



Tualatin Hills Park & Recreation District Minutes of a Regular Meeting of the Board of Directors

A Regular Meeting of the Tualatin Hills Park & Recreation District Board of Directors was held at the HMT Recreation Complex, Peg Ogilbee Dryland Training Center, 15707 SW Walker Road, Beaverton, on Monday, May 4, 2009. Executive Session 6:00 p.m.; Regular Meeting 7:00 p.m.

Present:

Larry Pelatt	President/Director
Bob Scott	Secretary/Director
William Kanable <i>(via telephone)</i>	Secretary Pro-Tempore/Director
Joseph Blowers	Director
John Griffiths	Director
Doug Menke	General Manager

Agenda Item #1 – Executive Session (A) Legal (B) Land

President, Larry Pelatt, called Executive Session to order for the following purposes:

- To consider information or records that are exempt by law from public inspection,
- To consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed, and
- To conduct deliberations with persons designated by the governing body to negotiate real property transactions.

The Executive Session is held pursuant to ORS 192.660(2), which allows the Board to meet in Executive Session to discuss the aforementioned legal and land issues.

President, Larry Pelatt, noted that representatives of the news media and designated staff may attend the Executive Session. All other members of the audience are asked to leave the room. Representatives of the news media are specifically directed not to disclose information discussed during the Executive Session. No final action or final decision may be made in Executive Session. At the end of the Executive Session, the Board will return to open session and welcome the audience back into the room.

Agenda Item #2 – Call Regular Meeting to Order

President, Larry Pelatt, called the Regular Meeting to order at 7:00 p.m.

Agenda Item #3 – Action Resulting from Executive Session

John Griffiths moved the Board of Directors, regarding the subject property in the southwest quadrant of the District, direct staff to work with Polygon representatives to prepare a memorandum of understanding specifying the provisions regarding the takeover of the land next to Sexton Crest Park including the internal bonding and repair charges.

Bob Scott seconded the motion. Roll call proceeded as follows:

Joe Blowers Yes
Bill Kanable Yes
Bob Scott Yes
John Griffiths Yes
Larry Pelatt Yes

The motion was **UNANIMOUSLY APPROVED**.

John Griffiths moved the Board of Directors approve the acquisition of the subject properties in the northeast quadrant of the District subject to the memorandum of understanding with Polygon to be signed by the General Manager. Bob Scott seconded the motion. Roll call proceeded as follows:

Bill Kanable Yes
Joe Blowers Yes
Bob Scott Yes
John Griffiths Yes
Larry Pelatt Yes

The motion was **UNANIMOUSLY APPROVED**.

Agenda Item #4 – Presentation

A. Blue Ribbon Committee for Trails Report

Washington County Commissioner Dick Schouten, a member of the Metro Blue Ribbon Committee for Trails, is before the Board of Directors this evening to make a presentation regarding the Committee’s findings and recommendations. The Committee was composed of civic, business (including health care) and elected leaders from throughout the region convened by Metro to take a broad look at the regional trails network. The Committee’s charge by the Metro Council was to evaluate the regional trails system and its benefits, determine if the current level of investment in regional trails is commensurate with expected benefits, identify important regional values in developing the system, and propose funding and policy changes necessary to achieve the regional system.

Commissioner Schouten provided a detailed PowerPoint presentation titled *Nonmotorized Mobility*, a copy of which was entered into the record, and offered to answer any questions the Board may have.

President, Larry Pelatt, commented that at a cost of \$2.5 million to complete less than one mile of the Kaiser Ridge Trail, trails could be considered by some as not very cost effective.

- ✓ Dick replied that it is still a lot less expensive than major road widening projects and constructing highways. He provided a brief overview of some of the Committee’s recommendations for addressing these issues, such as convening a group of representatives that would have a role in such a project, in both the local government and the private sector, to discuss ways to streamline the process. In addition, if more such projects were constructed, they could be bundled together for economy of scale.

Larry noted that prior to the consideration of bundling projects, all of the policy makers need to be on the same page.

- ✓ Dick agreed, noting that he is feeling more positive about federal funds eventually being made available to this initiative. He provided a brief overview of various areas for possible future funding.

Joe Blowers noted that one of the reasons the cost is so high for that particular section of Kaiser Ridge Trail is due to the topography of the area. He asked whether European countries with extensive trail networks have particular constraints, such as topography, and if so, how they deal with such issues.

