, including those already appropriated in the Capital Improvement Plan, other grants, and staff time, there is no apparent downside to this proposal. If the grant is not awarded, THPRD will proceed with a smaller-scale project with the funding available.

**Maintenance Impact**

If the grant is awarded, it is anticipated there will be no further impact on maintenance above and beyond the current maintenance needs at the HMT Complex.

**Action Requested**

Board of directors' approval of Resolution 2020-05 authorizing application to OPRD for a LGGP in an amount not to exceed \$600,000 to fund improvements of the north parking lot, campus pathways, and other amenities at the Howard M. Terpenning (HMT) Complex.

**RESOLUTION NO. 2020-05**

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE  
TUALATIN HILLS PARK & RECREATION DISTRICT  
AUTHORIZING APPLICATION TO THE OREGON PARKS AND RECREATION  
DEPARTMENT FOR THE LOCAL GOVERNMENT GRANT PROGRAM  
FOR REHABILITATION OF THE HOWARD M. TERPENNING COMPLEX

**WHEREAS**, the Oregon Parks and Recreation Department is accepting applications for the Local Government Grant Program (LGGP); and

**WHEREAS**, the Tualatin Hills Park & Recreation District (THPRD) is a special service district that is eligible to receive LGGP Funds; and

**WHEREAS**, THPRD desires to participate in this grant program to the greatest extent possible as a means of providing needed park and recreation acquisitions, improvements and enhancements; and

**WHEREAS**, the THPRD Board of Directors have identified improvements at the Howard M. Terpenning Complex as high priority need in the park district; and

**WHEREAS**, the project will include improving parking areas, pathways, and other amenities on campus that will increase opportunities for access and recreation; and

**WHEREAS**, THPRD will provide adequate funding for on-going operations and maintenance of this park and recreation facility should the grant funds be awarded; and

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE TUALATIN HILLS PARK & RECREATION DISTRICT IN BEAVERTON, OREGON, AS FOLLOWS:**

- Section 1: The Board of Directors approves submittal of a grant application to the Oregon Parks and Recreation Department for rehabilitation of the Howard M. Terpenning Complex.
- Section 2: This resolution shall be effective following its adoption by the Board of Directors.

Approved by the Tualatin Hills Park & Recreation District Board of Directors on the 10<sup>th</sup> day of March 2020.

\_\_\_\_\_  
Felicitia Montebianco, President

\_\_\_\_\_  
Tya Ping, Secretary

ATTEST:

\_\_\_\_\_  
Jessica Collins, Recording Secretary



## MEMO

**DATE:** February 26, 2020  
**TO:** Doug Menke, General Manager  
**FROM:** Keith Hobson, Director of Business & Facilities  
**RE:** **Resolution Authorizing Application for Land & Water Conservation Fund for Acquisition**

### **Introduction**

The Oregon Parks and Recreation Department (OPRD) is accepting applications for the federal Land & Water Conservation Fund (LWCF). Staff are seeking approval to submit an LWCF application not to exceed \$650,000 to fund acquisition of new park land in the Southeast quadrant of the district. Staff request board of directors' approval and signature on the attached resolution authorizing staff to apply for this grant.

### **Background**

The LWCF is a federally funded grant program administered by OPRD that supports property acquisition, development, major rehabilitation and/or renovation, and acquisition and development (combination) of outdoor recreation lands and facilities in Oregon. Reimbursement grants require a 50% local match.

Grant assistance is being sought to acquire a two-acre parcel of land in the southeast quadrant of the district. The property is located in an area of the district identified in the 2018 Geo-Referenced Amenities Standards Program (GRASP) as being below the service threshold. The local match requirement will be met by funds already identified in the system development charge (SDC) fund five-year capital improvement plan (SDC-CIP).

### **Proposal Request**

OPRD is accepting applications for the LWCF. Staff are seeking approval to submit an LWCF application not to exceed \$650,000 to fund acquisition of new park land in the Southeast quadrant of the district. Staff request board of directors' approval and signature on the attached resolution authorizing staff to apply for this grant.

### **Benefits of Proposal**

A successful LWCF application allows THPRD to acquire new park land in an underserved area of the district and leverage existing resources to maximize return for district residents.

### **Potential Downside of Proposal**

Since the local match requirements will be met by funds already identified in the SDC-CIP, there is no apparent downside to the proposal.

### **Maintenance Impact**

If the grant is awarded, it is anticipated the district will complete a master plan for the property and the maintenance impact will be further evaluated at that time.



**Action Requested**

Board of directors' approval of Resolution 2020-06 authorizing application to OPRD for a LWCF grant in an amount not to exceed \$650,000 to fund acquisition of new park land in the Southeast quadrant of the district.

**RESOLUTION NO. 2020-06**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE  
TUALATIN HILLS PARK & RECREATION DISTRICT  
AUTHORIZING APPLICATION TO THE OREGON PARKS AND RECREATION  
DEPARTMENT FOR THE LAND & WATER CONSERVATION FUND**

**WHEREAS**, the Oregon Parks and Recreation Department is accepting applications for the federal Land and Water Conservation Fund; and

**WHEREAS**, the Tualatin Hills Park & Recreation District (THPRD) desires to participate in this grant program to the greatest extent possible as a means of providing needed park and recreation acquisitions, improvements and enhancements; and

**WHEREAS**, the THPRD Board of Directors have identified the acquisition of new park land in underserved areas as a high priority need in the district; and

**WHEREAS**, the project will include acquiring two acres of land in an under-served area of the district; and

**WHEREAS**, THPRD will provide adequate funding for on-going operations and maintenance and future development of the property should the grant funds be awarded; and

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE TUALATIN HILLS PARK & RECREATION DISTRICT IN BEAVERTON, OREGON, AS FOLLOWS:**

- Section 1: The Board of Directors approves submittal of a grant application to the Oregon Parks and Recreation Department for acquisition of a two-acre property in the Southeast Quadrant of the district.
- Section 2: This resolution shall be effective following its adoption by the Board of Directors.

Approved by the Tualatin Hills Park & Recreation District Board of Directors on the 10<sup>th</sup> day of March 2020.

\_\_\_\_\_  
Felicit Montebianco, President

\_\_\_\_\_  
Tya Ping, Secretary

ATTEST:

\_\_\_\_\_  
Jessica Collins, Recording Secretary



**MEMO**

**DATE:** February 24, 2020  
**TO:** Doug Menke, General Manager  
**FROM:** Keith Hobson, Director of Business & Facilities  
**RE:** **System Development Charge Methodology: Policy Issues**

**Introduction**

Staff are presenting options and seeking board guidance for a policy framework for system development charge (SDC) waivers for affordable housing. This framework will be incorporated in the SDC methodology currently underway and be the basis for a new affordable housing SDC waiver policy to be adopted this summer. Staff are also presenting an updated timeline for the SDC methodology (Attachment A).

**Background**

At the November 12, 2019 board meeting, staff presented an outline of a policy framework to guide an update of the district’s SDC methodology. Policy issues outlined were affordable housing, potential scaling of SDCs and level of service. At the December 10, 2019 work session, staff and its consultant, Deb Galardi, presented white papers on these three issues. Since then, staff and the consultant have been working to gather data for the SDC methodology and prepare a full scope of work and timeline for the SDC update. The consultant is gathering and analyzing data on scaling SDC fees based on unit size, and it is anticipated that this information will be shared at the May board meeting. Staff have also continued to research potential alternatives for waivers of SDCs for affordable housing.

Based on information provided by the City of Beaverton and Washington County, the following is an estimate of affordable housing units anticipated within the district boundary over the next several years:

Jurisdiction	30% of AMI*		60% AMI		>60% AMI		Total
	Metro Bond	Other	Metro Bond	Other	Metro Bond	Other	
City of Beaverton	89	75	161	175		50	550
Washington County	60		72			15	147
<b>TOTAL</b>	149	75	233	175		65	697
	224		408				

\*Area Median Income

Assuming all units are multi-family units, the impacts to SDC fees at today’s rate (using the districtwide, non-overlay rate of \$9,494), the impact of waivers for the 30% and 60% AMI units would be:

- 30% AMI:  $224 \times \$9,494 = \$2,126,656$ 
  - \$1,414,606 if limited to the units funded through the Metro Bond
- 60% AMI:  $(408 \times \$9,494) \times 50\% = \$1,936,776$ 
  - \$1,106,051 if limited to the units funded through the Metro Bond

Conversations with affordable housing developers indicate that the 30% AMI units are not only the most difficult to finance for construction, but also challenging to operate without subsidy.

While the district will not be required to “backfill” waived SDCs by including the waivers in the methodology and adopting a policy regarding waivers, waivers will have an impact on the ability to deliver SDC funded projects. For example, it costs an estimated \$1,115,258/acre to develop a neighborhood park (not including any potential half-street improvements) and \$3,503,226/mile to develop trails (not including any potential natural resource mitigation).

Staff has reviewed past success at grants and projects potentially eligible for future grants and, as shown in the following table, estimates that, over the next 5 years, the district could obtain \$1,800,000 in grant funding.

<b>SDC Five-Year Grant Plan</b>						
<b>Application Year</b>	<b>Revenue Year</b>	<b>Project</b>	<b>Grant Request</b>	<b>Probability</b>	<b>Expected Revenue</b>	<b>Grant Program</b>
FY20	FY21	Highlands/Biggi	\$650,000	50%	\$325,000	LWCF
FY21	FY22	155th Trail (Aspen Park)	\$300,000	75%	\$225,000	LGGP
FY21	FY22	Acquisition	\$500,000	15%	\$75,000	TBD
FY22	FY23	NW-Q8, SW-Q6, SW-Q7	\$600,000	50%	\$300,000	TBD
FY22	FY23	NW-Q8, SW-Q6, SW-Q7	\$500,000	50%	\$250,000	TBD
FY23	FY24	NE-Q3, NW-Q5, SW-Q7	\$600,000	50%	\$300,000	TBD
FY23	FY24	Acquisition	\$500,000	15%	\$75,000	TBD
FY24	FY25	NW-Q7	\$500,000	50%	\$250,000	TBD
FY24	FY25	Acquisition	\$400,000	15%	\$60,000	TBD
		<b>Total</b>	<b>\$4,550,000</b>		<b>\$1,860,000</b>	

Based on the need to balance support for affordable housing against the ability to deliver projects and maintain level of service, the following is a consideration for a policy on affordable housing waivers:

- Waive 100% of SDCs for units at the 30% of AMI.
- Waive 50% of SDCs for units at 60% of AMI, with a cap of \$1,800,000.

An alternative would be to apply these waivers only to units funded through the Metro bond measure, which would help leverage those bond funds.

With regard to the waivers at the 60% of AMI and the cap, the board would have to determine how such waivers would be granted. Considerations could include:

- Whether the project included public open space, which could give the project priority for waivers
- Grant waivers on a first-come, first-served basis
- Apply a uniform waiver percentage across all units to equal the cap

As indicated on the attached timeline, the target for completing the methodology is June 2020. Once the methodology is completed, the board could adopt a policy regarding affordable housing SDC waivers in advance of final adoption of the methodology. To date, the two affordable housing projects under way in the district (Cedar Grove and the Mary Ann) have been granted extensions in paying SDCs from time of building permit to issuance of Certificate of Occupancy. Adopting an affordable housing SDC waiver policy by summer would be timely to apply to these developments.

### **Proposal Request**

Staff are presenting options and seeking board guidance for a policy framework for SDC waivers for affordable housing. This framework will be incorporated in the SDC methodology currently underway and be the basis for a new affordable housing SDC waiver policy to be adopted this summer. Staff are also presenting an updated timeline for the SDC methodology.

### **Benefits of Proposal**

Identifying the policy framework for affordable housing will allow the policy to be incorporated in the SDC methodology and allow for adoption of an affordable housing SDC waiver policy after the methodology is completed in the summer of 2020.

### **Potential Downside of the Proposal**

Once adopted, an affordable housing SDC waiver policy will decrease the amount of SDCs collected and, thus, the ability to deliver all projects within the SDC capital improvement plan. As the SDC methodology is developed, the full impact of such waivers will be analyzed and updated.


### **Action Requested**

Staff are presenting options and seeking board guidance for a policy framework for SDC waivers for affordable housing. This framework will be incorporated in the SDC methodology currently underway and be the basis for a new affordable housing SDC waiver policy to be adopted this summer. Staff are also presenting an updated timeline for the SDC methodology.

Questions for the board's consideration include:

- Should the district waive all SDCs for affordable housing at 30% of AMI? If so, should such waivers be limited to those units funded through the Metro bond, or any units developed at this rate?
- With regard to housing at 60% of AMI:
  - Should the district waive 50% of SDCs?
  - Should there be a cap (such as the estimated \$1,800,000 for projects that could be funded through grants)?
- How should such waivers be implemented?
- Should there be a sunset for these waivers (i.e., five years, which coincides with the timeline for implementation of the Metro bond)? Alternatively, as a separate policy resolution, the board would have the discretion of revisiting the policy at any time.

DRAFT

 SDC Update Timeline	Critical Path Data From District	2020									
		February	March	April	May	June	July	August	September	October	
<b>Data &amp; Methodology Development</b>											
Kickoff, Work Planning		█									
Data Collection and Review			█								
<b>Cost Basis Development</b>											
Compile inventory & project list spreadsheets		█									
Calculate existing & future LOS	Existing inventory & project list		█								
Determine capacity and growth share of project costs	GRASP and project cost info			█*							
Determine reimbursement cost basis	Existing facility cost data			█							
Develop preliminary unit costs					█						
Cost basis adjustments						█					
<b>SDC Assessment</b>											
Population & Employment Projections		█									
Evaluate Residential Occupancy by Housing Type & Size	Permit data	█									
Develop Residential Tier Options				█*							
Residential vs. Nonresidential Factors				█							
Visitor & Employment Density by Land Use Type					█						
Develop SDC Schedule Options						█					
Stakeholder Meeting #1: Introduction/ID Issues & schedule			★								
Stakeholder Meeting #2: Residential Tiering				★							
Board Meeting #1					★						
Stakeholder Meeting #3: LOS and Unit Costs						★					
Board Meeting #2							★				
Stakeholder Meeting #4: Final Recommendations								★			
<b>SDC Administration</b>											
Review Administrative Procedures Guide		█									
Develop Recommendations						█*					
SDC 90-Day Notification	District Issue Notification								-----		
Develop SDC Methodology								█	-----		
Board Meeting #3 (Hearing)											★

- \*Summary Memo
- ★ Meeting
- ★ Board meeting



## MEMO

**DATE:** March 2, 2020  
**TO:** Doug Menke, General Manager  
**FROM:** Holly Thompson, Communications Director

**RE:** **Visioning Process Update**

### Introduction

Staff will provide the board an update on the visioning process.

### Background

In April, THPRD recruited community members to serve on the district's new Visioning Task Force (VTF). VTF members were appointed by the board of directors on May 14, 2019, to serve a one-year term. Their responsibility is to work together to help THPRD with innovative ways to connect and engage our community. They are to advise on engagement strategies and help implement those strategies by volunteering at a minimum of 10 community events to gather public input.

