



**Tualatin Hills Park & Recreation District
Minutes of a Regular Meeting of the Board of Directors**

A regular meeting of the Tualatin Hills Park & Recreation District Board of Directors was held electronically at 4:30 pm on Wednesday, September 9, 2020.

Present:

Ashley Hartmeier-Prigg	President/Director
Tya Ping	Secretary/Director
Heidi Edwards	Secretary Pro-Tempore/Director
Wendy Kroger	Director
Felicita Monteblanco	Director
Doug Menke	General Manager

Agenda Item #1 – Call Regular Meeting to Order

A Regular Meeting of the Tualatin Hills Park & Recreation District Board of Directors was called to order by President Ashley Hartmeier-Prigg on Wednesday, September 9, 2020, at 4:30 pm.

Agenda Item #2 – Proclamation: National Hispanic Heritage Month

The board members read into the record a proclamation that the Tualatin Hills Park & Recreation District declares the month of September 2020 as National Hispanic Heritage Month.

Agenda Item #3 – Presentation: Emergency Shelter COVID-19 Response

Kim Marshall, Executive Director for Project Homeless Connect Washington County, along with Katherine Galian, Director of Family & Community Resources for Community Action, and Pat Rogers, Housing & Homeless Services Manager for Community Action, provided a detailed report via a PowerPoint presentation, a copy of which was entered into the record, regarding their organizations’ experience in partnering with THPRD on a temporary emergency shelter for people experiencing homelessness that operated out of the Elsie Stuhr Center early in the COVID-19 pandemic.

President Hartmeier-Prigg thanked the group for the informative presentation and the important services they provide to the community.

Felicita Monteblanco thanked district staff for displaying leadership and reflecting the district’s values by stepping forward so enthusiastically in helping to enable the shelter. She invited feedback from the service providers on how the district can build future facilities in a way that can best be utilized during emergencies. How can public agencies ensure that public spaces and buildings can be utilized well for a multitude of purposes, such as during an emergency event?

Tya Ping asked for additional information regarding the services available for Beaverton School District students and families experiencing homelessness.

- ✓ Katherine provided an overview of the services available, including a youth shelter in Hillsboro and five family shelters within the county, noting that all of the shelters experience waitlists, which speaks to the community need for such services.

- ✓ Kim added that there is currently no shelter for single adults within the county, which is why it was so important to get an emergency shelter in place like the one at the Elsie Stuhr Center.

Agenda Item #4 – Audience Time

General Manager Doug Menke referenced public comments received by the district earlier today requesting the temporary closure of the Cooper Mountain Nature Park due to the current wildfire dangers, which the district has done in cooperation with Metro as of this afternoon.

Secretary Tya Ping read written testimony received, copies of which were entered into the record:

Shelley Signett, 18900 NW Lapine Street, Portland, provided testimony to the board requesting that the district consider purchasing property on the southeast corner of NW West Union Road and 185th Avenue that had previously been considered for development as a gas station. She described the property as a natural wetland area next to the Rock Creek Trail with old trees and a variety of wildlife. She stated that this seems like an opportune moment for the district to step forward to buy the land so that it can be protected from development, noting that according to Washington County records, it is 1.21 acres with an assessed market value of \$1,058,350. She hopes that the board will consider acquiring this corner of land, so it can become part of THPRD's regional trail system and remain a natural area.

- General Manager Doug Menke commented that the district has evaluated this property in the past and that discussions with the board regarding property acquisition should take place during executive session. The district's priority focus in the acquisition of natural areas is the opportunity to connect wildlife corridors, but this particular property is not a true connector. Additionally, the district may receive the undevelopable portion of the property in due time through development activities on the site.

