



**Tualatin Hills Park & Recreation District
Minutes of a Regular Meeting of the Board of Directors**

A Regular Meeting of the Tualatin Hills Park & Recreation District Board of Directors was held on Tuesday, October 11, 2016, at the HMT Recreation Complex, Dryland Training Center, 15707 SW Walker Road, Beaverton, Oregon. Executive Session 6 pm; Regular Meeting 7 pm.

Present:

Jerry Jones Jr.	President/Director
Ali Kavianian	Secretary/Director
Bob Scott	Secretary Pro-Tempore/Director
John Griffiths	Director
Larry Pelatt	Director
Doug Menke	General Manager

Agenda Item #1 – Executive Session (A) Personnel (B) Land

President Jerry Jones Jr. called executive session to order for the following purposes:

- To consider the employment of a public officer, employee, staff member or individual agent, and
- To conduct deliberations with persons designated by the governing body to negotiate real property transactions.

Executive session is held pursuant to ORS 192.660(2)(a)and(e), which allows the board to meet in executive session to discuss the aforementioned issues.

President Jones noted that representatives of the news media and designated staff may attend executive session. Representatives of the news media were specifically directed not to disclose information discussed during executive session. No final action or final decision may be made in executive session. At the end of executive session, the board returned to open session and welcomed the audience into the room.

Agenda Item #2 – Call Regular Meeting to Order

The Regular Meeting of the Tualatin Hills Park & Recreation District Board of Directors was called to order by President Jerry Jones Jr. on Tuesday, October 11, 2016, at 7:30 pm.

Agenda Item #3 – Action Resulting from Executive Session

Bob Scott moved that the board of directors authorize staff to acquire a property in the southwest quadrant of the district for the appraised value, using bond natural resource funds, subject to the standard due diligence review and approval by the general manager. **Larry Pelatt** seconded the motion. Roll call proceeded as follows:

Ali Kavianian	Yes
John Griffiths	Yes
Bob Scott	Yes
Larry Pelatt	Yes
Jerry Jones Jr.	Yes

The motion was UNANIMOUSLY APPROVED.

Ali Kavianian moved that the board of directors authorize staff to acquire a property in the southwest quadrant of the district for the appraised value, using system development charge funds, subject to the standard due diligence review and approval by the general manager. Larry Pelatt seconded the motion. Roll call proceeded as follows:

John Griffiths Yes
Bob Scott Yes
Larry Pelatt Yes
Ali Kavianian Yes
Jerry Jones Jr. Yes

The motion was UNANIMOUSLY APPROVED.

Bob Scott moved that the board of directors authorize staff to acquire a property in the northwest quadrant of the district for the appraised value, using system development charge funds, subject to the standard due diligence review and approval by the general manager. Larry Pelatt seconded the motion. Roll call proceeded as follows:

Ali Kavianian Yes
John Griffiths Yes
Larry Pelatt Yes
Bob Scott Yes
Jerry Jones Jr. Yes

The motion was UNANIMOUSLY APPROVED.

Agenda Item #4 – Presentations

A. Oregon Chapter Public Risk Management Association (OR-PRIMA) Annual Achievement in Risk Management Award

Mark Hokkanen, Risk & Contract Manager, introduced Bryan Aalberg, Risk Analyst for Washington County and OR-PRIMA board member, to present THPRD with the 2016 Annual Achievement in Risk Management Award for completing the prestigious Oregon OSHA Safety & Health Achievement Recognition Program (SHARP) earlier this year.

Bryan noted that the Achievement in Risk Management Award is presented annually to a local public entity in Oregon in recognition of an outstanding achievement in risk management and that this year THPRD has been honored for the district's successful completion of the SHARP program. He noted that THPRD is the first park and recreation agency in the country to complete the SHARP program and the largest multi-site agency in the state. He commented that graduating from the SHARP program is a difficult process and quite an accomplishment, for which the OR-PRIMA board voted unanimously to recognize THPRD for these efforts.

- ✓ President Jones complimented district staff on their efforts, noting that the board is proud of the district's SHARP program.