VTF members were trained by staff and the district's consultants in late May 2019 and began public engagement on June 1, 2019. Over five months volunteers and staff attended 117 meetings, events and activities to solicit public feedback. All told, these efforts resulted in connections with more than 10,000 people and a collection of more than 12,500 ideas from the public. The district partnered with Unite Oregon on focus groups with immigrant and refugee populations as well as partnered with the Beaverton School District on youth engagement.

In November and December 2019, staff and consultants facilitated the Action Team phase of the process. VTF members, board members, district staff, advisory committee members, representatives from partner agencies, and more, met in a series of eight meetings to examine the ideas collected in the outreach phase. The purpose of these meetings was to distill the thousands of ideas collected into a set of concepts to be tested with the public in a community survey. Staff were able to prepare a survey for the public, based on the input from the action team members, and approved by the VTF, which represent the "best of the best" ideas collected from the public in the district's four visioning goal areas.

At the March board meeting, district staff will provide the board an update on the work of the action teams and review plans for promoting the district's visioning survey that is available to the public through late April 2020.

### Action Requested

Informational update only. No formal board of directors' action is being requested.



## MEMO

**DATE:** February 21, 2020  
**TO:** Board of Directors  
**FROM:** Doug Menke, General Manager

**RE:** General Manager's Report for March 10, 2020

### **U.S. Census**

Holly Thompson, Communications Director, will provide an update on the work the district is doing to help support statewide efforts to raise awareness of the 2020 U.S. Census happening in April.

### **Land Acknowledgement & First Peoples Project**

Holly Thompson, Communications Director, and Liana Harden, Engagement & Partnership Specialist with Design & Development, will share information about a regional effort, led by the City of Portland that THPRD is joining, to support the district's effort to develop a land acknowledgement statement and an engagement strategy for honoring First Peoples.





# THPRD Management Report

March 2020

Spring Registration begins March 7



Summer Registration begins April 18



thprd.org

@THPRD



**March 1-31**  
Bring your old or unwanted crayons to any **THPRD Center**

THE **Crayon** INITIATIVE

TUALATIN HILLS PARK & RECREATION DISTRICT | @THPRD | www.thprd.org

- **The Crayon Initiative:** During the month of March, THPRD is collecting old or unwanted crayons at all facilities. Crayons will be melted down and made into new crayons to be given to area children’s hospitals. (Aquatics – coordinated by Beaverton Swim Center)

## Financial Updates

- **Bond Refinancing:** The district’s finance team has successfully completed the refinancing of the 2010 and 2019 bonds, which will provide savings of \$1.2 million in interest costs over the bond’s remaining 20-year payoff period. (Finance Department)

- **FY 20/21 Budget Process:** The first Budget Committee meeting was held on February 25 and the staff work session was held on February 19. Budget Committee sessions are scheduled for April 21, April 22 and May 21. The public hearing to adopt the budget is scheduled for June 16. (Finance Department)



## Programs

- **NEWT Update:** Afterschool programs for the Nature Experiences and Workforce Training program are continuing. In total, between February and March, we will be offering seven afterschool programs for more than 80 Latina students at seven Beaverton School District schools. *(Nature & Trails)*

- **RISE Leadership Program:** The application process for the RISE Youth Leadership Program opened in February. RISE, which stands for Realizing Interests through Service Experience, is the new and improved version of LITE, Junior Camp Counselor and Safety Town volunteer programs. Volunteers will receive training starting in March. RISE expands volunteerism at nine district facilities. It is expected that approximately 150 youth, ages 12 and older, will participate this summer. *(Community Programs)*

- **Family Fun Day - Swimmin' in the Green:** On March 14, from 2-5 pm at Beaverton Swim Center. Featured activities include games, AquaSpy (our version of I-Spy), prizes, Irish treats and lots of fun in the pool. *(Aquatics)*

- **Pickleball Tournament Grant:** THPRD has submitted a grant application to the Washington County Visitors Association (WCVA) to launch an annual regional pickleball tournament. The event would be held at the Babette Horenstein Tennis Center in September 2020 and would be named the June Crabb Memorial Tournament. June served as a member of the THPRD Board of Directors from 1990-1995 and helped bring the sport to the district. The application is for \$5,150. *(Sports)*

- **Community Education Courses:** Continue to be offered through the Beaverton Swim Center focused on providing Adult and Pediatric First Aid and CPR with AED classes. *(Aquatics)*

- **Aquatic Professional Training Courses:** We are offering several courses including: Lifeguarding, a Water Safety Instructor Course, and Junior Lifeguard Courses. *(Aquatics)*

- **Spring Break Camps:** The Babette Horenstein Tennis Center is offering two spring break tennis camps, March 24-26, for players ages 7 to 10 and 10 to 14. The 7 to 10-year-old camp is a one-day camp open to all levels, and the 10 to 14-year-old camp is a two-day camp open for players level 2 and above. *(Sports)*

- **Basketball Leagues:** The Athletic Center will be concluding our youth and adult leagues and end of season tournaments on March 21. *(Sports)*

- **Nature Mobile at THRIVE Locations:** The Nature Mobile visited THRIVE after-school sites in February at Chehalem Elementary and Cedar Hills Recreation Center bringing natural resources education to afterschool participants. *(Recreation)*



Afterschool Chicas Program



Basketball League

## Future Planning

- **Bronson Creek Greenway Addition:** The six-acre “Bronson Farm” property officially closed in February. It will become part of the Bronson Creek Greenway. *(Nature & Trails)*
- **NW Quadrant Youth Athletic Field:** The district received land use approval for the project located at Alexander and 182nd Ave. Bidding for the construction contract is anticipated for March/April with construction beginning in Summer 2020. *(Design & Development)*
- **Metro Quarterly Trails Meeting:** Staff attended and received updates on Metro bonds, Oregon Recreation and Park Department grant opportunities and several local trail projects. *(Design & Development)*
- **Beaverton Code Changes:** Staff testified before the Beaverton Planning Commission in support of a package of code amendments that include allowing dog runs and dog parks. The commission recommended that the City Council approve the code amendments. *(Planning)*



Bronson Farm Property



## Partnerships

- **Event Coordination:** Events staff met with City of Beaverton staff to finalize details at community events for the upcoming 2020 season. *(Community Programs)*
- **Volunteer Training:** Staff trained 40 local community scientists to perform amphibian egg mass surveys in partnership with Metro, The Wetlands Conservancy, City of Gresham, and Tualatin River National Wildlife Refuge. Surveys involve wading into local wetlands to identify and count native amphibian egg masses. Data from the surveys provides valuable information on the health of wetlands, as well as contributing to a shared regional database. *(Community Programs)*

## Maintenance

- **Outdoor Tennis Courts:** 35 courts will be power washed in March. The courts will be used by high school tennis programs during weekdays; patrons will have use of the courts on weekends. *(Maintenance)*
- **PGE Tree Coordination:** Staff worked with PGE on the removal of several maple trees at Garden Home Recreation Center. The trees were removed because the roots were lifting the sidewalk and growing into the power lines. PGE plans to replant new trees in the future that are appropriate for the location. *(Maintenance)*
- **Athletic Center Scheduled Maintenance:** Beginning March 23, the Athletic Center will close for three weeks. The gymnasium floors will be resurfaced, including a complete sanding and relining of all courts and updated logo. *(Sports)*

## Public Engagement


- **January Volunteer Contributions:** 851 hours, 214 total volunteers. *(Community Programs)*
- **Community Garden Clean-Up:** Six volunteer projects are scheduled during the month of March. Services include mulching pathways, pulling weeds and vegetation, winterizing empty plots and general site cleanup. *(Maintenance & Community Programs)*
- **Park Grand Openings:** Preliminary planning and coordination for upcoming park and trail grand openings are underway. Opening events will include the Waterhouse Trail addition, Abbey Creek Park, Bethany Creek Falls Park, and Crowell Woods area park. *(Community Programs & Communications)*
- **Visioning:** The community survey launched in February will be open through April 24. Visioning Task Force members and staff are busy promoting the survey. We have a goal to receive 1,500 responses. In the first week, we are 10% of the way to our goal. The survey is available in English, Spanish, Chinese, Vietnamese, Arabic and Korean. *(Communications)*
- **Summer Activities Guide Production:** Staff spent the month of February focused on production of the Summer Activities Guide. The design and editing process takes the full month. Several changes were made in the production process that have greatly improved efficiency and have been positively received by staff. *(Communications)*
- **NW Drone Racing Club:** Staff collaborated with the club to secure an inclement weather site for their activities. *(Security Operations)*

## Housing

- **Housing Options Community Conversation:** Staff attended the Department of Land Conservation and Development's (DLCD) community conversation on Oregon's housing initiatives and how they will affect communities. The on-going rulemaking by DLCD will allow for duplexes, triplexes and four-plexes in single family zones, thus increasing housing options and affordability. *(Planning)*
- **Affordable Housing Meeting:** Staff attended the Beaverton Area Chamber Commerce's Collaborative Conversations on Affordable and Sustainable Housing where non-profit developers and builders talked about their experiences, successes and challenges in providing affordable housing in the Portland metro region. *(Planning)*



Volunteer Garden Clean-Up



**Vote for your favorite park & rec ideas!**



Get Started: [bit.ly/THPRDSurvey](https://bit.ly/THPRDSurvey)  
Win a \$50 gift card!

## Staff Development & Updates

- **Financial Project Management Team Update:** The staff has relocated to Parkside Business Center. The move involved coordination between Maintenance, Information Services and Finance departments to ensure that all business functions transitioned seamlessly. The new location includes a full-time training/meeting room that allows the team to collaborate on the financial system conversion. *(Finance Department)*
- **Summer Staff Recruitment:** Has begun for all positions in the Recreation Department; Directors, Assistant Directors and Leaders. *(Recreation)*
- **Enterprise Resource Planning System (ERP) Update:** Staff continue to partner to configure HR and Payroll modules and prepare data for import in Tyler Munis. *(Human Resources)*
- **Lunch & Learn Opportunity:** All district staff were invited to participate in "Avoiding and Coping with Burnout," presented by a provider with the district's Employee Assistance Program, with positive feedback from participants on the quality of the workshop. Additional wellness sessions are scheduled for March and April. *(Human Resources)*
- **Webinar Trainings:** Staff attended two webinars, "Planning for Pollinators in the Pacific NW" and "Oregon Trails Funding." *(Design & Development & Planning)*
- **Lockdown/Lockout Training:** Completed at the Elsie Stuhr Center. *(Security Operations)*

## Tualatin Hills Park Foundation

- **New Board of Trustees Members:** Welcomed Maxine Dexter, Northwest Permanente P.C., Cedric Bousquet, Umpqua Bank, and Saba Anvery, Intel to the board. All available seats are now filled.
- **Access for All Program Fund:** Approved a three-year commitment to fundraising for the program fund and secured the first \$10,000 pledge.

## Park, Trail & Facility Improvements

- **Raleigh Park Stream:** Staff are collaborating with Clean Water Services to enhance the stream at Raleigh Park. We hope to "daylight" the lower 500' of stream that currently runs through a pipe, by digging a new stream channel and revegetating the area. *(Nature & Trails)*
- **Foege Park Gate:** A walk-through style gate has been installed in the SE section, near Cedar Hills Blvd. The gate is intended to act as a safety barrier, to keep cyclists from riding into traffic on Cedar Hills Blvd. when exiting the park. *(Maintenance)*
- **Fire Panel Assessments:** Conducted phase one of district-wide assessment of fire panels at all facilities. *(Security Operations)*



Raleigh Park Stream



Foege Park Gate

## Completed Community Events

- **Solstice Soup Tasting:** Conestoga held this first time event in partnership with Pacific Foods who donated six soups with flavors from around the globe, as well as Whole Foods who donated spoons and ingredients. The event welcomed 75 people and took sock donations for Janus Youth which serves homeless youth. *(Recreation)*
- **Valentine's Dance:** Cedar Hills Recreation Center had a wonderful turnout of 105 attendees for the dance on February 7. *(Recreation)*
- **Preschool Open Houses:** Held in early January, over 35 families toured the Fanno Farmers and Bilingual 9-month programs. Registrations were received for 48 of the 74 spots available on the first day. *(Recreation)*
- **Active Aging Week:** Took place the first week of January. Classes with lower enrollments were available for patrons to try, so they could determine if they meet their needs. This has been a very popular program at Stuhr for years, and has evolved from all classes being free during this week, to targeting classes with lower registration, to ensure spots are available if patrons choose to sign up. *(Recreation)*



Solstice Soup Tasting Event  
at Conestoga



Valentine's Dance  
at Cedar Hills

## Upcoming Community Events

### March

- 3/1: Spring Cultural Art Exhibit · Conestoga · All Month
- 3/1: The Crayon Initiative · All Facilities · All Month
- 3/2 – 3/6: Conestoga Patron Appreciation Week
- 3/7: Spring Registration Begins · In-District · 8 am
- 3/7: Centro de Bienvenida · HMT Admin · 7:30 am to 12 pm
- 3/7: Community Garden Work Party · Bethany Lake Park · 9 to 11:30 am
- 3/7: Aquatic Assemble Dive-in Movie · Aloha Swim Center · 5:15 pm
- 3/10: Spring Registration · Out-of-District · 8 am
- 3/10: Board of Directors Meeting · HMT · 7 pm
- 3/12: Community Garden Work Party · Cedar Hills Park · 9 to 11:30 am
- 3/12: St. Patrick's Celebration · Stuhr Center · 1:30 to 3:30 pm
- 3/14: Willow Creek Greenway Restoration · 9 am to 12 pm
- 3/14: Family Fun Day: Swimmin' in the Green · Beaverton Swim Center · 2 to 5 pm
- 3/18: Nature & Trails Advisory Committee Meeting · Fanno Creek Service Center · 6:30 pm
- 3/21: Community Garden Work Party · John Marty Park · 9 to 11:30 am
- 3/21: Native Plant Demonstration & Garden Work Party · Tualatin Hills Nature Center · 9 am to 12 pm
- 3/21: Natural Area Restoration · Fir Grove Park · 9 am to 12 pm
- 3/27: Wipeout! · Conestoga · All Day
- 3/28: Community Garden Work Party · Jackie Husen Park · 9 to 11:30 am
- 3/28: Community Garden Work Party · Mountain View Champions Park · 9 to 11:30 am