Secretary Tya Ping read written testimony received pertaining to Agenda Item 7B, SDC Methodology Update – Affordable Housing Waiver Policy, copies of which were entered into the record:

John Trinh, CEO for Luke-Dorf, Inc., a community mental health and affordable housing developer in Washington County, wrote that many positive health outcomes result from more access to high-quality affordable housing. Research has shown correlations between affordable housing and healthier development, fewer serious health issues, and improved quality of life. Those who receive affordable housing units in a safe and well-planned area can benefit greatly. As emotional, mental and physical health issues only cause an additional burden on overtaxed healthcare systems and may make it harder for affected individuals to receive necessary health care services, it is important to understand the need for additional affordable housing opportunities. Luke-Dorf, Inc., applauds THPRD's willingness to address its role in policy framework for system development charge (SDC) waivers for affordable housing developments and hopes that THPRD can be a catalyst to encourage other areas within Washington County to address SDCs and provide waivers to facilitate more affordable housing within our communities. It's also important to note that there are many aspects of an individual's identity, of which race is just one. A person from a community of color may also be part of other communities, such as: people with disabilities, rural communities, families with children, low-income, immigrants without documentation, people experiencing homelessness, etc., and therefore have distinct experiences related to the intersections of those identities. For instance, people of color who also have disabilities may experience discrimination based on both of these aspects of their identity. Policy solutions that seek to address these challenges should be co-created with communities of color in order to be responsive to their needs and wants.

William Allen, Housing/Operations Director for Luke-Dorf, Inc., wrote that a major piece of Luke-Dorf's mission is the development and operation of affordable housing within Washington County. They recently completed construction of the Clover Court Apartments, a 6-unit site that serves individuals who have suffered from mental wellness issues and chronic homelessness. A lack of major SDC waivers on this project contributed considerably to the overall budget, requiring additional time and resources to balance the financing on the project. As with all affordable housing projects, financing and funding acquisition is one of the major barriers to development, and any cost area that can be reduced or mitigated increases the ability for a nonprofit to approach new projects to serve the most vulnerable in any community. Developers who seek to build new housing to meet the needs of our community review many cost assumptions, SDCs being a primary factor. While THPRD provides highly attractive services and facilities, this comes at a cost. Historically, that cost has pushed many affordable housing developers to build elsewhere in the county, leaving families of modest means in the district with fewer options for stable, affordable housing. The district's proposed methodology will help provide a level of certainty and incentive for affordable housing developers that will allow a greater mix of homes to be built in district. There is a significant shortfall of affordable housing in the region. As the "economic engine" of the State, Washington County is a great place to call home, but the housing market is highly constrained for far too many. In each of the past five years, nearly 50% of renters faced housing cost burdens, with communities of color disproportionately affected (78% of black and 46% of Hispanic households experienced housing needs compared with 37% of whites). Despite coordinated efforts to address homelessness, it is estimated that on any given day 1,000 people are homeless, and Beaverton School District has the largest number of homeless students in the state. Housing insecurity adversely impacts health, school and work, with higher rates of chronic disease, depression, school absenteeism and dropouts. Luke-Dorf appreciates THPRD's willingness to address its role in the housing ecosystem, and applauds the SDC Methodology as it provides an opportunity to restore and enhance equity in demonstrable ways. It will require a delineation of our shared values, not just targeting by income, size of home, and length of affordability, but also by requiring a clear path to ensure access to these new homes by communities of color with culturally specific and responsive services to promote success.

Agenda Item #5 – Board Time

A. Committee Liaisons Updates

Felicita Montebianco provided the following updates and comments during board time:

- Participated on the Talking Walls committee and complimented staff on this effort.
- Shared information with her peers regarding a webinar on the topic of participatory budgeting and may consider suggesting a future goal for the board's consideration on this concept via the board's parking lot.

Heidi Edwards provided the following updates and comments during board time:

- Has been working with General Manager Doug Menke on the district's partnership with Portland Community College Rock Creek to continue discussions regarding access to the college's fields during the campus closure due to the pandemic.
- The Tualatin Hills Park Foundation met recently and appointed new officers. A current focus point is working on a strategy to build the Legacy Circle.
- Although she was unable to attend the most recent Nature & Trails Advisory Committee meeting, she understands that the focus of discussion was regarding updates to the Natural Resources Functional Plan and e-bikes on trails.