B. City of Beaverton Public Safety Ballot Measure

Bob Wayt, director of Communications & Outreach, introduced Jim McCreight, chair of Beaverton's Public Safety Center Advisory Committee, to give a presentation on the \$35 million bond measure the City of Beaverton has placed on the November 2016 ballot to fund a new public safety facility for the police department and emergency operations center.

Jim provided an overview of the facility that would be funded via the public safety bond measure and how the need for such a measure was evaluated, noting that the Beaverton Police Department's current building has been deemed unsafe during a seismic event. He noted that if there were a major disaster in the area, it would be necessary for the police headquarters and emergency operations staff to be able to respond to the needs of the citizens. In addition, he

noted that the passage of the bond measure would not result in any tax increase due to the expiration of the library bond measure.

President Jones noted that the campaign has sent him a draft resolution requesting the board's stated support of the bond measure, a copy of which has been entered into the record. He opened board discussion regarding whether the board is supportive of passing such a resolution. He noted that THPRD has multiple sites that would be used for community sheltering and gathering purposes should a catastrophic event occur, during which an operational police facility would be of benefit to the district's role during such an event.

Ali Kavianian noted that he has toured the current police facility and that in addition to safety concerns during a seismic event, the facility does not meet current federal standards in terms of the separation of criminal suspects from the general population, evidence storage, and the work space for officers is not suitable for privacy needs or productivity. He is in support of the bond measure and resolution.

John Griffiths inquired whether the new facility would be large enough to accommodate other agencies' operations in a catastrophic event.

- ✓ Jim replied that there may be a small amount of space available for other operations within the building, but consideration had to be given to cost containment so there is not much extra space. For example, the initial desire was to include space for new court facilities as well, but that was cut from the proposal due to cost.

Bob Scott expressed support for the bond measure and resolution.

Larry Pelatt noted that the THPRD Board of Directors has traditionally not taken such action in the past in support of ballot measures and questions whether it is wise to start doing so now, although he is personally in support of the bond measure.

President Jones opened the floor for a motion.

Ali Kavianian moved that the board of directors accept the Resolution of the Tualatin Hills Park and Recreation District Supporting Passage of the City of Beaverton's Bond Measure for an Earthquake-Resistant Public Safety Center. Bob Scott seconded the motion. Roll call proceeded as follows:

John Griffiths	Yes
Larry Pelatt	No
Bob Scott	Yes
Ali Kavianian	Yes
Jerry Jones Jr.	Yes

The motion was APPROVED by MAJORITY vote.

Agenda Item #5 – Audience Time

There was no testimony during Audience Time.

Agenda Item #6 – Board Time

A. Advisory Committee Liaison Update

Ali Kavianian complimented staff on the Recreation Centers Standards Manual that was discussed at the Programs & Events Advisory Committee meeting and which was more recently presented by district staff at the National Recreation & Park Association annual conference.

President Jones reported on the Parks & Facilities Advisory Committee, noting that the committee is very active participating in field trips. He is excited to see these volunteers so enthusiastically engaged.

Agenda Item #8 – Unfinished Business *(taken out of order)*

B. Cedar Hills Park Master Plan

Steve Gulgren, superintendent of Design & Development, provided a brief overview of the memo included within the board of directors' information packet, noting that Cedar Hills Park is a community park redevelopment project funded via the district's 2008 Bond Measure. Staff is requesting board approval of the master plan in order to proceed with the detailed design, construction documents and permitting for the project. Steve summarized the first presentation of the Cedar Hills Park Master Plan to the board that occurred on August 16, 2016, noting that as a community park, Cedar Hills Park serves a more district-wide function than a neighborhood park would. Steve introduced Matt Kilmartin, park planner, and Jim Sandlin with MacKay+Sposito, the project consultant, to provide additional comments and answer any questions the board may have.