**Tualatin Hills Park and Recreation District**

**Monthly Capital Project Report**

**Estimated Cost vs. Budget**

**Through 1/31/20**

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Description	Project Budget					Project Expenditures		Estimated Total Costs			Est. Cost (Over) Under Budget		
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	(1)	(2)	(3)	(1+3)	(2+3)	(4)	(5)	(6)		(4+5+6)	(5+6)		
<b>GENERAL FUND</b>													
<b>CAPITAL OUTLAY DIVISION</b>													
<u>CARRY FORWARD PROJECTS</u>													
ERP Software	436,800	803,958	-	803,958	803,958	-	240,587	785,358	Award	1,025,945	1,025,945	(221,987)	(221,987)
Cedar Hills Park - Additional Funding for Bond Project	3,900,000	3,388,335	-	3,900,000	3,388,335	3,811,900	88,844	-	Award	3,900,744	88,844	(744)	3,299,491
Boiler	100,000	100,000	88,000	188,000	188,000	1,518	-	186,482	Budget	188,000	186,482	-	1,518
Bridges & Boardwalks (3 sites)	760,207	760,207	372,793	1,133,000	1,133,000	85,157	434,068	613,775	Budget	1,133,000	1,047,843	-	85,157
Drone	8,645	8,645	-	8,645	8,645	-	2,667	1,333	Award	4,000	4,000	4,645	4,645
Pool Tank (CRAC)	554,380	268,083	-	554,380	268,083	119,541	6,315	261,768	Budget	387,624	268,083	166,756	-
Pool Tank and Deck (Raleigh Park)	795,000	756,754	185,000	980,000	941,754	56,301	251,538	748,168	Award	1,056,008	999,706	(76,008)	(57,952)
Asphalt Pedestrian Pathways (2 sites)	293,000	139,500	-	293,000	139,500	149,421	114,132	29,447	Budget	293,000	143,579	-	(4,079)
Landscaping	60,000	60,000	10,000	70,000	70,000	-	-	-	Cancelled	-	-	70,000	70,000
HVAC Improvement	125,279	97,718	13,600	138,879	111,318	49,100	469	89,310	Budget	138,879	89,779	-	21,539
Shower Facility Repair	7,500	7,500	1,500	9,000	9,000	-	-	9,000	Budget	9,000	9,000	-	-
Vehicle Wraps	14,000	13,000	-	14,000	13,000	2,443	-	-	Complete	2,443	-	11,557	13,000
ADA Improvements	45,000	25,000	-	45,000	25,000	18,591	25,000	-	Complete	43,591	25,000	1,409	-
<b>TOTAL CARRYOVER PROJECTS</b>	<b>7,099,811</b>	<b>6,428,700</b>	<b>670,893</b>	<b>8,137,862</b>	<b>7,099,593</b>	<b>4,293,972</b>	<b>1,163,620</b>	<b>2,724,641</b>		<b>8,182,233</b>	<b>3,888,261</b>	<b>(44,371)</b>	<b>3,211,332</b>
<u>ATHLETIC FACILITY REPLACEMENT</u>													
Drainage Culverts (2 sites)			23,000	23,000	23,000	-	-	13,000	Award	13,000	13,000	10,000	10,000
<b>TOTAL ATHLETIC FACILITY REPLACEMENT</b>			<b>23,000</b>	<b>23,000</b>	<b>23,000</b>	<b>-</b>	<b>-</b>	<b>13,000</b>		<b>13,000</b>	<b>13,000</b>	<b>10,000</b>	<b>10,000</b>
<u>ATHLETIC FACILITY IMPROVEMENT</u>													
Solar Panel			38,812	38,812	38,812	-	38,812	-	Complete	38,812	38,812	-	-
Field and Court Reservation Software			26,000	26,000	26,000	-	-	-	Deferred	-	-	26,000	26,000
<b>TOTAL ATHLETIC FACILITY IMPROVEMENT</b>			<b>64,812</b>	<b>64,812</b>	<b>64,812</b>	<b>-</b>	<b>38,812</b>	<b>-</b>		<b>38,812</b>	<b>38,812</b>	<b>26,000</b>	<b>26,000</b>
<u>PARK AND TRAIL REPLACEMENTS</u>													
Bridges and Boardwalks			75,000	75,000	75,000	-	-	75,000	Budget	75,000	75,000	-	-
Erosion Control			15,000	15,000	15,000	-	-	15,000	Budget	15,000	15,000	-	-
Autumn Ridge Park Slide			10,000	10,000	10,000	-	-	10,000	Budget	10,000	10,000	-	-
Skate Park Mesh, Rails, and Restroom Enclosure			20,000	20,000	20,000	-	3,000	17,000	Budget	20,000	20,000	-	-
Asphalt Pedestrian Pathways (6 sites)			560,000	560,000	560,000	-	4,519	555,481	Budget	560,000	560,000	-	-
Signage			10,000	10,000	10,000	-	-	10,000	Budget	10,000	10,000	-	-
<b>TOTAL PARK AND TRAIL REPLACEMENTS</b>			<b>690,000</b>	<b>690,000</b>	<b>690,000</b>	<b>-</b>	<b>7,519</b>	<b>682,481</b>		<b>690,000</b>	<b>690,000</b>	<b>-</b>	<b>-</b>
<u>PARK AND TRAIL IMPROVEMENTS</u>													
Greenway Park Concept Plan Pathways			75,000	75,000	75,000	-	-	75,000	Budget	75,000	75,000	-	-
Greenway Park Recreational Trails Program Grant Match			100,000	100,000	100,000	-	-	100,000	Budget	100,000	100,000	-	-
Retaining Wall			40,000	40,000	40,000	-	-	10,000	Revised Scope	10,000	10,000	30,000	30,000
Foege Park Double Gates			-	-	-	-	-	-	Budget	-	-	-	-
<b>Subtotal Park and Trail Improvements</b>			<b>215,000</b>	<b>215,000</b>	<b>215,000</b>	<b>-</b>	<b>-</b>	<b>185,000</b>		<b>185,000</b>	<b>185,000</b>	<b>30,000</b>	<b>30,000</b>
Memorial Benches			8,000	8,000	8,000	-	2,435	7,740	Budget	10,175	10,175	(2,175)	(2,175)
Connect Oregon - Waterhouse Trail			400,000	400,000	400,000	-	400,000	-	Complete	400,000	400,000	-	-
Local Government Grant Program - Cedar Hills Park			340,156	340,156	340,156	231,850	108,306	-	Complete	340,156	108,306	-	231,850
Land Water Conservation Fund - Commonwealth Lake Park Bridge Replacement			60,554	60,554	60,554	-	-	60,554	Budget	60,554	60,554	-	-
Land Water Conservation Fund - Crowell Woods			390,000	390,000	390,000	-	-	389,092	Award	389,092	389,092	908	908
Recreational Trails Program - Greenway Park Loop Trail			400,000	400,000	400,000	-	-	-	Not Awarded	-	-	400,000	400,000
Metro Nature in Neighborhoods - Fanno Creek Greenway			220,700	220,700	220,700	10,202	-	210,498	Budget	220,700	210,498	-	10,202
Land Water Conservation Fund - Bonnie Meadow Area Park			661,092	661,092	661,092	-	-	-	Not Awarded	-	-	661,092	661,092
Washington County Major Streets Transportation Improvement Program - Waterhouse Trail			300,000	300,000	300,000	-	300,000	-	Complete	300,000	300,000	-	-
Energy Trust of Oregon - Sunset HVAC			74,282	74,282	74,282	-	-	7,628	Award	7,628	7,628	66,654	66,654
Westside Trail, Hwy 26 Bicycle and Ped Bridge			-	-	-	-	-	400,000	Award	400,000	400,000	(400,000)	(400,000)
<b>Subtotal Park and Trail Improvements (Grant Funded)</b>			<b>2,854,784</b>	<b>2,854,784</b>	<b>2,854,784</b>	<b>242,052</b>	<b>810,741</b>	<b>1,075,512</b>		<b>2,128,305</b>	<b>1,886,253</b>	<b>726,479</b>	<b>968,531</b>
<b>TOTAL PARK AND TRAIL IMPROVEMENTS</b>			<b>3,069,784</b>	<b>3,069,784</b>	<b>3,069,784</b>	<b>242,052</b>	<b>810,741</b>	<b>1,260,512</b>		<b>2,313,305</b>	<b>2,071,253</b>	<b>756,479</b>	<b>998,531</b>
<u>CHALLENGE GRANTS</u>													
Program Facility Challenge Grants			75,000	75,000	75,000	-	6,893	68,107	Budget	75,000	75,000	-	-
<b>TOTAL CHALLENGE GRANTS</b>			<b>75,000</b>	<b>75,000</b>	<b>75,000</b>	<b>-</b>	<b>6,893</b>	<b>68,107</b>		<b>75,000</b>	<b>75,000</b>	<b>-</b>	<b>-</b>

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	(1)	(2)	(3)	(1+3)	(2+3)	(4)	(5)	(6)		(4+5+6)	(5+6)		
<b>BUILDING REPLACEMENTS</b>													
Aloha Pool Tank Acid Wash and Polish			50,000	50,000	50,000	-	15,659	-	Complete	15,659	15,659	34,341	34,341
Stuhr Ctr Boiler Chemical Feeder Pot			4,000	4,000	4,000	-	-	4,000	Budget	4,000	4,000	-	-
Gable Painting and Caulking (2 sites)			15,000	15,000	15,000	-	9,842	-	Complete	9,842	9,842	5,158	5,158
Ergonomic Equipment/Fixtures			6,000	6,000	6,000	-	2,057	3,943	Budget	6,000	6,000	-	-
Natorium Lighting			310,000	310,000	310,000	-	192	239,739	Award	239,931	239,931	70,069	70,069
Air Structure Curtains			23,000	23,000	23,000	-	4,500	18,500	Budget	23,000	23,000	-	-
Sump Pump Pit Covers			4,200	4,200	4,200	-	-	5,631	Award	5,631	5,631	(1,431)	(1,431)
Tables, Chairs, Canopies			4,000	4,000	4,000	-	-	4,000	Budget	4,000	4,000	-	-
Wood Floor Refinish (3 sites)			137,500	137,500	137,500	-	30,360	107,140	Budget	137,500	137,500	-	-
Emergency Repairs			123,700	123,700	123,700	-	54,380	69,320	Budget	123,700	123,700	-	-
Parking Lot Resurface			75,000	75,000	75,000	-	-	75,000	Budget	75,000	75,000	-	-
Water Heater			6,000	6,000	6,000	-	-	6,000	Budget	6,000	6,000	-	-
Pool Filter Sand and Laterals (3 sites)			46,000	46,000	46,000	-	28,465	24,002	Award	52,467	52,467	(6,467)	(6,467)
Pump and Motor (4 sites)			73,000	73,000	73,000	-	-	73,000	Budget	73,000	73,000	-	-
Pool Filter Grids			7,000	7,000	7,000	-	5,556	448	Award	6,004	6,004	996	996
Lane Line Reels			4,000	4,000	4,000	-	-	4,000	Budget	4,000	4,000	-	-
Panic Hardware (2 sites)			17,738	17,738	17,738	-	-	17,738	Budget	17,738	17,738	-	-
Fanno Farmhouse Windows			55,000	55,000	55,000	-	-	55,000	Budget	55,000	55,000	-	-
Exit Door			7,500	7,500	7,500	-	6,130	-	Complete	6,130	6,130	1,370	1,370
Cedar Hills Rec Ctr Window Retint			7,000	7,000	7,000	-	7,000	-	Complete	7,000	7,000	-	-
BSC Fire Alarm System			-	-	-	-	14,025	-	Complete	14,025	14,025	(14,025)	(14,025)
Cardio and Weight Equipment			-	-	-	-	5,969	34,031	Budget - Trfr	40,000	40,000	(40,000)	(40,000)
Roofs and Gutters (3 sites)			-	-	-	-	-	370,000	Budget - Trfr	370,000	370,000	(370,000)	(370,000)
<b>TOTAL BUILDING REPLACEMENTS</b>			<b>975,638</b>	<b>975,638</b>	<b>975,638</b>	<b>-</b>	<b>184,135</b>	<b>1,111,491</b>		<b>1,295,626</b>	<b>1,295,626</b>	<b>(319,988)</b>	<b>(319,988)</b>
<b>BUILDING IMPROVEMENTS</b>													
New Office Facility			7,750,000	7,750,000	7,750,000	-	-	150,000	Deferred	150,000	150,000	7,600,000	7,600,000
LED Light Fixtures at Cedar Hills Recreation Center			33,000	33,000	33,000	-	-	33,000	Budget	33,000	33,000	-	-
Storage Shed			15,000	15,000	15,000	-	4,732	-	Complete	4,732	4,732	10,269	10,269
Fencing			1,500	1,500	1,500	-	-	1,500	Budget	1,500	1,500	-	-
Office Thermostat Zone System			9,900	9,900	9,900	-	8,520	-	Complete	8,520	8,520	1,380	1,380
Asphalt Pedestrian Pathway			10,000	10,000	10,000	-	-	12,475	Award	12,475	12,475	(2,475)	(2,475)
Restroom Automatic Locks			10,000	10,000	10,000	-	3,955	-	Complete	3,955	3,955	6,045	6,045
PMO Leasehold Improvements			-	-	-	-	273	-	Unbudgeted	273	273	(273)	(273)
PMO Furniture and Equipment			-	-	-	-	14,369	50,610	Unbudgeted	64,979	64,979	(64,979)	(64,979)
<b>TOTAL BUILDING IMPROVEMENTS</b>			<b>7,829,400</b>	<b>7,829,400</b>	<b>7,829,400</b>	<b>-</b>	<b>31,849</b>	<b>247,585</b>		<b>279,434</b>	<b>279,434</b>	<b>7,549,966</b>	<b>7,549,966</b>
<b>ADA PROJECTS</b>													
ADA Improvement - Bronson Creek South			40,000	40,000	40,000	-	-	40,000	Budget	40,000	40,000	-	-
ADA Improvement - Veterans Memorial Park			60,000	60,000	60,000	-	3,150	56,850	Budget	60,000	60,000	-	-
ADA Improvement - Other FY20			90,000	90,000	90,000	-	14,512	75,488	Budget	90,000	90,000	-	-
<b>TOTAL ADA PROJECTS</b>			<b>190,000</b>	<b>190,000</b>	<b>190,000</b>	<b>-</b>	<b>17,662</b>	<b>172,338</b>		<b>190,000</b>	<b>190,000</b>	<b>-</b>	<b>-</b>
<b>TOTAL CAPITAL OUTLAY DIVISION</b>	<b>7,099,811</b>	<b>6,428,700</b>	<b>13,588,527</b>	<b>21,055,496</b>	<b>20,017,227</b>	<b>4,536,024</b>	<b>2,261,230</b>	<b>6,280,157</b>		<b>13,077,411</b>	<b>8,541,387</b>	<b>7,978,085</b>	<b>11,475,840</b>