Tya Ping provided the following updates and comments during board time:

- Attended the recent Programs & Events Advisory Committee meeting, during which discussion topics included the Community Psyche grant funds received by the district.

Wendy Kroger provided the following updates and comments during board time:

- Attended the recent Parks & Facilities Advisory Committee, during which the main topic of discussion was regarding the district's dog parks, including committee members visiting potential new locations for such amenities.
- Provided an overview of the most recent Fiduciary Committee meetings and referenced the committee's work reflected on this evening's consent agenda, Resolution Adopting a District 457 Governmental Deferred Compensation Plan and Trust.

President Hartmeier-Prigg opened the floor to board discussion regarding the board members' liaison positions for Fiscal Year 20/21, noting that Felicita is currently without a liaison assignment due to her recent transition from being board chair. A concept was presented for the board's consideration of the creation of a new position of local government liaison to partner agencies, the City of Beaverton and Washington County. The purpose of this liaison position would be to continue building relationships with these partner agencies via touch points with the council president and commission chair, as well as periodic attendance at partner agency public meetings. This liaison position would be reevaluated after a year to determine whether it warrants continuation. Board discussion included board members wishing to stay with their current liaison assignments due to the impact the pandemic has had on the work of the committees, and agreement that a liaison position rotation of two years per assignment is reasonable. Felicita accepted the assignment of local government liaison and invited feedback from fellow board members as to how she can best share information with them. She also offered to serve as an alternate liaison on other committees should the regular liaison be unable to attend a meeting.

Agenda Item #6 – Consent Agenda

Tya Ping moved that the board of directors approve consent agenda items (A) Minutes of July 22, 2020 Board Work Session, (B) Minutes of August 12, 2020 Regular Board Meeting, (C) Minutes of August 19, 2020 Special Board Meeting, (D) Monthly Bills, (E) Monthly Financial Statement, (F) Intergovernmental Agreement with City of Beaverton for Building Public Mental Health and Community Psyche Program, and (G) Resolution Adopting a District 457 Governmental Deferred Compensation Plan and Trust. Felicita Monteblanco seconded the motion. Roll call proceeded as follows:

Heidi Edwards	Yes
Wendy Kroger	Yes
Felicita Monteblanco	Yes
Tya Ping	Yes
Ashley Hartmeier-Prigg	Yes

The motion was UNANIMOUSLY APPROVED.

Agenda Item #7 – Unfinished Business

A. Resolution Adopting Vision Action Plan

Holly Thompson, Communications Director, introduced Jaspreet Chahal, Community Engagement Specialist, and Visioning Task Force members, Nadia Hasan and Kanthi Karumbunathan, to provide an overview of the Vision Action Plan included within the board of directors' information packet for consideration of adoption this evening, noting that the plan being presented this evening represents the culmination of 18 months of work.

Jaspreet, Nadia and Kanthi provided a detailed overview of the Vision Action Plan, and the public engagement process used in its creation, via a PowerPoint presentation, a copy of which was entered into the record, and which included the following information:

- Background
 - Board desired a visioning process to help better understand community priorities
 - A guiding priority of the process was to ensure cross-cultural, diverse engagement
 - The project was co-produced and led by community members