Matt described the public outreach process used in the development of the master plan, which included significant public outreach and agency engagement. Staff believes that the master plan being presented this evening is sensitive to the site and surrounding neighborhood, while also providing the program elements stated in the bond measure literature that best meets the needs of the community, Beaverton School District (BSD), and THPRD. He provided a brief overview of the shared transportation plan agreed upon by both THPRD and BSD for an access drive through the park connecting to the adjacent William Walker Elementary School, which was a condition of THPRD's intergovernmental agreement with BSD as part of an earlier 1.6-acre land purchase for the park. He noted that many concessions were made through the master planning process to address community feedback that THPRD minimizes the impact to trees on site. Staff has been committed to finding the best overall balance between providing the needed recreational amenities and minimizing impact to the environment. Matt noted that district staff is seeking board approval of the preferred master plan alternative that includes a vegetated buffer parallel to the community garden and offered to answer any questions the board may have.

President Jones asked how many versions of the master plan were reviewed and modified before seeking board approval.

- ✓ Matt replied two master plan concepts were developed in 2014, followed by a preferred master plan in June 2016, along with a number of different layout schematics. The master plan being presented this evening is the fourth formal master plan iteration.

John Griffiths asked whether residents would have access to the play equipment located at William Walker Elementary School.

- ✓ General Manager Doug Menke confirmed that general public access would be permitted outside of school hours.

John inquired if there will be a shared parking agreement between the districts for both sites.

- ✓ Steve confirmed this.

John asked whether different sports could be played on the athletic field simultaneously.

- ✓ Matt replied that practice allows more flexibility than games. For game events, the field would accommodate a full-size soccer field with minimal end runouts, a full-size U14 soccer field with full runouts, or a full-size baseball field.
- ✓ Doug added, depending on the age category, two or more youth soccer fields could be accommodated for games.

President Jones opened the floor for public testimony.

Bill Kanable, 8130 SW Sorrento Road, Beaverton, is before the board of directors this evening in support of the Cedar Hills Park master plan. Although he is disappointed to see that the master plan presented has a reduced field size as compared to earlier iterations, he believes it represents a reasonable accommodation. As a coach and coordinator for soccer, it is challenging to find enough facilities to serve the amount of youth interested in the program. He is pleased to have an additional field available, noting that it will be especially useful in accommodating practice play. In addition, the field will meet the obligations set forth by THPRD in fulfilling the 2008 Bond Measure. The other amenities proposed, such as the community garden and splash pad, will also be of value to the community as a whole. Lastly, he commented that although some residents may be opposed to the master plan as proposed, he believes that once the project is completed it will be seen as a gem within THPRD's offerings.

Nicholas Nelson, 2645 SW 121st Place, Beaverton, is before the board of directors this evening in opposition to the Cedar Hills Park master plan as presented. As a neighbor of the park, he is concerned about the amount of traffic that will be brought through the site. He noted that the current master plan places a busy road in the middle of the park that would increase traffic noise for surrounding neighbors, as well as impact a significant tree grove by removing 100 trees. In addition, the project is already \$3 million over budget. He believes many of his neighbors feel similarly and he has organized a petition against inclusion of the roadway, which 220 residents have signed. He commented that the community expects greenspace in their parks and that the master plan proposed has less than 50% greenspace, replaced instead by a synthetic turf field, parking lots and a roadway. Lastly, there are significant drainage issues on the site, which may contribute to flooding in the area. He requested that the board of directors reject the Cedar Hills Park master plan before them this evening.

Shelli Kime, 9530 SW Taylor Street, Portland, is before the board of directors this evening in support of the Cedar Hills Park master plan. She works for a non-profit, youth recreational soccer program and although she is sensitive to the neighborhood's concerns regarding changes to the park, she is in support of the project as it will provide valuable amenities for an increasingly dense area. She is hopeful that once the project is completed, that the neighbors currently opposed will end up enjoying the site and the recreational opportunities available. She noted that as the Beaverton area becomes more densely populated and children have increasing amounts of screen time, projects such as this become even more critical. She is particularly excited to see an athletic field included in the plan since the soccer program she is involved in is close to capping participants as they are unable to accommodate the growing interest. She encouraged the board of directors to adopt the Cedar Hills Park master plan before them this evening.