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	(1)	(2)	(3)	(1+3)	(2+3)	(4)	(5)	(6)		(4+5+6)	(5+6)		
<b>INFORMATION SERVICES DEPARTMENT</b>													
<u>INFORMATION TECHNOLOGY REPLACEMENTS</u>													
Workstations/Notebooks			67,000	67,000	67,000	-	51,072	15,928	Budget	67,000	67,000	-	-
Servers			37,000	37,000	37,000	-	16,476	20,524	Budget	37,000	37,000	-	-
Desktop Printers			5,000	5,000	5,000	-	-	5,000	Budget	5,000	5,000	-	-
LAN/WAN			5,000	5,000	5,000	-	-	5,000	Budget	5,000	5,000	-	-
AED Defibrillators			9,000	9,000	9,000	-	-	9,000	Budget	9,000	9,000	-	-
Security Cameras			58,800	58,800	58,800	-	-	58,800	Budget	58,800	58,800	-	-
Key Card Readers			31,538	31,538	31,538	-	-	31,538	Budget	31,538	31,538	-	-
Banner Printer			35,000	35,000	35,000	-	25,500	-	Complete	25,500	25,500	9,500	9,500
<b>TOTAL INFORMATION TECHNOLOGY REPLACEMENTS</b>			<b>248,338</b>	<b>248,338</b>	<b>248,338</b>	<b>-</b>	<b>93,048</b>	<b>145,790</b>		<b>238,838</b>	<b>238,838</b>	<b>9,500</b>	<b>9,500</b>
<u>INFORMATION TECHNOLOGY IMPROVEMENTS</u>													
Tablet			2,000	2,000	2,000	-	1,511	-	Complete	1,511	1,511	489	489
Computer			5,500	5,500	5,500	-	67	5,433	Budget	5,500	5,500	-	-
<b>TOTAL INFORMATION TECHNOLOGY IMPROVEMENTS</b>			<b>7,500</b>	<b>7,500</b>	<b>7,500</b>	<b>-</b>	<b>1,577</b>	<b>5,433</b>		<b>7,011</b>	<b>7,011</b>	<b>489</b>	<b>489</b>
<b>TOTAL INFORMATION SYSTEMS DEPARTMENT</b>			<b>255,838</b>	<b>255,838</b>	<b>255,838</b>	<b>-</b>	<b>94,626</b>	<b>151,223</b>		<b>245,849</b>	<b>245,849</b>	<b>9,989</b>	<b>9,989</b>
<b>MAINTENANCE DEPARTMENT</b>													
			(11,246)										
<u>FLEET REPLACEMENTS</u>													
Crew-Cab 2-3 Yard			-	-	-	-	54,045	-	Complete	54,045	54,045	(54,045)	(54,045)
Backhoe			110,000	110,000	110,000	-	49,000	-	Complete	49,000	49,000	61,000	61,000
Toro z-mowers (2)			30,000	30,000	30,000	-	-	-	Reallocated	-	-	30,000	30,000
52" Mowers (3)			24,750	24,750	24,750	-	16,404	8,346	Budget	24,750	24,750	-	-
<b>TOTAL FLEET REPLACEMENTS</b>			<b>164,750</b>	<b>164,750</b>	<b>164,750</b>	<b>-</b>	<b>119,449</b>	<b>8,346</b>		<b>127,795</b>	<b>127,795</b>	<b>36,955</b>	<b>36,955</b>
<u>FLEET IMPROVEMENTS</u>													
15-Passenger Vans (2)			70,000	70,000	70,000	-	45,974	-	Complete	45,974	45,974	24,026	24,026
			70,000	70,000	70,000	-	45,974	-		45,974	45,974	24,026	24,026
<b>TOTAL MAINTENANCE DEPARTMENT</b>	<b>-</b>	<b>-</b>	<b>234,750</b>	<b>234,750</b>	<b>234,750</b>	<b>-</b>	<b>165,423</b>	<b>8,346</b>		<b>173,769</b>	<b>173,769</b>	<b>60,981</b>	<b>60,981</b>
<b>GRAND TOTAL GENERAL FUND</b>	<b>7,099,811</b>	<b>6,428,700</b>	<b>14,079,115</b>	<b>21,546,084</b>	<b>20,507,815</b>	<b>4,536,024</b>	<b>2,521,279</b>	<b>6,439,726</b>		<b>13,497,029</b>	<b>8,961,004</b>	<b>8,049,055</b>	<b>11,546,811</b>
<u>BUILDING REPLACEMENTS</u>													
Cardio and Weight Equipment			40,000	40,000	40,000	-	-	-	Project Transferred	-	-	40,000	40,000
Roofs and Gutters (3 sites)			370,000	370,000	370,000	-	-	-	Project Transferred	-	-	370,000	370,000
Capital Replacement Reserve			2,000,000	2,000,000	2,000,000	-	-	-	Suspended	-	-	2,000,000	2,000,000
<b>TOTAL BUILDING REPLACEMENTS</b>	<b>-</b>	<b>-</b>	<b>2,410,000</b>	<b>2,410,000</b>	<b>2,410,000</b>	<b>-</b>	<b>-</b>	<b>-</b>		<b>-</b>	<b>-</b>	<b>2,410,000</b>	<b>2,410,000</b>
<b>GRAND TOTAL CAPITAL REPLACEMENT RESERVE</b>	<b>-</b>	<b>-</b>	<b>2,410,000</b>	<b>2,410,000</b>	<b>2,410,000</b>	<b>-</b>	<b>-</b>	<b>-</b>		<b>-</b>	<b>-</b>	<b>2,410,000</b>	<b>2,410,000</b>

**Tualatin Hills Park and Recreation District**

**Monthly Capital Project Report**

**Estimated Cost vs. Budget**

**Through 1/31/20**

<b>KEY</b>	
Budget	Estimate based on original budget - not started and/or no basis for change
Deferred	Some or all of Project has been eliminated to reduce overall capital costs for year
Award	Estimate based on Contract Award amount or quote price estimates
Complete	Project completed - no additional estimated costs to complete.

Description	Project Budget					Project Expenditures		Estimated Total Costs			Est. Cost (Over) Under Budget		
	Prior Year Budget Amount	Budget Carryover to Current Year	New Funds Budgeted in Current Year	Cumulative Project Budget	Current Year Budget Amount	Expended Prior Years	Expended Year-to-Date	Estimated Cost to Complete	Basis of Estimate	Project Cumulative	Current Year	Project Cumulative	Current Year
	(1)	(2)	(3)	(1+3)	(2+3)	(4)	(5)	(6)		(4+5+6)	(5+6)		
<b>SDC FUND</b>													
<u>LAND ACQUISITION</u>													
Land Acq - N. Bethany Comm Pk	1,965,800	1,965,800	-	1,965,800	1,965,800	137	-	1,965,800	Budget	1,965,937	1,965,800	(137)	-
Subtotal Land Acq-N Bethany Comm Pk	1,965,800	1,965,800	-	1,965,800	1,965,800	137	-	1,965,800		1,965,937	1,965,800	(137)	-
Land Acq - N. Bethany Nghbd Pk	-	-	-	-	-	-	13	-	Complete	13	13	(13)	(13)
Subtotal Land Acq-N. Bethany Nghbd Pk	-	-	-	-	-	-	13	-		13	13	(13)	(13)
Land Acq - N Bethany Trails	946,000	-	1,000,000	1,946,000	1,000,000	558,331	543,081	456,920	Budget	1,558,331	1,000,000	387,669	(0)
Subtotal Land Acq-N Bethany Trails	946,000	-	1,000,000	1,946,000	1,000,000	558,331	543,081	456,920		1,558,331	1,000,000	387,669	(0)
Land Acq - Bonny Slope West Neighborhood Park	1,951,000	1,500,000	-	1,951,000	1,500,000	220	-	1,500,000	Budget	1,500,220	1,500,000	450,780	-
Subtotal Land Acq-Bonny Slope West Neighborhood Park	1,951,000	1,500,000	-	1,951,000	1,500,000	220	-	1,500,000		1,500,220	1,500,000	450,780	-
Land Acq - S Cooper Mtn Trail	535,000	535,000	-	535,000	535,000	-	-	535,000	Budget	535,000	535,000	-	-
Subtotal S Cooper Mtn Trail	535,000	535,000	-	535,000	535,000	-	-	535,000		535,000	535,000	-	-
Land Acq - S Cooper Mtn Nat Ar	500,000	500,000	-	500,000	500,000	16,886	-	483,114	Budget	500,000	483,114	-	16,886
Subtotal S Cooper Mtn Nat Ar	500,000	500,000	-	500,000	500,000	16,886	-	483,114		500,000	483,114	-	16,886
Land Acq - Neighborhood Parks - S Cooper Mtn	5,505,000	5,505,000	-	5,505,000	5,505,000	13,909	9,653	5,481,439	Budget	5,505,000	5,491,091	-	13,909
Subtotal Neighborhood Parks - S Cooper Mtn	5,505,000	5,505,000	-	5,505,000	5,505,000	13,909	9,653	5,481,439		5,505,000	5,491,091	-	13,909
Land Acq - Neighborhood Parks - Cooper Mtn	-	-	1,000,000	1,000,000	1,000,000	-	-	1,000,000	Budget	1,000,000	1,000,000	-	-
Subtotal Neighborhood Parks - Cooper Mtn	-	-	1,000,000	1,000,000	1,000,000	-	-	1,000,000		1,000,000	1,000,000	-	-
Land Acq - Neighborhood Parks - Infill Areas	850,000	390,000	500,000	1,350,000	890,000	473,046	21,696	855,259	Budget	1,350,000	876,954	-	13,046
Sub total Neighborhood Parks Infill Areas	850,000	390,000	500,000	1,350,000	890,000	473,046	21,696	855,259		1,350,000	876,954	-	13,046
<b>TOTAL LAND ACQUISITION</b>	<b>12,252,800</b>	<b>10,395,800</b>	<b>2,500,000</b>	<b>14,752,800</b>	<b>12,895,800</b>	<b>1,062,527</b>	<b>574,441</b>	<b>12,277,532</b>		<b>13,914,500</b>	<b>12,851,973</b>	<b>838,300</b>	<b>43,827</b>
<u>DEVELOPMENT/IMPROVEMENT PROJECTS</u>													
Bonny Slope/BSD Trail Devlpmnt	500,000	367,800	77,000	577,000	444,800	243,136	169,245	138,140	Complete	550,522	307,385	26,478	137,415
MTIP Grnt Mtch-Wstside Trl #18	3,117,000	83,500	342,820	3,459,820	426,320	3,923,655	-	342,820	Award	4,266,475	342,820	(806,655)	83,500
Bethany Creek Falls Phases 1, 2 & 3 - Proj Management	-	-	-	-	-	-	1,235	-	Complete	1,235	1,235	(1,235)	(1,235)
NW Nghbd Pk MP&Des-Bonnie Mdw	265,000	115,500	-	265,000	115,500	256,161	134,113	95,184	Award	485,458	229,297	(220,458)	(113,797)
NW Quad Nghbd Pk DD-Marty Ln	2,100,000	1,851,000	-	2,100,000	1,851,000	372,778	1,608,303	51,069	Award	2,032,150	1,659,372	67,850	191,628
Natural Area Master Plan	100,000	100,000	-	100,000	100,000	-	-	100,000	Budget	100,000	100,000	-	-
Building Expansion (TBD)	995,000	995,000	-	995,000	995,000	-	-	995,000	Budget	995,000	995,000	-	-
MTIP/Bvtn Crk Trl Land Acq/ROW	247,000	237,750	-	247,000	237,750	9,377	3,232	234,391	Budget	247,000	237,623	-	127
N.Bethany Pk & Trl/Prj Mgmt	141,000	100,000	-	141,000	100,000	118,145	54,601	-	Complete	172,746	54,601	(31,746)	45,399
Conn OR Grnt Mtch-Watrse 4	715,000	602,900	-	715,000	602,900	303,018	318,741	93,240	Award	715,000	411,982	-	190,918
SW Quad Nghbd Pk MP&Des	275,000	267,500	-	275,000	267,500	3,386	-	277,249	Award	280,635	277,249	(5,635)	(9,749)
Cedar Mill Crk Comm Trl Sgmt 4	300,000	299,500	-	300,000	299,500	1,789	-	298,211	Budget	300,000	298,211	-	1,289
S Cooper Mtn Pk & Tr Dev-PM	50,000	49,500	-	50,000	49,500	3,893	780	45,327	Budget	50,000	46,107	-	3,393
NW Quad New Nghbd Pk Dev	1,925,000	1,810,000	490,000	2,415,000	2,300,000	25,303	16,492	2,373,205	Budget	2,415,000	2,389,697	-	(89,697)
Bethany Crk Trail 2-Seg 3 DD	1,100,000	970,500	745,000	1,845,000	1,715,500	280,360	82,402	1,482,239	Budget	1,845,000	1,564,640	-	150,860
Cedar Hills Pk-addtl bond fdg	1,038,000	1,038,000	-	1,038,000	1,038,000	-	755,946	282,054	Budget	1,038,000	1,038,000	-	-
NB Park & Trail Improvements	315,000	229,300	23,000	338,000	252,300	134,090	32,697	171,212	Budget	338,000	203,910	-	48,390
RFFA Actv TPRM-Wsd Trl Hy26	200,000	200,000	15,000	215,000	215,000	-	18,043	204,682	Award	222,725	222,725	(7,725)	(7,725)
Dog Parks-expand and new sites	70,000	70,000	-	70,000	70,000	-	5,826	64,174	Budget	70,000	70,000	-	-
Fanno Crk Trl-Denny Rd Cr Impr	20,000	20,000	-	20,000	20,000	-	-	20,000	Budget	20,000	20,000	-	-
Waterhouse Trail Improvements	350,000	350,000	-	350,000	350,000	-	-	350,000	Budget	350,000	350,000	-	-
Abbey Creek Park - Phase 1 Development	-	-	345,000	345,000	345,000	-	253,969	60,158	Award	314,127	314,127	30,873	30,873
Highland Park - Phase 1 Development	-	-	420,000	420,000	420,000	-	52,406	367,594	Budget	420,000	420,000	-	-
Undesignated projects	-	-	6,212,400	6,212,400	6,212,400	-	-	6,212,400	Budget	6,212,400	6,212,400	-	-
<b>TOTAL DEVELOPMENT/IMPROVEMENT PROJECTS</b>	<b>13,823,000</b>	<b>9,757,750</b>	<b>8,670,220</b>	<b>22,493,220</b>	<b>18,427,970</b>	<b>5,675,092</b>	<b>3,508,033</b>	<b>14,258,349</b>		<b>23,441,473</b>	<b>17,766,382</b>	<b>(948,253)</b>	<b>661,588</b>
<b>GRAND TOTAL SDC FUND</b>	<b>26,075,800</b>	<b>20,153,550</b>	<b>11,170,220</b>	<b>37,246,020</b>	<b>31,323,770</b>	<b>6,737,619</b>	<b>4,082,474</b>	<b>26,535,881</b>		<b>37,355,974</b>	<b>30,618,355</b>	<b>(109,954)</b>	<b>705,415</b>

**Tualatin Hills Park and Recreation District**  
**Monthly Bond Capital Projects Report**  
**Estimated Cost vs. Budget**  
**Through 1/31/2020**

Quadrant	Description	Project Budget			Project Expenditures			Estimated Cost to Complete	Basis of Estimate (Completed Phase)	Project Cumulative Cost	Variance Est. Cost (Over) Under Budget	Percent of Variance Total Cost Variance to Budget	Cost Expended to Budget	Cost Expended to Total Cost
		Initial Project Budget	Adjustments	Current Total Project Budget FY 19/20	Expended Prior Years	Expended Year-to-Date	Total Expended to Date							
		(1)	(2)	(1+2)=(3)	(4)	(5)	(4+5)=(6)	(7)		(6+7)=(9)	(3-9) = (10)	(10) / (3)	(6) / (3)	(6)/(9)