- Community Visioning Timeline
 - Phase 1 – Preparation (October 2018 - May 2019)
 - Phase 2 – Outreach & Engagement (June - October 2019)
 - Phase 3 – Action Teams (November - December 2019)
 - Phase 4 – Community Review (February - April 2020)
 - Phase 5 – Vision Action Plan (April - August 2020)
- Visioning Task Force
 - Thirteen members: multicultural, multilingual (ability to speak in seven languages), multigenerational, and geographically diverse
 - Intentionality in engaging underserved populations
 - Building trust through multicultural engagement
 - Designed an approach to make participation accessible (online and in-person)
 - Developed bilingual tools and outreach materials
- Outreach & Engagement
 - Nearly 10,500 people were reached
 - Over 12,500 ideas were collected
 - 117 engagement opportunities
- Overarching Goal Areas
 - Welcoming and Inclusive
 - Play for Everyone
 - Accessible and Safe
 - Preserving Natural Spaces
- Action Teams
 - Inclusive teams of nearly 60 individuals were brought together to review, discuss, and distill community aspirations into a set of voteable actions
 - Each team focused on a different goal area and met twice in November and December 2019
- Community Review
 - 108 ideas developed became part of the community review survey
 - Six languages: Arabic, Chinese, English, Korean, Spanish, and Vietnamese
 - Public invited to vote for “Top 5 favorite ideas” under each goal area
 - Survey promotion was impacted by COVID-19 pandemic
 - Survey responses affirmed the plan and ideas are moving in the right direction
- Vision Action Plan
 - Community driven, validated by the survey responses, and confirmed through the Action Teams process
 - 108 actions spread over four goal areas
- Moving Vision to Action
 - Use the information gathered through this process and work toward the goals outlined by those we serve
 - Interweave public feedback into THPRD’s guiding documents: strategic plan and functional plans
 - The community vision is our long-term destination
 - An opportunity to evaluate our choices and better align them with the direction articulated in our community’s aspirations
 - Annual progress reports to the board on the Vision Action Plan
 - Share information and provide community updates through public website

Holly described three edits to the plan for the board’s consideration: crediting the mural artist on page 33 and amplifying the language and importance of Actions 85 and 86 on page 49, and offered to answer any questions the board may have.

Felicita Monteblanco complimented the efforts of the volunteers and district staff in the development of the Vision Action Plan, as well as the process used in gathering public feedback. She asked how this process might lead the district in shaping a values statement for THPRD.

- Holly replied that the Vision Action Plan should be an important part of any values exercise that the board wishes to pursue. The four goal areas need to become the framework for how we talk about our work with the community and be integrated into our big-picture communications with the public.

Heidi Edwards thanked the volunteer committee members, noting that this work wouldn't have been possible without their efforts.

Tya Ping expressed agreement with the previous comments and complimented the plan's accessibility. She believes the plan is reflective of the board's values, and that it will help the district prioritize what the community wants to see from THPRD.

Wendy Kroger expressed appreciation for everyone's efforts, noting that it was a pleasure to be a part of the process and that she looks forward to seeing the plan used in the future.

President Hartmeier-Prigg expressed appreciation, as well, noting that the board will refer to the plan in their retreat next month.

Felicita Monteblanco moved that the board of directors approve Resolution No. 2020-16 adopting the Vision Action Plan, including the edits to the plan discussed this evening. Tya Ping seconded the motion. Roll call proceeded as follows:

Wendy Kroger	Yes
Heidi Edwards	Yes
Tya Ping	Yes
Felicita Monteblanco	Yes
Ashley Hartmeier-Prigg	Yes

The motion was UNANIMOUSLY APPROVED.

B. SDC Methodology Update: Affordable Housing Waiver Policy

Jeannine Rustad, Planning Manager, noted that this evening's presentation will focus on presenting options and seeking board guidance for the policy framework for system development charge (SDC) waivers for affordable housing. This framework will be incorporated into an affordable housing policy resolution to be presented for consideration of approval at the board's October 2020 meeting. Jeannine walked through the information in Attachment A to the memo included within the board of directors' information packet, via a PowerPoint presentation, a copy of which was entered into the record, and which included the following information:

- Estimated affordable housing units anticipated within district boundaries over the next five years, as well as the value of those credits at the new proposed rate.
- Proposed revisions to the components of the affordable housing waiver policy in response to stakeholder and board feedback.
- A list of other actions the district is considering in addressing affordable housing challenges within district boundaries.