Mick Byrnes, 15145 NW Blaze Terrace, Beaverton, is before the board of directors this evening in support of the Cedar Hills Park master plan. He noted that he lives next to the HMT Recreation Complex and enjoys having such a great facility so close to him. He has lived there long enough to see many changes happen at the complex and although at times he has been impacted, the positives have outweighed the negatives. He does not believe that the increase in traffic to Cedar Hills Park will be as bad as some are thinking, especially since the school traffic already exists. Through his service on the Cedar Mill Little League board of directors, as well as Sunset Youth Football, and as a coach for multiple sports, he is well-aware of the need for additional sports facilities in the area. Having a new, multi-use, synthetic turf facility available would be a great benefit to these programs by increasing the amount of field usage time, decreasing maintenance costs, and keeping participants out of muddy fields. While the new athletic field will be a benefit to the sports community, THPRD also did a good job in keeping the site as park-like as possible. He encouraged the board of directors to adopt the Cedar Hills Park master plan before them this evening.

Kemp Shuey, 3080 SW 119th Avenue, Beaverton, is before the board of directors this evening as president of the William Walker Parent Teacher Club (PTC). He stated that the William Walker PTC is in support of the current master plan for the redevelopment of Cedar Hills Park. The current plan, which reflects two years of thorough public input, is in line with the THPRD's mission and the PTC appreciates the work done by staff in listening to the community and collaborating with partner agencies in order to present a plan that best meets the priorities of these stakeholders. The combination of the Cedar Hills Park project and the rebuilding of William Walker Elementary School will be very impactful to the students there. He noted that William Walker enjoys a fantastic community with a committed group of parents, faculty and administration and that the school boasts one of the most diverse student populations in the school district. This is a great strength, but also a challenge in that there are a high proportion of students from traditionally underserved communities. The combination of the two projects will have a tremendously positive impact on the students and families at William Walker, especially the creation of the shared playground and long-needed access to greenspace. Presently the students at William Walker do not have access to any greenspace dedicated for play, a feature that is considered standard for elementary schools. The new access point to the school will also be significant and will improve student safety. The William Walker PTC strongly encourages the board of directors to adopt the Cedar Hills Park master plan before them this evening.

Jen Holloway Smith, 12525 SW Foothill Drive, Portland, is before the board of directors this evening in support of the Cedar Hills Park master plan. She is one of the members of the community who created a petition urging THPRD to move forward with the redevelopment of Cedar Hills Park. As she was gathering signatures, she estimates that 97% of those she spoke with were positive about the park project and excited for its completion. She agreed with previous testimony that the park will be especially valuable to the children in the area that do not currently have many other recreational opportunities. She commented that the voters who approved the 2008 Bond Measure are eagerly awaiting these improvements and encouraged the board of directors to adopt the Cedar Hills Park master plan before them this evening.

Evelyn Brzezinski, 11795 SW Lynnfield Lane, Portland, is before the board of directors this evening in support of the Cedar Hills Park master plan. She complimented staff on hearing out neighborhood concerns regarding the potential for dangerous cut-through traffic that could arise if a roadway was developed connecting Lynnfield Lane to Cedar Hills Boulevard. She also commended staff for working collaboratively with BSD to develop an integrated plan for the park and redevelopment of William Walker Elementary School. Although she agrees with neighborhood sentiment that the intersection at Lynnfield and Walker Roads needs to be upgraded, she does not believe that this should be the responsibility of THPRD or BSD as the proposed access drive through the park should lessen the traffic experienced by that intersection. Instead, she asks the neighborhood to become more actively engaged with Washington County in encouraging them to prioritize the rebuilding of that intersection. Lastly, she has learned that the access drive through the park would have bollards prohibiting cut-through traffic, but that those bollards may be removed for special events. She requested additional information regarding what would qualify as a special event and how often the barriers are expected to be disabled. With that caveat, she encouraged the board of directors to adopt the Cedar Hills Park master plan before them this evening.