**BOND CAPITAL PROJECTS FUND**

**New Neighborhood Parks Development**

SE	AM Kennedy Park & Athletic Field	1,285,250	50,704	1,335,954	1,674,551	-	1,674,551	-	Complete	1,674,551	(338,597)	-25.3%	125.3%	100.0%
SW	Barsotti Park & Athletic Field	1,285,250	27,556	1,312,806	1,250,248	-	1,250,248	-	Complete	1,250,248	62,558	4.8%	95.2%	100.0%
NW	Hansen Ridge Park (formerly Kaiser Ridge)	771,150	16,338	787,488	731,629	-	731,629	-	Complete	731,629	55,859	7.1%	92.9%	100.0%
SW	Roy Dancer Park	771,150	16,657	787,807	643,447	-	643,447	-	Complete	643,447	144,360	18.3%	81.7%	100.0%
NE	Roger Tilbury Park	771,150	19,713	790,863	888,218	-	888,218	-	Complete	888,218	(97,355)	-12.3%	112.3%	100.0%
	<b>Total New Neighborhood Parks Development</b>	<b>4,883,950</b>	<b>130,968</b>	<b>5,014,918</b>	<b>5,188,093</b>	<b>-</b>	<b>5,188,093</b>	<b>-</b>		<b>5,188,093</b>	<b>(173,175)</b>	<b>-3.5%</b>	<b>103.5%</b>	<b>100.0%</b>
UND	Authorized Use of Savings from Bond Issuance Administration Category	-	173,175	173,175	-	-	-	-	N/A	-	173,175	n/a	n/a	n/a
	<b>Total New Neighborhood Parks Development</b>	<b>4,883,950</b>	<b>304,143</b>	<b>5,188,093</b>	<b>5,188,093</b>	<b>-</b>	<b>5,188,093</b>	<b>-</b>		<b>5,188,093</b>	<b>-</b>	<b>0.0%</b>	<b>100.0%</b>	<b>100.0%</b>

**Renovate & Redevelop Neighborhood Parks**

NE	Cedar Mill Park, Trail & Athletic Fields	1,125,879	29,756	1,155,635	990,095	-	990,095	-	Complete	990,095	165,540	14.3%	85.7%	100.0%
SE	Camille Park	514,100	28,634	542,734	585,471	-	585,471	-	Complete	585,471	(42,737)	-7.9%	107.9%	100.0%
NW	Somerset West Park	1,028,200	103,970	1,132,170	306,027	84,869	390,897	741,273	Design	1,132,170	-	0.0%	34.5%	34.5%
NW	Pioneer Park and Bridge Replacement	544,934	21,278	566,212	533,358	-	533,358	-	Complete	533,358	32,854	5.8%	94.2%	100.0%
SE	Vista Brook Park	514,100	20,504	534,604	729,590	-	729,590	-	Complete	729,590	(194,986)	-36.5%	136.5%	100.0%
	<b>Total Renovate &amp; Redevelop Neighborhood Parks</b>	<b>3,727,213</b>	<b>204,142</b>	<b>3,931,355</b>	<b>3,144,541</b>	<b>84,869</b>	<b>3,229,410</b>	<b>741,273</b>		<b>3,970,684</b>	<b>(39,329)</b>	<b>-1.0%</b>	<b>82.1%</b>	<b>81.3%</b>

**New Neighborhood Parks Land Acquisition**

NW	New Neighborhood Park - NW Quadrant (Biles)	1,500,000	28,554	1,528,554	1,041,404	-	1,041,404	-	Complete	1,041,404	487,150	31.9%	68.1%	100.0%
NW	New Neighborhood Park - NW Quadrant (Living Hope)	-	-	-	1,067,724	-	1,067,724	-	Complete	1,067,724	(1,067,724)	-100.0%	n/a	100.0%
NW	New Neighborhood Park - NW Quadrant (Mitchell)	-	-	-	793,396	-	793,396	-	Complete	793,396	(793,396)	-100.0%	n/a	100.0%
NW	New Neighborhood Park - NW Quadrant (PGE)	-	-	-	62,712	-	62,712	-	Complete	62,712	(62,712)	-100.0%	n/a	100.0%
NE	New Neighborhood Park - NE Quadrant (Wilson)	1,500,000	27,968	1,527,968	529,294	-	529,294	-	Complete	529,294	998,674	65.4%	34.6%	100.0%
NE	New Neighborhood Park - NE Quadrant (Lehman - formerly undesignated)	1,500,000	33,466	1,533,466	2,119,940	-	2,119,940	-	Complete	2,119,940	(586,474)	-38.2%	138.2%	100.0%
SW	New Neighborhood Park - SW Quadrant (Sterling Savings)	1,500,000	24,918	1,524,918	1,058,925	-	1,058,925	-	Complete	1,058,925	465,993	30.6%	69.4%	100.0%
SW	New Neighborhood Park - SW Quadrant (Altishin)	-	-	-	551,696	-	551,696	-	Complete	551,696	(551,696)	-100.0%	n/a	100.0%
SW	New Neighborhood Park - SW Quadrant (Hung easement for Roy Dancer Park)	-	-	-	60,006	-	60,006	-	Complete	60,006	(60,006)	-100.0%	n/a	100.0%
SE	New Neighborhood Park - SE Quadrant (Cobb)	1,500,000	15,547	1,515,547	2,609,880	-	2,609,880	-	Complete	2,609,880	(1,094,333)	-72.2%	172.2%	100.0%
NW	New Neighborhood Park (North Bethany) (McGettigan)	1,500,000	23,667	1,523,667	1,629,763	-	1,629,763	-	Complete	1,629,763	(106,096)	-7.0%	107.0%	100.0%
UND	New Neighborhood Park - Undesignated	-	-	-	-	-	-	-	Reallocated	-	-	-100.0%	n/a	0.0%
	<b>Sub-total New Neighborhood Parks</b>	<b>9,000,000</b>	<b>154,120</b>	<b>9,154,120</b>	<b>11,524,740</b>	<b>-</b>	<b>11,524,740</b>	<b>-</b>		<b>11,524,740</b>	<b>(2,370,620)</b>	<b>-25.9%</b>	<b>125.9%</b>	<b>100.0%</b>
UND	Authorized Use of Savings from New Community Park Land Acquisition Category	-	1,655,521	1,655,521	-	-	-	-	N/A	-	1,655,521	n/a	n/a	n/a
UND	Authorized Use of Savings from Community Center / Community Park Land Acquisition Category	-	715,099	715,099	-	-	-	-	N/A	-	715,099	n/a	n/a	n/a
	<b>Total New Neighborhood Parks</b>	<b>9,000,000</b>	<b>2,524,740</b>	<b>11,524,740</b>	<b>11,524,740</b>	<b>-</b>	<b>11,524,740</b>	<b>-</b>		<b>11,524,740</b>	<b>-</b>	<b>0.0%</b>	<b>100.0%</b>	<b>100.0%</b>

**New Community Park Development**

SW	SW Quad Community Park & Athletic Field	7,711,500	343,963	8,055,463	10,672,369	-	10,672,369	-	Complete	10,672,369	(2,616,906)	-32.5%	132.5%	100.0%
	<b>Sub-total New Community Park Development</b>	<b>7,711,500</b>	<b>343,963</b>	<b>8,055,463</b>	<b>10,672,369</b>	<b>-</b>	<b>10,672,369</b>	<b>-</b>		<b>10,672,369</b>	<b>(2,616,906)</b>	<b>-32.5%</b>	<b>132.5%</b>	<b>100.0%</b>
UND	Authorized use of savings from Bond Facility Rehabilitation category	-	1,300,000	1,300,000	-	-	-	-	N/A	-	1,300,000	n/a	n/a	n/a
UND	Authorized use of savings from Bond Administration (issuance) category	-	932,655	932,655	-	-	-	-	N/A	-	932,655	n/a	n/a	n/a
UND	Outside Funding from Washington County / Metro Transferred from Community Center Land Acquisition	-	384,251	384,251	-	-	-	-	N/A	-	384,251	n/a	n/a	n/a
	<b>Total New Community Park Development</b>	<b>7,711,500</b>	<b>2,960,869</b>	<b>10,672,369</b>	<b>10,672,369</b>	<b>-</b>	<b>10,672,369</b>	<b>-</b>		<b>10,672,369</b>	<b>-</b>	<b>0.0%</b>	<b>100.0%</b>	<b>100.0%</b>

**Tualatin Hills Park and Recreation District**  
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**Estimated Cost vs. Budget**  
**Through 1/31/2020**

Quadrant	Description	Project Budget			Project Expenditures			Estimated Cost to Complete	Basis of Estimate (Completed Phase)	Project Cumulative Cost	Variance Est. Cost (Over) Under Budget	Percent of Variance Total Cost Variance to Budget	Cost Expended to Budget	Cost Expended to Total Cost
		Initial Project Budget	Adjustments	Current Total Project Budget FY 19/20	Expended Prior Years	Expended Year-to-Date	Total Expended to Date							
		(1)	(2)	(1+2)=(3)	(4)	(5)	(4+5)=(6)	(7)		(6+7)=(9)	(3-9) = (10)	(10) / (3)	(6) / (3)	(6)/(9)
<b><u>New Community Park Land Acquisition</u></b>														
NE	New Community Park - NE Quadrant (Teufel)	10,000,000	132,657	10,132,657	8,103,899	-	8,103,899	-	Complete	8,103,899	2,028,758	20.0%	80.0%	100.0%
NE	Community Park Expansion - NE Quad (BSD/William Walker)	-	-	-	373,237	-	373,237	-	Complete	373,237	(373,237)	100.0%	n/a	100.0%
	<b>Sub-total New Community Park</b>	<b>10,000,000</b>	<b>132,657</b>	<b>10,132,657</b>	<b>8,477,136</b>	<b>-</b>	<b>8,477,136</b>	<b>-</b>		<b>8,477,136</b>	<b>1,655,521</b>	<b>16.3%</b>	<b>83.7%</b>	<b>100.0%</b>
UND	Authorized Use of Savings for New Neighborhood Parks Land Acquisition Category	-	(1,655,521)	(1,655,521)	-	-	-	-	N/A	-	(1,655,521)	n/a	n/a	n/a
	<b>Total New Community Park</b>	<b>10,000,000</b>	<b>(1,522,864)</b>	<b>8,477,136</b>	<b>8,477,136</b>	<b>-</b>	<b>8,477,136</b>	<b>-</b>		<b>8,477,136</b>	<b>-</b>	<b>0.0%</b>	<b>100.0%</b>	<b>100.0%</b>
<b><u>Renovate and Redevelop Community Parks</u></b>														
NE	Cedar Hills Park & Athletic Field	6,194,905	449,392	6,644,297	7,671,293	12,755	7,684,048	268	Award	7,684,316	(1,040,019)	-15.7%	115.6%	100.0%
SE	Schiffler Park	3,598,700	74,403	3,673,103	2,633,084	-	2,633,084	-	Complete	2,633,084	1,040,019	28.3%	71.7%	100.0%
	<b>Total Renovate and Redevelop Community Parks</b>	<b>9,793,605</b>	<b>523,795</b>	<b>10,317,400</b>	<b>10,304,377</b>	<b>12,755</b>	<b>10,317,132</b>	<b>268</b>		<b>10,317,400</b>	<b>-</b>	<b>0.0%</b>	<b>100.0%</b>	<b>100.0%</b>
<b><u>Natural Area Preservation - Restoration</u></b>														
NE	Roger Tilbury Memorial Park	30,846	1,800	32,646	24,670	3,330	28,000	8,450	Establishment	36,450	(3,804)	-11.7%	85.8%	76.8%
NE	Cedar Mill Park	30,846	1,172	32,018	1,201	-	1,201	-	Complete	1,201	30,817	96.2%	3.8%	100.0%
NE	Jordan/Jackie Husen Park	308,460	8,961	317,421	36,236	-	36,236	-	Complete	36,236	281,185	88.6%	11.4%	100.0%
NW	NE/Bethany Meadows Trail Habitat Connection	246,768	16,178	262,946	-	-	-	-	On Hold	-	262,946	100.0%	0.0%	0.0%
NW	Hansen Ridge Park (formerly Kaiser Ridge)	10,282	300	10,582	12,929	-	12,929	-	Complete	12,929	(2,347)	-22.2%	122.2%	100.0%
NW	Allenbach Acres Park	41,128	2,318	43,446	10,217	-	10,217	-	Complete	10,217	33,229	76.5%	23.5%	100.0%
NW	Crystal Creek Park	205,640	7,208	212,848	95,401	-	95,401	-	Complete	95,401	117,447	55.2%	44.8%	100.0%
NE	Foothills Park	61,692	1,172	62,864	46,178	-	46,178	-	Complete	46,178	16,686	26.5%	73.5%	100.0%
NE	Commonwealth Lake Park	41,128	778	41,906	30,809	-	30,809	-	Complete	30,809	11,097	26.5%	73.5%	100.0%
NW	Tualatin Hills Nature Park	90,800	2,323	93,123	27,696	-	27,696	-	Complete	27,696	65,427	70.3%	29.7%	100.0%
NE	Pioneer Park	10,282	254	10,536	9,421	-	9,421	-	Complete	9,421	1,115	10.6%	89.4%	100.0%
NW	Whispering Woods Park	51,410	914	52,324	48,871	-	48,871	-	Complete	48,871	3,453	6.6%	93.4%	100.0%
NW	Willow Creek Nature Park	20,564	389	20,953	21,877	-	21,877	-	Complete	21,877	(924)	-4.4%	104.4%	100.0%
SE	AM Kennedy Park	30,846	741	31,587	26,866	-	26,866	-	Complete	26,866	4,721	14.9%	85.1%	100.0%
SE	Camille Park	77,115	1,784	78,899	61,399	-	61,399	-	Complete	61,399	17,500	22.2%	77.8%	100.0%
SE	Vista Brook Park	20,564	897	21,461	5,414	-	5,414	-	Complete	5,414	16,047	74.8%	25.2%	100.0%
SE	Greenway Park/Koll Center	61,692	2,316	64,008	56,727	-	56,727	-	Complete	56,727	7,281	11.4%	88.6%	100.0%
SE	Bauman Park	82,256	2,024	84,280	30,153	-	30,153	-	Complete	30,153	54,127	64.2%	35.8%	100.0%
SE	Fanno Creek Park	162,456	6,601	169,057	65,147	-	65,147	5,508	Establishment	70,655	98,402	58.2%	38.5%	92.2%
SE	Hideaway Park	41,128	1,105	42,233	38,459	-	38,459	-	Complete	38,459	3,774	8.9%	91.1%	100.0%
SW	Murrayhill Park	61,692	1,031	62,723	65,712	-	65,712	-	Complete	65,712	(2,989)	-4.8%	104.8%	100.0%
SE	Hyland Forest Park	71,974	1,342	73,316	65,521	-	65,521	-	Complete	65,521	7,795	10.6%	89.4%	100.0%
SW	Cooper Mountain	205,640	13,479	219,119	14	-	14	-	On Hold	14	219,105	100.0%	0.0%	100.0%
SW	Winkelman Park	10,282	241	10,523	5,894	-	5,894	-	Complete	5,894	4,629	44.0%	56.0%	100.0%
SW	Lowami Hart Woods	287,896	9,345	297,241	130,125	-	130,125	-	Complete	130,125	167,116	56.2%	43.8%	100.0%
SW	Rosa/Hazeldale Parks	28,790	722	29,512	12,754	-	12,754	-	Complete	12,754	16,758	56.8%	43.2%	100.0%
SW	Mt Williams Park	102,820	8,048	110,868	38,017	9,720	47,737	63,131	Establishment	110,868	-	0.0%	43.1%	43.1%
SW	Jenkins Estate	154,230	3,365	157,595	139,041	-	139,041	-	Complete	139,041	18,554	11.8%	88.2%	100.0%
SW	Summercrest Park	10,282	193	10,475	7,987	-	7,987	-	Complete	7,987	2,488	23.8%	76.2%	100.0%
SW	Morrison Woods	61,692	4,042	65,734	0	-	0	-	Cancelled	0	65,734	100.0%	0.0%	100.0%
UND	Interpretive Sign Network	339,306	9,264	348,570	326,776	-	326,776	-	Complete	326,776	21,794	6.3%	93.7%	100.0%
NW	Beaverton Creek Trail	61,692	4,043	65,735	-	-	-	-	On Hold	-	65,735	100.0%	0.0%	0.0%
NW	Bethany Wetlands/Bronson Creek	41,128	2,695	43,823	-	-	-	-	On Hold	-	43,823	100.0%	0.0%	0.0%
NW	Bluegrass Downs Park	15,423	1,010	16,433	-	-	-	-	On Hold	-	16,433	100.0%	0.0%	0.0%
NW	Crystal Creek	41,128	2,696	43,824	-	-	-	-	On Hold	-	43,824	100.0%	0.0%	0.0%
UND	Reallocation of project savings to new project budgets	-	(865,000)	(865,000)	-	-	-	-	Reallocation	-	(865,000)	100.0%	0.0%	0.0%
SE	Hyland Woods Phase 2	-	76,871	76,871	57,807	7,646	65,453	11,418	Establishment	76,871	-	0.0%	85.1%	85.1%
SW	Jenkins Estate Phase 2	-	130,098	130,098	55,985	11,769	67,754	62,344	Establishment	130,098	-	0.0%	52.1%	52.1%
NW	Somerset	-	158,972	158,972	-	49,000	49,000	109,972	Budget	158,972	-	0.0%	30.8%	30.8%
NW	Rock Creek Greenway	-	164,270	164,270	-	-	-	164,270	Budget	164,270	-	0.0%	0.0%	0.0%
NW	Whispering Woods Phase 2	-	100,681	100,681	-	-	-	100,681	Budget	100,681	-	0.0%	0.0%	0.0%