60% MFI (median family income) Housing Waiver Amount

- Proposing a 50% waiver at the 31-60% MFI level, as opposed to incentivized structure.
 - Provides certainty to developers
 - Other methods will be used to ensure equity goals are met
 - Simplified approach
 - Stakeholder supported

Felicita Montebalanco expressed support for a 50% waiver for affordable housing serving the 31-60% MFI level.

Tya Ping asked clarifying questions regarding the Affordable Housing Forecast slide of the presentation, noting that she is more apt to support a 50% waiver for affordable housing serving the 31-60% MFI level if the amount of waivers forecasted is within the range of other funding sources the district has been exploring, such as grants and Metro bond funds.

Wendy Kroger inquired whether adopting a 50% waiver for affordable housing serving the 31-60% MFI level would negate the incentive for such developments to potentially include a public space component to the development. She expressed the desire to include criteria within the waiver request process that relates to the district's mission of providing public open space.

- ✓ Jeannine replied that while the current proposal does not explicitly include such criteria, the district has been building relationships with affordable housing providers and jurisdictional partners that enables the district to be at the table early in order to see how a public open space component might be able to work within a development. She also described the potential to partner with affordable housing providers and nonprofits in programming the community rooms of affordable housing developments. Although what she is describing is more informal than formal, she believes that those developments with enough space will consider a public open space component, but that many times the developments have limited space.

Wendy requested that, if criteria can't be formally included in the process, that such discussions at least be monitored and tracked over a specific length of time in order to be able to understand the results of a more passive approach.

- ✓ Jeannine confirmed that this would be included in the annual report to the board.

Tya inquired how the waivers would work in conjunction with SDC credit projects.

- ✓ Jeannine replied that if the development still owes SDCs after the SDC credit project has been taken into account, at that point the 50% and/or 100% waivers would take effect.

Tya asked how many affordable housing units are expected for development outside of the Metro affordable housing bond measure.

- ✓ Jeannine replied that there is a total of 382 units forecasted within the Metro bond and that the city is predicting an additional 250 units will be developed outside of the bond.

Felicita referenced Wendy's comments and described how affordable housing providers' view of THPRD has shifted significantly over the past few years with the providers now seeing THPRD as a partner that values and wants to work with them. She is certain that Wendy's values are completely aligned with that of affordable housing developers and feels that the future is bright.

Heidi Edwards expressed support for a 50% waiver for affordable housing serving the 31-60% MFI level.

President Hartmeier-Prigg expressed support for a 50% waiver for affordable housing serving the 31-60% MFI level.

Dollar or Unit Cap

- Option 1: Dollar cap
 - At least \$2 million for 30% MFI housing (100% waivers)
 - \$1.5 million for 60% MFI housing (50% waivers)
- Option 2: Unit cap
 - 224 units at the 30% MFI level (100% waivers)
 - 408 units at the 60% MFI level (50% waivers)

- Both options set caps at each level to ensure 30% MFI housing has waivers allocated.
- Under the first option, waivers could exceed dollar amount if no senior housing, no credit developments, or rates go up.
- Option 2 would likely allow for credits for all projects within the time period. The only way that requested waivers would exceed available waivers is if more affordable housing is proposed.

Tya Ping expressed support for using a dollar amount cap in order to provide more certainty regarding exactly how much the district can anticipate spending.

Felicita Montebianco expressed support for using a unit cap as she believes this is the easiest method for the community to understand, although she could be persuaded to support a dollar amount cap.

Heidi Edwards expressed support for using a unit cap.

Wendy Kroger expressed support for using a dollar amount cap as she believes this is the most transparent method for the public and also agrees with Tya regarding the certainty it provides. If the decision is to use a unit cap, would it be possible to include a “not to exceed” in dollars?

- ✓ Jeannine replied that additional consideration would need to be given to that concept.

Wendy replied that her main interest is transparency, especially for such a complicated topic. She asked Jeannine which method she believes is most transparent.

- ✓ Jeannine replied units, and suggested that if units are selected, the annual report could also keep a running tally in dollars.