Earl & Dorothy Ellis, 396 SW Frenwood Way, Beaverton, are before the board of directors this evening in opposition to the Cedar Hills Park master plan as presented. They noted that in lieu of using street-side property located on Lynnfield Lane next to William Walker Elementary School, THPRD is choosing to remove 100 old-growth trees for a roadway through the park. They urged the board to revise the master plan in order to retain the trees, noting that the THPRD's mission statement includes a provision to protect natural areas. They asserted that

there are other routes for the access drive that would not impact the tree grove, noting that removing the trees takes away from the entire community in order to serve a small segment of the population via youth sports, which has other similar facilities already available. Lastly, they commented that the more parking that is provided, the more crime will be attracted to the site.

Phil Schwyhart, 12720 SW Havencrest Street, Portland, is before the board of directors this evening as a board member for the Portland Bocce League. He requested that consideration be given to modifying the current master plan in order to include an additional bocce court and to make the courts competition grade. He noted that in order to hold tournaments at the site, four bocce courts are needed built to the appropriate standards.

John Griffiths asked for additional information regarding the tree count for the site currently and after implementation of the preferred master plan.

- ✓ Matt described the composition of the tree grove, noting that it is predominantly comprised of fir trees with a mix of other landscape trees. The grove is approximately 245 trees and makes up about 93% of the trees on site. Over the evolution of the master plan design, the impact to the trees has been reduced from a range of 107 to 124 of total trees on site to 94 total trees, of which 64 trees are within the grove.

John asked whether THPRD would be required to replant trees on site.

- ✓ Matt noted that, per city code, THPRD would be required to plant street trees along the frontages for Cedar Hills Boulevard and Walker Road, as well as along the parking lots and access drive. There will also be screening trees planted around the park perimeter. Based on the code requirement, an estimated 162 trees would be replanted and there are additional opportunities for planting landscape trees.

John asked how traffic would access William Walker Elementary School if THPRD did not install the access drive through Cedar Hills Park.

- ✓ Matt replied that the current access to the school is from Walker Road to Lynnfield Lane.

John asked whether the student population is expected to expand once the school is rebuilt.

- ✓ Steve confirmed that the student population is expected to grow by over 100 students.

John commented that Lynnfield Lane would have a considerable offload of traffic as a result of the access road. He asked for confirmation that the access road was a condition of the agreement with BSD in selling the additional land to THPRD.

- ✓ Steve confirmed this.

John concluded that BSD is the driver for the access road through Cedar Hills Park.

Larry Pelatt inquired which agency would determine when to remove the safety bollards blocking the potential for continuous traffic from Lynnfield Lane to Cedar Hills Boulevard.

- ✓ Steve replied that removal of the bollards for purposes other than emergencies would be determined by BSD as the bollards are on their property. This question has been brought up at neighborhood meetings and BSD is aware of the need to clarify the criteria for removal of the bollards.
- ✓ Keith Hobson, director of Business & Facilities, added that there may be an opportunity for THPRD to request removal of the bollards for special events, but permission would need to be granted by BSD. Removal of the bollards would not be an ordinary function as there will be pedestrian access between the school and park parking lots so it is hard to conceive of a reason for removal of the bollards other than emergency vehicle access.

Larry referenced the tree grove on site and recalled seeing numerous fallen limbs after a recent windstorm, which indicates that some of the trees may not be healthy. In addition, the number of trees removed will be replaced. He inquired whether the bocce courts could be moved in order

to impact fewer significant trees, but not in a way that would be significantly more expensive, require a major master plan reconfiguration, or be a detriment to the bocce courts.

- ✓ Steve noted that the bocce location could be reconsidered for the open space area near the community gardens.
- ✓ Matt added that one of the reasons the bocce courts are sited at the location noted within the preferred master plan is that it is a naturally thinner portion of the tree grove. Staff anticipates removing up to four, smaller trees by placing the bocce courts there.

President Jones commented that he is happy to see that the sand volleyball courts have been retained through this process, noting that there are not many other such courts in THPRD. He asked what sports are being considered for the sport court near Cedar Hills Boulevard.

- ✓ Steve replied that the particular sport has not yet been identified.

Jerry requested that consideration be given to methods to keep balls from leaving the sport court and entering Cedar Hills Boulevard.