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Quadrant	Description	Project Budget			Project Expenditures			Estimated Cost to Complete	Basis of Estimate (Completed Phase)	Project Cumulative Cost	Variance Est. Cost (Over) Under Budget	Percent of Variance Total Cost Variance to Budget	Cost Expended to Budget (6) / (3)	Cost Expended to Total Cost (6)/(9)	
		Initial Project Budget	Adjustments	Current Total Project Budget FY 19/20	Expended Prior Years	Expended Year-to-Date	Total Expended to Date								
		(1)	(2)	(1+2)=(3)	(4)	(5)	(4+5)=(6)	(7)		(6+7)=(9)	(3-9) = (10)	(10) / (3)	(6) / (3)	(6)/(9)	
SE	Raleigh Park	-	116,071	116,071	8,500	-	8,500	107,571	Budget	116,071	-	0.0%	7.3%	7.3%	
NE	Bannister Creek Greenway/NE Park	-	79,485	79,485	-	11,492	11,492	67,993	Budget	79,485	-	0.0%	14.5%	14.5%	
NW	Beaverton Creek Greenway Duncan	-	20,607	20,607	-	-	-	-	Cancelled	-	20,607	100.0%	0.0%	0.0%	
SE	Church of Nazarene	-	30,718	30,718	14,121	-	14,121	-	Complete	14,121	16,597	54.0%	46.0%	100.0%	
SW	Lilly K. Johnson Woods	-	30,722	30,722	28,640	1,183	29,823	7,449	Establishment	37,272	(6,550)	-21.3%	97.1%	80.0%	
UND	Restoration of new properties to be acquired	643,023	41,096	684,119	976	-	976	6,196	On Hold	7,172	676,947	99.0%	0.1%	13.6%	
UND	Reallocation of project savings to new project budgets	-	(1,570,245)	(1,570,245)	-	-	-	-	Reallocation	-	(1,570,245)	100.0%	0.0%	0.0%	
NE	NE Quadrant Property(Findley)	-	462,880	462,880	-	-	-	462,880	Budget	462,880	-	0.0%	0.0%	0.0%	
NE	N. Johnson Greenway (Peterkort)	-	257,156	257,156	-	-	-	257,156	Budget	257,156	-	0.0%	0.0%	0.0%	
NE	Commonwealth Lake Park	-	61,718	61,718	-	-	-	61,718	Budget	61,718	-	0.0%	0.0%	0.0%	
SW	155th Wetlands	-	25,716	25,716	-	7,403	7,403	18,313	Budget	25,716	-	0.0%	28.8%	28.8%	
SW	Bronson Creek New Properties	-	102,863	102,863	-	-	-	102,863	Budget	102,863	-	0.0%	0.0%	0.0%	
SE	Fanno Creek Greenway	-	82,291	82,291	-	-	-	82,291	Budget	82,291	-	0.0%	0.0%	0.0%	
NW	HMT north woods and stream	-	51,431	51,431	-	12,233	12,233	37,223	Award	49,956	1,475	2.9%	23.8%	24.5%	
NE	Cedar Mill Creek Greenway	-	30,859	30,859	-	9,420	9,420	20,490	Award	29,910	949	3.1%	30.5%	31.5%	
SW	Fir Grove Park	-	25,716	25,716	-	14,369	14,369	11,347	Budget	25,716	-	0.0%	55.9%	55.9%	
SW	HL Cain Wetlands	-	25,716	25,716	-	10,649	10,649	15,067	Award	25,716	-	0.0%	41.4%	41.4%	
NW	Bronson Creek Park	-	25,716	25,716	-	1,374	1,374	19,656	Award	21,030	4,686	18.2%	5.3%	6.5%	
SE	Center Street Wetlands Area	-	20,572	20,572	-	1,705	1,705	16,691	Award	18,396	2,176	10.6%	8.3%	9.3%	
SW	Tallac Terrace Park	-	10,287	10,287	-	-	-	10,287	Budget	10,287	-	0.0%	0.0%	0.0%	
NE	Forest Hills Park	-	10,287	10,287	-	1,258	1,258	5,407	Award	6,665	3,622	35.2%	12.2%	18.9%	
UND	Arborist/Tree Management	-	293,410	293,410	8,900	53,353	62,253	231,157	Budget	293,410	-	0.0%	21.2%	21.2%	
NW	North Bethany Greenway	-	25,716	25,716	-	4,163	4,163	18,180	Award	22,343	3,373	13.1%	16.2%	18.6%	
NW	Willow Creek Greenway II	-	25,716	25,716	-	8,740	8,740	15,950	Award	24,690	1,026	4.0%	34.0%	35.4%	
NW	Westside Trail Segment 18	-	25,716	25,716	-	-	-	25,716	Budget	25,716	-	0.0%	0.0%	0.0%	
SW	Westside Trail- Burntwood area	-	25,716	25,716	-	18,751	18,751	6,965	Budget	25,716	-	0.0%	72.9%	72.9%	
NW	Waterhouse Trail	-	25,716	25,716	-	654	654	25,062	Budget	25,716	-	0.0%	2.5%	2.5%	
	<b>Total Natural Area Restoration</b>	<b>3,762,901</b>	<b>250,295</b>	<b>4,013,196</b>	<b>1,616,441</b>	<b>238,213</b>	<b>1,854,654</b>	<b>2,159,902</b>		<b>4,014,556</b>	<b>(1,360)</b>	<b>0.0%</b>	<b>46.2%</b>	<b>46.2%</b>	
	<b>Natural Area Preservation - Land Acquisition</b>														
UND	Natural Area Acquisitions	8,400,000	453,818	8,853,818	5,537,162	3,234,554	8,771,716	82,102	Budget	8,853,818	-	0.0%	99.1%	99.1%	
	<b>Total Natural Area Preservation - Land Acquisition</b>	<b>8,400,000</b>	<b>453,818</b>	<b>8,853,818</b>	<b>5,537,162</b>	<b>3,234,554</b>	<b>8,771,716</b>	<b>82,102</b>		<b>8,853,818</b>	<b>-</b>	<b>0.0%</b>	<b>99.1%</b>	<b>99.1%</b>	
	<b>New Linear Park and Trail Development</b>														
SW	Westside Trail Segments 1, 4, & 7	4,267,030	85,084	4,352,114	4,381,083	-	4,381,083	-	Complete	4,381,083	(28,969)	-0.7%	100.7%	100.0%	
NE	Jordan/Husen Park Trail	1,645,120	46,432	1,691,552	1,227,496	-	1,227,496	-	Complete	1,227,496	464,056	27.4%	72.6%	100.0%	
NW	Waterhouse Trail Segments 1, 5 & West Spur	3,804,340	78,646	3,882,986	4,392,047	-	4,392,047	-	Complete	4,392,047	(509,061)	-13.1%	113.1%	100.0%	
NW	Rock Creek Trail #5 & Allenbach, North Bethany #2	2,262,040	103,949	2,365,989	1,743,667	-	1,743,667	-	Complete	1,743,667	622,322	26.3%	73.7%	100.0%	
UND	Miscellaneous Natural Trails	100,000	7,324	107,324	30,394	-	30,394	76,930	Budget	107,324	-	0.0%	28.3%	28.3%	
NW	Nature Park - Old Wagon Trail	359,870	3,094	362,964	238,702	-	238,702	-	Complete	238,702	124,262	34.2%	65.8%	100.0%	
NE	NE Quadrant Trail - Bluffs Phase 2	257,050	14,797	271,847	412,424	-	412,424	-	Complete	412,424	(140,577)	-51.7%	151.7%	100.0%	
SW	Lowami Hart Woods	822,560	55,645	878,205	1,255,274	-	1,255,274	-	Complete	1,255,274	(377,069)	-42.9%	142.9%	100.0%	
NW	Westside - Waterhouse Trail Connection	1,542,300	48,560	1,590,860	1,055,589	-	1,055,589	-	Complete	1,055,589	535,271	33.6%	66.4%	100.0%	
	<b>Total New Linear Park and Trail Development</b>	<b>15,060,310</b>	<b>443,531</b>	<b>15,503,841</b>	<b>14,736,676</b>	<b>-</b>	<b>14,736,676</b>	<b>76,930</b>		<b>14,813,606</b>	<b>690,235</b>	<b>4.5%</b>	<b>95.1%</b>	<b>99.5%</b>	
	<b>New Linear Park and Trail Land Acquisition</b>														
UND	New Linear Park and Trail Acquisitions	1,200,000	23,378	1,223,378	1,222,206	-	1,222,206	1,172	Budget	1,223,378	-	0.0%	99.9%	99.9%	
	<b>Total New Linear Park and Trail Land Acquisition</b>	<b>1,200,000</b>	<b>23,378</b>	<b>1,223,378</b>	<b>1,222,206</b>	<b>-</b>	<b>1,222,206</b>	<b>1,172</b>		<b>1,223,378</b>	<b>-</b>	<b>0.0%</b>	<b>99.9%</b>	<b>99.9%</b>	
	<b>Multi-field/Multi-purpose Athletic Field Development</b>														
SW	Winkelman Athletic Field	514,100	34,601	548,701	941,843	-	941,843	-	Complete	941,843	(393,142)	-71.6%	171.6%	100.0%	
SE	Meadow Waye Park	514,100	4,791	518,891	407,340	-	407,340	-	Complete	407,340	111,551	21.5%	78.5%	100.0%	
NW	New Fields in NW Quadrant - Living Hope	514,100	71,592	585,692	71,158	3,522	74,680	1,829,730	Construct Doc	1,904,410	(1,318,718)	-225.2%	12.8%	3.9%	
NE	New Fields in NE Quadrant (Cedar Mill Park)	514,100	14,184	528,284	527,993	-	527,993	-	Complete	527,993	291	0.1%	99.9%	100.0%	
SW	New Fields in SW Quadrant - MVCP	514,100	49,313	563,413	997	5,658	6,655	556,758	Budget	563,413	-	0.0%	1.2%	1.2%	
SE	New Fields in SE Quadrant (Conestoga Middle School)	514,100	19,833	533,933	548,917	-	548,917	-	Complete	548,917	(14,984)	-2.8%	102.8%	100.0%	
	<b>Total Multi-field/Multi-purpose Athletic Field Dev.</b>	<b>3,084,600</b>	<b>194,314</b>	<b>3,278,914</b>	<b>2,498,248</b>	<b>9,180</b>	<b>2,507,428</b>	<b>2,386,488</b>		<b>4,893,916</b>	<b>(1,615,002)</b>	<b>-49.3%</b>	<b>76.5%</b>	<b>51.2%</b>	