Wendy stated that she could support either cap method as long as the information can be explained well to the public.

Tya asked clarifying questions regarding how the senior housing SDC amount and SDC credit projects are counted against the unit cap and Jeannine provided an overview.

President Hartmeier-Prigg expressed support for using a unit cap, noting that it is the most simple and predictable method. She noted that the Metro affordable housing bond was also tied to number of units, so it should be a concept already familiar to the public. Additionally, the overall goal is to enable a certain number of affordable housing units to be built within the community.

Application Criteria

- Developers seeking waivers must provide:
 - Organizational equity plan
 - Outreach plan for the development (who are the potential tenants and how the developer is engaging communities of color)
 - Lease screening criteria
- Deed restriction on term of affordability
 - Should we require a 30 or 60-year affordability period?
 - The city is requiring 60 years on any developments it invests in
 - The state requires 60 years for projects using Low Income Tax Credits at 9% and 30 years for developments at 4%

Each board member expressed agreement for a 60-year restriction and the required documentation as outlined.

C. General Manager's Report

General Manager Doug Menke provided an overview of his General Manager's Report included within the board of directors' information packet, including the following:

- Grant Program Update
 - Jeannine Rustad, Planning Manager, and Cindy Dauer, Grant Specialist, provided an overview of the Grant Report included within the board of directors' information packet, via a PowerPoint presentation, a copy of which was entered into the record.
- Reopening Facilities Update
 - Aisha Panas, Director of Park & Recreation Services, provided an update on the district's plans to reopen facilities, including the recent reopening of two facilities, via a PowerPoint presentation, a copy of which was entered into the record.
- Mobile Programming Update
 - Julie Rocha, Sports Department Manager, provided an update on Community Psyche grant-funded activities such as Fitness in the Park, free summer camps, and upcoming mobile recreation plans and outreach, via a PowerPoint presentation, a copy of which was entered into the record.
- Community Psyche Grant / Events Update
 - Holly Thompson, Communications Director, provided an update on the events and community partnerships being planned through the Community Psyche Grant, via a PowerPoint presentation, a copy of which was entered into the record.

Doug offered to answer any questions the board may have.

Grant Program Update

Wendy Kroger described a project where district staff was able to repurpose a hazard tree from another park site to be milled for use as lumber to rebuild a footbridge at Greenway Park, resulting in a great cost savings for district taxpayers.

Reopening Facilities Update

Felicita Montebianco inquired about the status of reopening portable restroom facilities at THPRD park sites, specifically near playgrounds.

- ✓ Aisha replied that right now, there are no portable restrooms available besides those being paid for by specific user groups, but permanent restroom facilities at sites with programming are open and being cleaned per state guidelines.

Wendy Kroger asked how many children we are currently serving via out-of-school programming and for an update regarding our partnership with Beaverton School District in providing such programs.

- ✓ Aisha replied that the school district's current focus is providing online education for their students, noting that the school district does not currently have a surplus of available classrooms as they have opened them to teacher use. However, the school district has offered the use of the cafeterias and gymnasiums at four sites to THPRD and other childcare providers, which would enable 40 more students to be served per school site. Currently, the district can accommodate 70 children total at Cedar Hills Recreation Center and Conestoga Recreation & Aquatic Center, and another 40 at Chehalem Elementary School. Right now, the district is able to meet the current demand for out-of-school care and has a few available spots at existing sites. The school district was recently awarded funding via the county to facilitate out-of-school care, but has not yet determined the method of distribution for those funds. THPRD looks forward to continued discussion with the school district on this topic.

Wendy complimented district staff in being in constant contact with the school district on this issue, acknowledging that it is a moving target with many factors at play.