President Jones commented on the extensive community outreach process that took place in developing this master plan, noting that he believes that the master plan being presented this evening represents a good compromise between the needs of THPRD and the desires of the surrounding neighborhood. He stated that he would entertain a motion.

Bob Scott moved that the board of directors approve the preferred Cedar Hills Park master plan. Larry Pelatt seconded the motion. Roll call proceeded as follows:

John Griffiths	Yes
Ali Kavianian	Yes
Larry Pelatt	Yes
Bob Scott	Yes
Jerry Jones Jr.	Yes

The motion was UNANIMOUSLY APPROVED.

Agenda Item #7 – Consent Agenda

John Griffiths moved that the board of directors remove item (D) SW Quadrant Community Park District-Purchased Infill Material from the consent agenda in order to be considered separately. Larry Pelatt seconded the motion. Roll call proceeded as follows:

Bob Scott	Yes
Ali Kavianian	Yes
John Griffiths	Yes
Larry Pelatt	Yes
Jerry Jones Jr.	Yes

The motion was UNANIMOUSLY APPROVED.

Larry Pelatt moved that the board of directors approve consent agenda items (A) Minutes of August 16, 2016 Regular Board Meeting and September 15, 2016 Special Board Meeting, (B) Monthly Bills, (C) Monthly Financial Statement, (E) City of Portland Bureau of Environmental Services Easement Request at Garden Home Recreation Center, and (F) Amendment to Intergovernmental Agreement with Beaverton School District for Cedar Hills Park. Ali Kavianian seconded the motion. Roll call proceeded as follows:

John Griffiths	Yes
Bob Scott	Yes
Larry Pelatt	Yes
Ali Kavianian	Yes
Jerry Jones Jr.	Yes

The motion was UNANIMOUSLY APPROVED.

D. SW Quadrant Community Park District-Purchased Infill Material

John Griffiths referenced the board's discussions over the past year and a half relating to health concerns that have been raised pertaining to the use of crumb rubber tire infill for synthetic turf fields. As a result, the board chose to provide an alternative infill material for the new synthetic turf field at Conestoga Middle School. In the meantime, the board is awaiting information or results from a study on this topic currently in process by the Environmental Protection Agency (EPA), which is expected by the end of this calendar year. He inquired whether there is any new information available at this point as the district moves toward providing an alternative infill material for an additional synthetic turf field at SW Quadrant Community Park.

- ✓ General Manager Doug Menke provided an overview of the EPA's current study in progress, noting that district staff has reached out to the EPA multiple times in order to offer THPRD facilities for testing purposes, as well as access to our public for the follow-up interview process planned. The EPA reengaged only five weeks ago, which was followed by active communication. District staff met with EPA representatives two weeks ago in order to do sample testing on HMT Recreation Complex Field #2, which is the district's oldest field. At that time, the EPA representative commented that there was not adequate funding in order to test alternative infill materials. In addition, the EPA commented that there were 40 geographically dispersed test sites identified and that THPRD was one of the first samples gathered. The testing aspect of the second portion of the study includes access to youth participants which will also be geographically dispersed. Doug guessed that, based on the amount of work still left to be done, it is safe to assume that the EPA will not have any definitive answers available by the end of the year. He explained that the action being requested this evening is based on the acknowledgement that there likely will be no new information by the end of the year, combined with the need to lock pricing in for the alternative infill due to a varying supply line. The alternative infill would still be available after this point, but at a higher price.

John asked whether the alternative infill product has experienced a recent price increase.

- ✓ Doug confirmed this, noting that the most dramatic price fluctuation will occur when the EPA eventually makes an announcement on any health impacts to using crumb rubber. He explained that the district's current supplier of alternative infill has experienced an increase in demand for the product and has also enlarged their capacity.

Bob Scott inquired whether any other park districts have moved away from use of the traditional crumb rubber tire infill.

- ✓ Doug replied that he is aware of some school districts having moved away from the traditional infill material, but not any other park districts, yet. He noted that recent conversations with synthetic turf suppliers have changed in terms of their knowledge of this subject matter.