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		Initial Project Budget	Adjustments	Current Total Project Budget FY 19/20	Expended Prior Years	Expended Year-to-Date	Total Expended to Date							
		(1)	(2)	(1+2)=(3)	(4)	(5)	(4+5)=(6)	(7)		(6+7)=(9)	(3-9) = (10)	(10) / (3)	(6) / (3)	(6)/(9)
<b>Deferred Park Maintenance Replacements</b>														
UND	Play Structure Replacements at 11 sites	810,223	3,685	813,908	773,055	-	773,055	-	Complete	773,055	40,853	5.0%	95.0%	100.0%
NW	Bridge/boardwalk replacement - Willow Creek	96,661	1,276	97,937	127,277	-	127,277	-	Complete	127,277	(29,340)	-30.0%	130.0%	100.0%
SW	Bridge/boardwalk replacement - Rosa Park	38,909	369	39,278	38,381	-	38,381	-	Complete	38,381	897	2.3%	97.7%	100.0%
SW	Bridge/boardwalk replacement - Jenkins Estate	7,586	34	7,620	28,430	-	28,430	-	Complete	28,430	(20,810)	-273.1%	373.1%	100.0%
SE	Bridge/boardwalk replacement - Hartwood Highlands	10,767	134	10,901	985	-	985	-	Cancelled	985	9,916	91.0%	9.0%	100.0%
NE	Irrigation Replacement at Roxbury Park	48,854	63	48,917	41,902	-	41,902	-	Complete	41,902	7,015	14.3%	85.7%	100.0%
UND	Pedestrian Path Replacement at 3 sites	116,687	150	116,837	118,039	-	118,039	-	Complete	118,039	(1,202)	-1.0%	101.0%	100.0%
SW	Permeable Parking Lot at Aloha Swim Center	160,914	1,515	162,429	191,970	-	191,970	-	Complete	191,970	(29,541)	-18.2%	118.2%	100.0%
NE	Permeable Parking Lot at Sunset Swim Center	160,914	3,248	164,162	512,435	-	512,435	-	Complete	512,435	(348,273)	-212.2%	312.2%	100.0%
<b>Sub-total Deferred Park Maintenance Replacements</b>		<b>1,451,515</b>	<b>10,474</b>	<b>1,461,989</b>	<b>1,832,474</b>	<b>-</b>	<b>1,832,474</b>	<b>-</b>		<b>1,832,474</b>	<b>(370,485)</b>	<b>-25.3%</b>	<b>125.3%</b>	<b>100.0%</b>
Authorized Use of Savings from Facility Expansion & Improvements Category														
UND		-	200,634	200,634	-	-	-	-	N/A	-	200,634	n/a	n/a	n/a
Authorized Use of Savings from Bond Issuance Administration Category														
UND		-	169,851	169,851	-	-	-	-	N/A	-	169,851	n/a	n/a	n/a
<b>Total Deferred Park Maintenance Replacements</b>		<b>1,451,515</b>	<b>380,959</b>	<b>1,832,474</b>	<b>1,832,474</b>	<b>-</b>	<b>1,832,474</b>	<b>-</b>		<b>1,832,474</b>	<b>-</b>	<b>0.0%</b>	<b>100.0%</b>	<b>100.0%</b>
<b>Facility Rehabilitation</b>														
UND	Structural Upgrades at Several Facilities	317,950	(194,874)	123,076	115,484	-	115,484	-	Complete	115,484	7,592	6.2%	93.8%	100.0%
SW	Structural Upgrades at Aloha Swim Center	406,279	8,497	414,776	518,302	-	518,302	-	Complete	518,302	(103,526)	-25.0%	125.0%	100.0%
SE	Structural Upgrades at Beaverton Swim Center	1,447,363	37,353	1,484,716	820,440	-	820,440	-	Complete	820,440	664,276	44.7%	55.3%	100.0%
NE	Structural Upgrades at Cedar Hills Recreation Center	628,087	18,177	646,264	544,403	-	544,403	-	Complete	544,403	101,861	15.8%	84.2%	100.0%
SW	Structural Upgrades at Conestoga Rec/Aquatic Ctr	44,810	847	45,657	66,762	-	66,762	-	Complete	66,762	(21,105)	-46.2%	146.2%	100.0%
SE	Structural Upgrades at Garden Home Recreation Center	486,935	21,433	508,368	513,762	-	513,762	-	Complete	513,762	(5,394)	-1.1%	101.1%	100.0%
SE	Structural Upgrades at Harman Swim Center	179,987	2,779	182,766	73,115	-	73,115	-	Complete	73,115	109,651	60.0%	40.0%	100.0%
NW	Structural Upgrades at HMT/50 Mtr Pool/Aquatic Ctr	312,176	4,692	316,868	233,429	-	233,429	-	Complete	233,429	83,439	26.3%	73.7%	100.0%
NW	Structural Upgrades at HMT Aquatic Ctr - Roof Replacement	-	203,170	203,170	446,162	-	446,162	-	Complete	446,162	(242,992)	-119.6%	219.6%	100.0%
NW	Structural Upgrades at HMT Administration Building	397,315	6,080	403,395	299,599	-	299,599	-	Complete	299,599	103,796	25.7%	74.3%	100.0%
NW	Structural Upgrades at HMT Athletic Center	65,721	85	65,806	66,000	-	66,000	-	Complete	66,000	(194)	-0.3%	100.3%	100.0%
NW	Structural Upgrades at HMT Dryland Training Ctr	116,506	2,137	118,643	75,686	-	75,686	-	Complete	75,686	42,957	36.2%	63.8%	100.0%
NW	Structural Upgrades at HMT Tennis Center	268,860	5,033	273,893	74,804	-	74,804	-	Complete	74,804	199,089	72.7%	27.3%	100.0%
SE	Structural Upgrades at Raleigh Swim Center	4,481	6	4,487	5,703	-	5,703	-	Complete	5,703	(1,216)	-27.1%	127.1%	100.0%
NW	Structural Upgrades at Somerset Swim Center	8,962	12	8,974	9,333	-	9,333	-	Complete	9,333	(359)	-4.0%	104.0%	100.0%
NE	Sunset Swim Center Structural Upgrades	1,028,200	16,245	1,044,445	626,419	-	626,419	-	Complete	626,419	418,026	40.0%	60.0%	100.0%
NE	Sunset Swim Center Pool Tank	514,100	275	514,375	308,574	-	308,574	-	Complete	308,574	205,801	40.0%	60.0%	100.0%
UND	Auto Gas Meter Shut Off Valves at All Facilities	-	275	275	17,368	-	17,368	-	Complete	17,368	(17,093)	100.0%	0.0%	100.0%
<b>Sub-total Facility Rehabilitation</b>		<b>6,227,732</b>	<b>132,222</b>	<b>6,359,954</b>	<b>4,815,345</b>	<b>-</b>	<b>4,815,345</b>	<b>-</b>		<b>4,815,345</b>	<b>1,544,609</b>	<b>24.3%</b>	<b>75.7%</b>	<b>100.0%</b>
Authorized use of savings for SW Quad Community Park & Athletic Fields														
UND		-	(1,300,000)	(1,300,000)	-	-	-	-	N/A	-	(1,300,000)	n/a	n/a	n/a
<b>Total Facility Rehabilitation</b>		<b>6,227,732</b>	<b>(1,167,778)</b>	<b>5,059,954</b>	<b>4,815,345</b>	<b>-</b>	<b>4,815,345</b>	<b>-</b>		<b>4,815,345</b>	<b>244,609</b>	<b>4.8%</b>	<b>n/a</b>	<b>n/a</b>
<b>Facility Expansion and Improvements</b>														
SE	Elsie Stuhr Center Expansion & Structural Improvements	1,997,868	30,311	2,028,179	2,039,367	-	2,039,367	-	Complete	2,039,367	(11,188)	-0.6%	100.6%	100.0%
SW	Conestoga Rec/Aquatic Expansion & Splash Pad	5,449,460	85,351	5,534,811	5,414,909	-	5,414,909	-	Complete	5,414,909	119,902	2.2%	97.8%	100.0%
SW	Aloha ADA Dressing Rooms	123,384	158	123,542	178,764	-	178,764	-	Complete	178,764	(55,222)	-44.7%	144.7%	100.0%
NW	Aquatics Center ADA Dressing Rooms	133,666	1,083	134,749	180,540	-	180,540	-	Complete	180,540	(45,791)	-34.0%	134.0%	100.0%
NE	Athletic Center HVAC Upgrades	514,100	654	514,754	321,821	-	321,821	-	Complete	321,821	192,933	37.5%	62.5%	100.0%
<b>Sub-total Facility Expansion and Improvements</b>		<b>8,218,478</b>	<b>117,557</b>	<b>8,336,035</b>	<b>8,135,401</b>	<b>-</b>	<b>8,135,401</b>	<b>-</b>		<b>8,135,401</b>	<b>200,634</b>	<b>2.4%</b>	<b>97.6%</b>	<b>100.0%</b>
Authorized Use of Savings for Deferred Park Maintenance Replacements Category														
UND		-	(200,634)	(200,634)	-	-	-	-	N/A	-	(200,634)	n/a	n/a	n/a
<b>Total Facility Expansion and Improvements</b>		<b>8,218,478</b>	<b>(83,077)</b>	<b>8,135,401</b>	<b>8,135,401</b>	<b>-</b>	<b>8,135,401</b>	<b>-</b>		<b>8,135,401</b>	<b>-</b>	<b>0.0%</b>	<b>100.0%</b>	<b>100.0%</b>
<b>ADA/Access Improvements</b>														
NW	HMT ADA Parking & other site improvement	735,163	19,544	754,707	1,019,771	-	1,019,771	-	Complete	1,019,771	(265,064)	-35.1%	135.1%	100.0%
UND	ADA Improvements - undesignated funds	116,184	2,712	118,896	72,245	-	72,245	-	Complete	72,245	46,651	39.2%	60.8%	100.0%

**Tualatin Hills Park and Recreation District**  
**Monthly Bond Capital Projects Report**  
**Estimated Cost vs. Budget**  
**Through 1/31/2020**

Quadrant	Description	Project Budget			Project Expenditures			Estimated Cost to Complete	Basis of Estimate (Completed Phase)	Project Cumulative Cost	Variance Est. Cost (Over) Under Budget	Percent of Variance Total Cost Variance to Budget	Cost Expended to Budget	Cost Expended to Total Cost
		Initial Project Budget	Adjustments	Current Total Project Budget FY 19/20	Expended Prior Years	Expended Year-to-Date	Total Expended to Date							
		(1)	(2)	(1+2)=(3)	(4)	(5)	(4+5)=(6)	(7)	(6+7)=(9)	(3-9) = (10)	(10) / (3)	(6) / (3)	(6)/(9)	
SW	ADA Improvements - Barrows Park	8,227	104	8,331	6,825	-	6,825	-	6,825	1,506	18.1%	81.9%	100.0%	
NW	ADA Improvements - Bethany Lake Park	20,564	194	20,758	25,566	-	25,566	-	25,566	(4,808)	-23.2%	123.2%	100.0%	
NE	ADA Improvements - Cedar Hills Recreation Center	8,226	130	8,356	8,255	-	8,255	-	8,255	101	1.2%	98.8%	100.0%	
NE	ADA Improvements - Forest Hills Park	12,338	197	12,535	23,416	-	23,416	-	23,416	(10,881)	-86.8%	186.8%	100.0%	
SE	ADA Improvements - Greenway Park	15,423	196	15,619	-	-	-	-	-	15,619	100.0%	0.0%	0.0%	
SW	ADA Improvements - Jenkins Estate	16,450	262	16,712	11,550	-	11,550	-	11,550	5,162	30.9%	69.1%	100.0%	
SW	ADA Improvements - Lawndale Park	30,846	40	30,886	16,626	-	16,626	-	16,626	14,260	46.2%	53.8%	100.0%	
NE	ADA Improvements - Lost Park	15,423	245	15,668	15,000	-	15,000	-	15,000	668	4.3%	95.7%	100.0%	
NW	ADA Improvements - Rock Crk Pwrlne Prk (Soccer Fld)	20,564	327	20,891	17,799	-	17,799	-	17,799	3,092	14.8%	85.2%	100.0%	
NW	ADA Improvements - Skyview Park	5,140	82	5,222	7,075	-	7,075	-	7,075	(1,853)	-35.5%	135.5%	100.0%	
NW	ADA Improvements - Waterhouse Powerline Park	8,226	183	8,409	8,402	-	8,402	-	8,402	7	0.1%	99.9%	100.0%	
NE	ADA Improvements - West Sylvan Park	5,140	82	5,222	5,102	-	5,102	-	5,102	120	2.3%	97.7%	100.0%	
SE	ADA Improvements - Wonderland Park	10,282	163	10,445	4,915	-	4,915	-	4,915	5,530	52.9%	47.1%	100.0%	
	<b>Total ADA/Access Improvements</b>	<b>1,028,196</b>	<b>24,461</b>	<b>1,052,657</b>	<b>1,242,547</b>	<b>-</b>	<b>1,242,547</b>	<b>-</b>	<b>1,242,547</b>	<b>(189,890)</b>	<b>-18.0%</b>	<b>118.0%</b>	<b>100.0%</b>	
	Authorized Use of Savings from Bond Issuance													
UND	Administration Category	-	189,890	189,890	-	-	-	N/A	-	189,890	100.0%	n/a	n/a	
	<b>Total ADA/Access Improvements</b>	<b>1,028,196</b>	<b>214,351</b>	<b>1,242,547</b>	<b>1,242,547</b>	<b>-</b>	<b>1,242,547</b>	<b>-</b>	<b>1,242,547</b>	<b>-</b>	<b>100.0%</b>	<b>100.0%</b>	<b>100.0%</b>	
	<b>Community Center Land Acquisition</b>													
UND	Community Center / Community Park (SW Quadrant) (Hulse/BSD/Engel)	5,000,000	105,974	5,105,974	1,654,847	-	1,654,847	-	1,654,847	3,451,127	67.6%	32.4%	100.0%	
UND	Community Center / Community Park (SW Quadrant) (Wenzel/Wall)	-	-	-	2,351,777	-	2,351,777	-	2,351,777	(2,351,777)	-100.0%	n/a	100.0%	
	<b>Sub-total Community Center Land Acquisition</b>	<b>5,000,000</b>	<b>105,974</b>	<b>5,105,974</b>	<b>4,006,624</b>	<b>-</b>	<b>4,006,624</b>	<b>-</b>	<b>4,006,624</b>	<b>1,099,350</b>	<b>21.5%</b>	<b>78.5%</b>	<b>100.0%</b>	
UND	Outside Funding from Washington County Transferred to New Community Park Development	-	(176,000)	(176,000)	-	-	-	N/A	-	(176,000)	n/a	n/a	n/a	
UND	Outside Funding from Metro Transferred to New Community Park Development	-	(208,251)	(208,251)	-	-	-	N/A	-	(208,251)	n/a	n/a	n/a	
UND	Authorized Use of Savings for New Neighborhood Parks Land Acquisition Category	-	(715,099)	(715,099)	-	-	-	N/A	-	(715,099)	n/a	n/a	n/a	
	<b>Total Community Center Land Acquisition</b>	<b>5,000,000</b>	<b>(993,376)</b>	<b>4,006,624</b>	<b>4,006,624</b>	<b>-</b>	<b>4,006,624</b>	<b>-</b>	<b>4,006,624</b>	<b>-</b>	<b>0.0%</b>	<b>100.0%</b>	<b>100.0%</b>	
	<b>Bond Administration Costs</b>													
ADM	Debt Issuance Costs	1,393,000	(539,654)	853,346	68,142	-	68,142	-	68,142	785,204	92.0%	8.0%	100.0%	
ADM	Bond Accountant Personnel Costs	-	241,090	241,090	288,678	-	288,678	-	288,678	(47,588)	-19.7%	119.7%	100.0%	
ADM	Deputy Director of Planning Personnel Costs	-	57,454	57,454	57,454	-	57,454	-	57,454	-	-100.0%	n/a	100.0%	
ADM	Communications Support	-	50,000	50,000	12,675	-	12,675	37,325	50,000	-	0.0%	25.4%	25.4%	
ADM	Technology Needs	18,330	-	18,330	23,952	-	23,952	-	23,952	(5,622)	-30.7%	130.7%	100.0%	
ADM	Office Furniture	7,150	-	7,150	5,378	-	5,378	-	5,378	1,772	24.8%	75.2%	100.0%	
ADM	Admin/Consultant Costs	31,520	-	31,520	48,093	-	48,093	-	48,093	(16,573)	-52.6%	152.6%	100.0%	
ADM	Additional Bond Proceeds	-	1,507,717	1,507,717	-	-	-	-	-	1,507,717	0.0%	0.0%	0.0%	
	<b>Sub-total Bond Administration Costs</b>	<b>1,450,000</b>	<b>1,316,607</b>	<b>2,766,607</b>	<b>504,372</b>	<b>-</b>	<b>504,372</b>	<b>37,325</b>	<b>541,697</b>	<b>2,224,910</b>	<b>80.4%</b>	<b>18.2%</b>	<b>93.1%</b>	
UND	Authorized Use of Savings for Deferred Park Maintenance Replacements Category	-	(169,851)	(169,851)	-	-	-	N/A	-	(169,851)	n/a	n/a	n/a	
UND	Authorized Use of Savings for New Neighborhood Parks Development Category	-	(173,175)	(173,175)	-	-	-	N/A	-	(173,175)	n/a	n/a	n/a	
UND	Authorized use of savings for SW Quad Community Park & Athletic Fields	-	(932,655)	(932,655)	-	-	-	N/A	-	(932,655)	n/a	n/a	n/a	
UND	Authorized Use of Savings for ADA/Access Improvements Category	-	(189,890)	(189,890)	-	-	-	N/A	-	(189,890)	n/a	n/a	n/a	
	<b>Total Bond Administration Costs</b>	<b>1,450,000</b>	<b>(148,964)</b>	<b>1,301,036</b>	<b>504,372</b>	<b>-</b>	<b>504,372</b>	<b>37,325</b>	<b>541,697</b>	<b>759,339</b>	<b>58.4%</b>	<b>38.8%</b>	<b>93.1%</b>	
	<b>Grand Total</b>	<b>100,000,000</b>	<b>4,562,276</b>	<b>104,562,276</b>	<b>95,458,753</b>	<b>3,579,572</b>	<b>99,038,324</b>	<b>5,485,459</b>	<b>104,523,784</b>	<b>38,492</b>	<b>0.0%</b>	<b>94.7%</b>	<b>94.8%</b>	