Agenda Item #8 – New Business

A. Resolution Authorizing the Transfer of Appropriated Funds Within the 2020-21 System Development Charges Fund Budget

Lori Baker, Director of Business Services, provided a brief overview of a resolution authorizing the transfer of budget amounts moving appropriated funds from one appropriation category to another, as included in the board of director’s information packet. She noted that in June, the board adopted the FY 2020/21 budget, including appropriations for the System Development Charge (SDC) fund. Subsequent to the budget approval, the district identified the need to provide \$150,000 in support to the City of Beaverton for artwork in an urban plaza area. The support is being provided to the city through a SDC credit of \$16,240 for SDC fees associated with the Patricia Reser Center for the Arts, and SDC support of \$133,760. The cost will be incurred under the appropriation category of Materials and Services, thus an appropriation transfer from the Capital Outlay budget will be necessary to cover the costs.

Bruce Barbarasch, Nature & Trails Manager, provided information regarding the urban plaza artwork via a PowerPoint presentation, a copy of which was entered into the record, and offered to answer any questions the board may have.

Heidi Edwards moved that the board of directors approve Resolution 2020-17 to authorize the transfer of appropriated funds within the 2020/21 SDC fund budget. Felicita Monteblanco seconded the motion. Roll call proceeded as follows:

Wendy Kroger	Yes
Tya Ping	Yes
Felicita Monteblanco	Yes
Heidi Edwards	Yes
Ashley Hartmeier-Prigg	Yes

The motion was UNANIMOUSLY APPROVED.

B. Request for Reallocation of Funds Between Projects Within the 2020-21 System Development Charges Fund Budget

Gery Keck, Design & Development Manager, provided an overview regarding a request to reallocate system development charge (SDC) appropriated funds between projects within the FY 2020/21 Adopted Budget. This request includes two separate actions:

1. Allow the reallocation of \$65,000 of undesignated SDC funds to Cedar Hills Park project improvements, and
2. Reallocate \$173,500 from two SDC sources: \$38,500 of undesignated SDC funds and \$135,000 from the South Cooper Mountain Neighborhood Park master plan development, to a new item: SEQ2 Neighborhood Park master plan development.

Gery offered to answer any questions the board may have.

Wendy Kroger moved that the board of directors authorize the reallocation of funds between projects within the FY 2020/21 Adopted Budget. Tya Ping seconded the motion.

Roll call proceeded as follows:

Heidi Edwards	Yes
Felicita Monteblanco	Yes
Tya Ping	Yes
Wendy Kroger	Yes
Ashley Hartmeier-Prigg	Yes

The motion was UNANIMOUSLY APPROVED.

C. Resolution Appointing Advisory Committee Members

Holly Thompson, Communications Director, provided a brief overview of a resolution to reappoint five advisory committee members to a one-year extension of their service, as included within the

board of directors' information packet. She explained that advisory committee members are recruited and appointed once per year, but that advisory committee work has been impacted for most of 2020 due to the COVID-19 pandemic. Staff recommended that committee members with terms expiring in 2020 be offered a one-year extension to their term due to the impact of the pandemic on their service. There are ten members with terms expiring in 2020 and five requested the one-year extension. Applications for the remaining five positions will remain open and can be appointed mid-term if there is strong interest from the public. This proposal will result in eight out of ten positions filled on the Parks & Facilities Advisory Committee; eight out of ten positions filled on the Programs & Events Advisory Committee; and, nine out of ten positions filled on the Nature & Trails Advisory Committee. Holly offered to answer any questions the board may have.

Felicita Montebianco moved that the board of directors approve Resolution No. 2020-18 Appointing Advisory Committee Members. Tya Ping seconded the motion. Roll call proceeded as follows:

Wendy Kroger	Yes
Heidi Edwards	Yes
Tya Ping	Yes
Felicita Montebianco	Yes
Ashley Hartmeier-Prigg	Yes

The motion was UNANIMOUSLY APPROVED.

Agenda Item #9 – Adjourn

There being no further business, the meeting was adjourned at 7:40 pm.

Ashley Hartmeier-Prigg, President

Tya Ping, Secretary

Recording Secretary,
Jessica Collins