John asked for confirmation that there is no new definitive information at this point in order to help inform the board's decision.

- ✓ Doug confirmed this.

Larry Pelatt commented that whether to use the traditional crumb rubber tire infill versus an alternative infill is not a fact-based decision at this point since there are no facts yet available as to the safety of the product, although there is anecdotal evidence. Choosing an alternative infill is an emotionally-based decision and he does not believe it is the best use of taxpayer funds.

John commented that although he wishes there was greater clarity available on this subject, that is not yet the case and he believes the district should stay the course for now.

Bob Scott commented that his position has not changed since the last time the board had this discussion. He believes that choosing to use an alternative infill product is essentially an insurance policy. He has had parents seek him out to thank him for supporting this choice.

Ali Kavianian noted that having insurance can also be good stewardship of taxpayer dollars.

President Jones commented that he sees the decision to use an alternative infill not as an emotionally-based one, but rather as a risk-based assessment. He speculated that the private industry is working hard to attempt to prove that crumb rubber tire infill is indeed safe, which has not yet happened. The board made a commitment to this course of action absent the availability of firm data on the topic. He is encouraged to know that the EPA is moving forward with their study and is happy to hear that THPRD is active in that process.

John Griffiths moved that board of directors approve consent agenda item (D) SW Quadrant Community Park District-Purchased Infill Material. Bob Scott seconded the motion. Roll call proceeded as follows:

Ali Kavianian	Yes
Larry Pelatt	Yes
John Griffiths	Yes
Bob Scott	Yes
Jerry Jones Jr.	Yes

The motion was UNANIMOUSLY APPROVED.

Agenda Item #8 – Unfinished Business

A. Champions Too Fundraising

Geoff Roach, director of Community Partnerships, provided an update regarding the fundraising effort for park features that will ensure SW Quadrant Community Park is accessible and welcoming to people of all abilities. Geoff provided a detailed PowerPoint presentation, a copy of which was entered into the record, regarding campaign activity to date, the August groundbreaking event, and the campaign's next steps. Over \$1,400,000 is pledged or booked to date with an additional \$166,000 needed in order to complete the capital portion of the campaign. In 2017, the campaign expects to direct fundraising efforts toward startup programming at the new park in support of people with disabilities. Geoff offered to answer any questions the board may have.

John Griffiths complimented Geoff and all involved on the fundraising efforts. He asked when Geoff anticipates securing the additional \$166,000 needed.

- ✓ Geoff replied that new opportunities are being explored in order to secure the last dollars needed. However, once the campaign moves to the programming piece, there are new avenues to pursue and foundations that offer grants for programming rather than capital.

President Jones marveled at the progression of this campaign which began as the desire to fund a single athletic field and has since transformed into a whole new program area for the district of Access for All. He thanked Geoff for his efforts and expressed anticipation for what the district is going to be able to provide for its community through the Access for All program.

C. Americans with Disabilities Act (ADA) Transition Plan

Aisha Panas, director of Park & Recreation Services, introduced Gery Keck, Facilities & Project Manager, and Tim Gilbert with MIG, the project consultant, to provide an overview of the district's Americans with Disabilities Act (ADA) Access Audit and Transition Plan currently underway.

Gery provided a brief overview of the memo included within the board of directors' information packet, noting that there is no formal board action requested this evening. Staff intends to continue the public outreach process for this project, including a recent meeting with the Elsie Stuhr Center Friends Group, a presentation at the upcoming joint advisory committee meeting, as well as information posted and comments taken via the district's website. Staff anticipates returning to the board at the December meeting to request acknowledgement of the plan.

Tim provided a detailed overview of the access audit and transition plan process and findings via a PowerPoint presentation, a copy of which was entered into the record, and which included background information regarding the Americans with Disabilities Act, Title II transition plan requirements, the district's process and schedule for the update, as well as the expectations and schedule for removing the identified access barriers district-wide. Tim and Gery offered to answer any questions the board may have.

Larry Pelatt expressed support for the strategy in addressing the access barriers identified, noting that he appreciates that many of the barriers will be addressed through routine maintenance projects over time.