**THPRD Bond Capital Program**  
**Funds Reprogramming Analysis - Based on Category Transfer Eligibility**  
**As of 1/31/2020**

	Category (Over) Under Budget
Limited Reprogramming	
Land: New Neighborhood Park	-
New Community Park	-
New Linear Park	-
New Community Center/Park	-
	-
	-
Nat Res: Restoration	(1,360)
Acquisition	-
	(1,360)
	(1,360)
All Other	
New Neighborhood Park Dev	-
Neighborhood Park Renov	(39,329)
New Community Park Dev	-
Community Park Renov	-
New Linear Parks and Trails	690,235
Athletic Field Development	(1,615,002)
Deferred Park Maint Replace	-
Facility Rehabilitation	244,609
ADA	-
Facility Expansion	-
Bond Admin Costs	759,339
	39,852
	39,852
<b>Grand Total</b>	<b>38,492</b>





**MEMORANDUM**

Date: February 20, 2020  
 To: Board of Directors  
 From: Keith Hobson, Director of Business and Facilities  
 Re: **System Development Report for January 2020**

The Board of Directors approved a resolution implementing the System Development Charge program on November 17, 1998. Below please find the various categories for SDC's, i.e., Single Family, Multiple Family and Non-residential Development. Also listed are the collection amounts for both the City of Beaverton and Washington County, and the 1.6% handling fee for collections through January 2020. This report includes information for the program for fiscal year to date.

Current Rate per Unit		With 1.6% Discount	Current Rate per Unit		With 1.6% Discount
<b>Single Family</b>			<b>Multi-Family</b>		
North Bethany	\$ 13,513.00	\$ 13,296.79	North Bethany	\$ 10,785.00	\$ 10,612.44
Bonny Slope West	14,087.00	13,861.61	Bonny Slope West	11,241.00	11,061.14
South Cooper			South Cooper		
Mountain	13,905.00	13,682.52	Mountain	11,097.00	10,919.45
Other	11,895.00	11,704.68	Other	9,494.00	9,342.10
<b>Accessory Dwelling</b>			<b>Non-residential</b>		
Other	6,776.00	6,667.58	Other	397.00	390.65

**City of Beaverton Collection of SDCs**

	<u>Gross Receipts</u>	<u>Collection Fee</u>	<u>Net Revenue</u>
97 Single Family Units	\$ 1,231,114.44	\$ 19,199.76	\$ 1,211,914.68
- Single Family Units at \$489.09	-	-	-
172 Multi-family Units	1,559,451.76	25,356.94	1,534,094.82
- Less Multi-family Credits	(71,491.00)	-	(71,491.00)
2 Accessory Dwelling Units	5,678.64	183.22	5,495.42
- Non-residential	10,202.96	163.25	10,039.71
<b>271</b>	<b>\$ 2,734,956.79</b>	<b>\$ 44,903.16</b>	<b>\$ 2,690,053.63</b>

**Washington County Collection of SDCs**

	<u>Gross Receipts</u>	<u>Collection Fee</u>	<u>Net Revenue</u>
264 Single Family Units	\$ 3,375,355.61	\$ 53,839.24	\$ 3,321,516.37
- Less Credits	-	-	-
21 Multi-family Units	216,290.09	3,516.91	212,773.18
- Less Credits	-	-	-
3 Accessory Dwelling Units	13,551.99	327.01	13,224.98
- Non-residential	2,292.42	36.68	2,255.74
<b>288</b>	<b>\$ 3,607,490.11</b>	<b>\$ 57,719.84</b>	<b>\$ 3,549,770.27</b>

**Recap by Agency**

	<u>Percent</u>	<u>Gross Receipts</u>	<u>Collection Fee</u>	<u>Net Revenue</u>
271 City of Beaverton	43.11%	\$ 2,734,956.79	\$ 44,903.16	\$ 2,690,053.63
288 Washington County	56.89%	3,607,490.11	57,719.84	3,549,770.27
<b>559</b>	<b>100.00%</b>	<b>\$ 6,342,446.91</b>	<b>\$ 102,623.01</b>	<b>\$ 6,239,823.90</b>

System Development Charge Report, January 2020

Recap by Dwelling

	Single Family	Multi-Family	ADU	Non-Resident	Total
City of Beaverton	97	172	2	-	271
Washington County	264	21	3	-	288
	<b>361</b>	<b>193</b>	<b>5</b>	<b>-</b>	<b>559</b>

Total Receipts Fiscal Year to Date

Gross Receipts	\$ 6,342,446.91	
Collection Fees	(102,623.01)	
	<u>\$ 6,239,823.90</u>	
Interest	\$ 298,760.47	\$ <b>6,538,584.37</b>

Total Payments Fiscal Year to Date

Refunds	\$ -	
Administrative Costs	-	
Project Costs -- Development	(3,508,032.57)	
Project Costs -- Land Acquisition	(574,441.49)	<b>(4,082,474.06)</b>
		<u>\$ <b>2,456,110.31</b></u>

Beginning Balance 7/1/19	20,392,800.22
<b>Current Balance</b>	<u><b>\$ 22,848,910.53</b></u>

Recap by Month, FY 2018/19

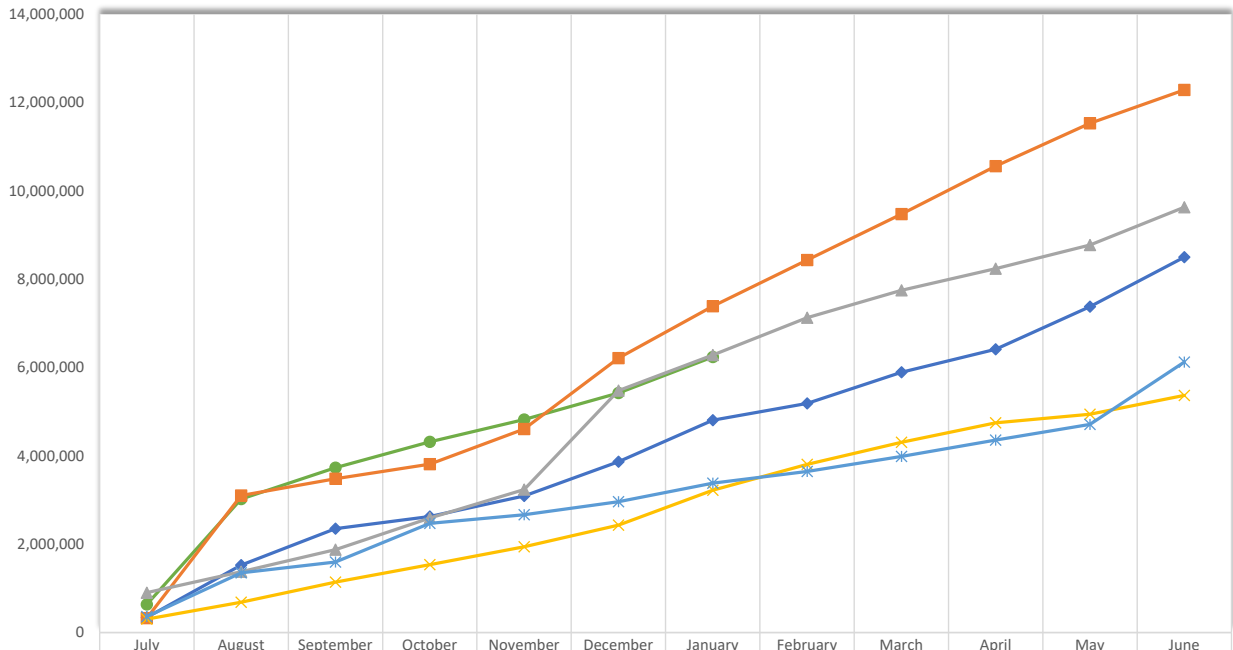
	Net Receipts	Expenditures	Interest	SDC Fund Total
July	\$ 638,061.53	\$ (90,849.58)	\$ 48,616.29	\$ 595,828.24
August	2,384,332.61	(1,027,088.02)	48,652.96	1,405,897.55
September	711,285.38	(915,097.56)	46,712.24	(157,099.94)
October	582,439.05	(566,476.00)	50,421.62	66,384.67
November	506,780.67	(967,182.95)	46,840.97	(413,561.31)
December	599,559.57	(277,740.60)	21,114.80	342,933.77
January	817,365.09	(238,039.35)	36,401.59	615,727.33
February	-	-	-	-
March	-	-	-	-
April	-	-	-	-
May	-	-	-	-
June	-	-	-	-
	<u>\$ 6,239,823.90</u>	<u>\$ (4,082,474.06)</u>	<u>\$ 298,760.47</u>	<u>\$ 2,456,110.31</u>

Beginning Balance 7/1/19	20,392,800.22
<b>Current Balance</b>	<u><b>\$ 22,848,910.53</b></u>

Recap by Month, by Unit

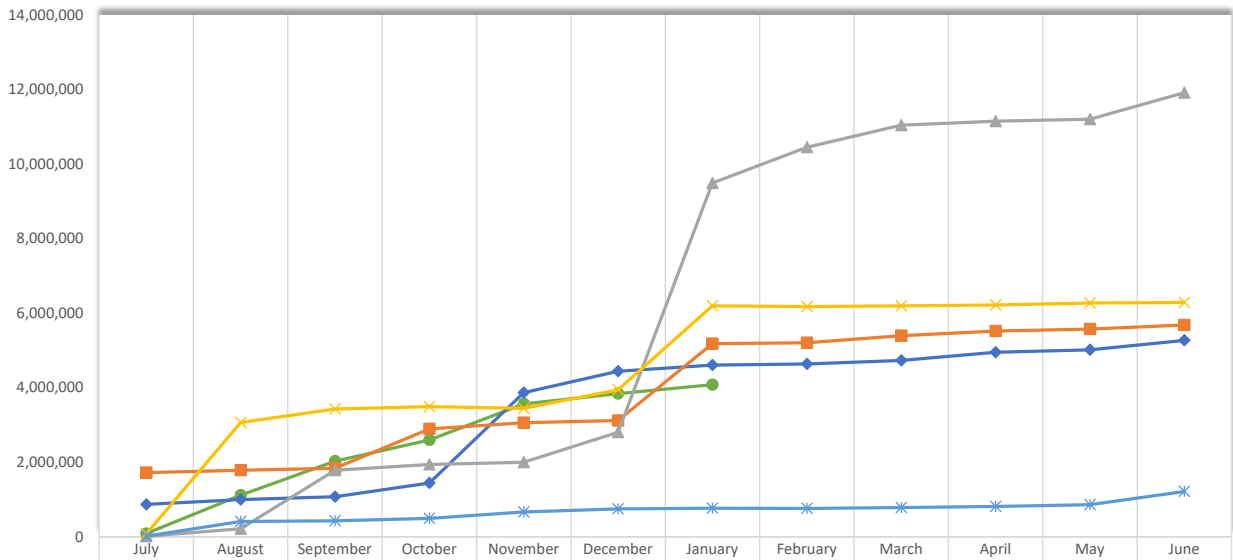
	Single Family	Multi-Family	Non-Residential	ADU	Total Units
July	52	-	-	-	52
August	73	172	-	-	245
September	57	-	-	1	58
October	45	-	-	1	46
November	23	21	-	1	45
December	47	-	-	1	48
January	64	-	-	1	65
February	-	-	-	-	-
March	-	-	-	-	-
April	-	-	-	-	-
May	-	-	-	-	-
June	-	-	-	-	-
	<u><b>361</b></u>	<u><b>193</b></u>	<u><b>-</b></u>	<u><b>5</b></u>	<u><b>559</b></u>

### SDC NET RECEIPTS



	July	August	September	October	November	December	January	February	March	April	May	June
2019/20	638,062	3,022,394	3,733,680	4,316,119	4,822,899	5,422,459	6,239,824					
2018/19	342,858	1,526,692	2,350,386	2,629,308	3,092,119	3,868,051	4,809,035	5,188,855	5,895,483	6,416,413	7,378,531	8,500,335
2017/18	326,031	3,101,921	3,483,829	3,811,088	4,606,202	6,214,455	7,389,329	8,435,744	9,474,756	10,559,729	11,531,646	12,287,676
2016/17	903,889	1,379,228	1,878,472	2,593,985	3,237,143	5,477,462	6,284,722	7,127,328	7,748,639	8,238,832	8,775,911	9,631,363
2015/16	304,350	686,041	1,141,070	1,534,431	1,943,912	2,433,039	3,224,189	3,808,032	4,310,173	4,749,317	4,943,403	5,370,185
2014/15	362,365	1,349,536	1,598,883	2,472,283	2,666,731	2,962,403	3,381,171	3,646,866	3,989,912	4,358,505	4,711,419	6,125,495

### SDC EXPENDITURES



	July	August	September	October	November	December	January	February	March	April	May	June
2019-20	90,850	1,117,938	2,033,035	2,599,511	3,566,694	3,844,435	4,082,474					
2018/19	872,928	999,047	1,078,920	1,442,729	3,867,881	4,445,802	4,609,342	4,637,284	4,731,854	4,950,818	5,014,841	5,270,778
2017/18	1,724,189	1,789,956	1,841,475	2,898,204	3,062,924	3,123,925	5,183,213	5,210,292	5,399,850	5,524,037	5,573,045	5,683,260
2016/17	17,397	216,457	1,791,314	1,940,738	2,004,685	2,809,485	9,492,291	10,448,244	11,040,465	11,150,105	11,201,202	11,915,292
2015/16	80,138	3,070,662	3,432,293	3,494,999	3,445,262	3,947,129	6,195,515	6,180,111	6,197,206	6,219,324	6,273,167	6,287,671
2014/15	20,804	414,030	431,743	500,058	669,863	751,119	768,766	765,064	790,070	816,214	862,864	1,217,939