D. General Manager's Report

General Manager Doug Menke provided an overview of his General Manager's Report included within the board of directors' information packet, including the following:

- General Obligation Bonds Refinancing
 - Keith Hobson, director of Business & Facilities, announced that a portion of the district's 2011 General Obligation Bonds are in the process of being refinanced with a present value savings of \$723,055 or 8.4% of the face value of the total series refinanced. With the savings generated on the original issue of the bond and the subsequent refinancings, the total debt service costs paid by district residents has been reduced by \$31 million, or a savings of 42% from the amount projected in the original bond levy materials.
- 2016 FACT Partner Award (Family and Community Together)
 - Aisha Panas, director of Park & Recreation Services, announced that THPRD has been chosen to receive a 2016 FACT Partner Award. FACT Oregon is a family leadership organization for individuals and their families experiencing disabilities.
- Board of Directors Meeting Schedule
 - The board of directors agreed to move their November meeting to Monday, November 7.

Doug offered to answer any questions the board may have.

John Griffiths expressed the need to highly publicize the amount of tax dollars that the public has saved due to the district's expert management in the financing of the 2008 Bond Measure.

- ✓ General Manager Doug Menke agreed and acknowledged Keith's efforts in this area, noting that Keith has positioned the district well for these savings by securing an exemplary bond rating for the district.

Agenda Item #9 – New Business

A. Recommended Goal Outcomes for Fiscal Year 2017/18 Planning and Budgeting

General Manager Doug Menke introduced Seth Reeser, Operations Analysis manager, to provide an overview of the memo included within the board of directors' information packet regarding the recommended goal outcomes for fiscal year 2017/18.

Seth provided an overview of the recommended goal outcomes for fiscal year 2017/18, noting that an update on the district's Strategic Plan and Service and Financial Sustainability Plan was provided at the board's August meeting and that this is the next step in approving specific focus areas for the upcoming budget cycle. Of the 60 goal outcomes approved last year, only seven will remain priority outcomes for the upcoming year with an additional 16 new priority outcomes for a total of 23, which are included within the board of directors' information packet. The measures that will no longer be a part of the goal outcomes will be incorporated into the budget process as key performance indicators. As the priority focus of the district changes, some of those measures might be brought back.

Seth explained that the recommended goal outcomes for fiscal year 2017/18 focus on specific areas: grants and grant acquisitions, land acquisition, branding and public communications, as well as spending down the remaining natural resource bond funds. The performance measures included within the goal outcomes are related to these areas.

Seth provided an overview of two significant modifications from last year's goal outcomes: the format changed to classify measures into five categories based on performance measurement best practices; and, the number of measures has been reduced from 60 in FY 2016/17 to 23 for FY 2017/18. An update on last year's business plans, along with the final actuals for FY 2015/16 and an update on the current year's business plans will be included within the midyear budget information. Upon approval of the proposal this evening, staff will formulate business plans to achieve these objectives. Seth noted that the action requested this evening is board approval of the goal outcomes for priority performance metrics for use in the fiscal year 2017/18 planning and budgeting process and offered to answer any questions the board may have.

Bob Scott asked for clarification regarding the board being asked to approve new outcome measures that are still in the process of being developed. He asked at what point the board would see those measurements in order to provide their feedback.

- ✓ Seth replied that all of the information that can be quantified at the time will be provided as part of the midyear budget update.

Bob Scott moved that the board of directors approve the goal outcomes for priority performance metrics for use in the fiscal year 2017/18 planning and budgeting process. Ali Kavianian seconded the motion. Roll call proceeded as follows:

Larry Pelatt	Yes
John Griffiths	Yes
Ali Kavianian	Yes
Bob Scott	Yes
Jerry Jones Jr.	Yes

The motion was UNANIMOUSLY APPROVED.

Agenda Item #10 – Adjourn

There being no further business, the meeting was adjourned at 9:30 pm.

Jerry Jones Jr., President

Ali Kavianian, Secretary

Recording Secretary,
Jessica Collins