- ✓ Dick replied that even though it is less expensive to build a trail on flat land, those countries have other challenges, such as crossing canals. However, these countries do not see a bicycle as a toy; they see it as a mode of transportation that keeps the air cleaner and, therefore, they are willing to spend the money on construction and maintenance in order to capture the audience that would not otherwise bicycle.

John Griffiths commented that the countries profiled in the presentation have flat topography, which in itself encourages ridership.

- ✓ Dick agreed, noting that every mode of transportation has its strengths and that at times a car would be the most useful. However, there is plenty of flat land in this area to be taken advantage of. He described how routing could assist in circumventing hilly areas.

President, Larry Pelatt, thanked Commissioner Schouten on behalf of the Board of Directors for the informative presentation.

Agenda Item #5 – First Reading of Ordinance Regarding Park District Rules & Regulations

A. Open Hearing

President, Larry Pelatt, opened the hearing.

B. Staff Report

Mike Janin, Superintendent of Security Operations, provided a brief overview of the memo included within the Board of Directors information packet, noting that the Park District's Rules and Regulations were originally developed in September 1997 and revised in 2002 and that the current time is prudent for another review. He stated that he worked with Tom Sponsler of Beery, Elsner & Hammond, LLP, the Park District's legal counsel, to update the Park District's Rules and Regulations to meet current practices and to conform to the new format of the District Compiled Policies. Included within the Board of Directors information packet is a memo from Tom, along with the proposed changes to the Rules and Regulations, and an ordinance to adopt the updated Rules and Regulations as Chapter 7 of the District Compiled Policies. Mike offered to answer any questions the Board may have, noting that Tom is also in attendance this evening to answer questions as well.

Bob Scott asked Mike whether he found any glaring discrepancies when researching the rules and regulations of other park districts.

- ✓ Mike replied that he found that the Park District's Rules and Regulations were basically inline with other agencies; however, some agencies were more specific regarding prohibiting skateboarding and inline skating from defined areas, as well as specific rules regarding temporary encroachments onto park property.

Joe Blowers asked whether the proposed removal of the language pertaining to a \$100 fine is due to the fine not being issued very often.

- ✓ Bill Kanable replied that the language does not need to be included because it is already stated and allowed within the Oregon Revised Statutes.

President, Larry Pelatt, noted that he had a few minor grammatical edits to the proposed Rules and Regulations that he will submit to staff after the meeting this evening.

C. Public Comment

Greg Cody, 13955 SW Barlow Place, Beaverton, is before the Board of Directors this evening to request an amendment to the proposed Rules and Regulations. He noted that some tournament participants from out of the area come to Park District facilities in campers and motor homes to stay overnight onsite in order to reduce traveling costs. He expressed concern that the proposed regulation prohibiting a person from staying overnight in any vehicle on District property may dissuade participation in tournaments. He noted that these tournaments are a benefit to the Park District and local economy and that there are no campgrounds nearby to otherwise accommodate these travelers. He requested that an exemption be included within the regulation allowing a person to stay overnight if they first receive authorization from Park District management to do so.

John Griffiths commented that he believes the Park District could make an exception for larger tournaments and events.

President, Larry Pelatt, noted that the only issue he sees is that the Park District does not have a facility available close by for sanitary waste disposal. He noted that it would depend on the length of stay whether or not this became an issue.

Doug Menke, General Manager, replied that this topic could be brought back to the Board of Directors for consideration during the second ordinance reading at the June 8, 2009 Regular Board meeting.

John suggested staff contact other facilities that allow overnight stays, such as Oregon State University.

D. Board Discussion

There was no Board discussion.

E. Close Hearing

President, Larry Pelatt, closed the public hearing.

F. Board Action

John Griffiths moved the Board of Directors has held a first reading of Ordinance 2009-01 Adopting District Compiled Policies, Chapter 7, Related to Revised District General Regulations. Final approval and ordinance enactment is scheduled for the June 8, 2009 Regular Board meeting. Joe Blowers seconded the motion. Roll call proceeded as follows:

Bob Scott	Yes
Bill Kanable	Yes
Joe Blowers	Yes
John Griffiths	Yes
Larry Pelatt	Yes

The motion was UNANIMOUSLY APPROVED.

Agenda Item #6 – Audience Time

There was no testimony during audience time.

Agenda Item #7 – Board Time

Bob Scott asked whether a grand opening event would be scheduled for the Cooper Mountain Nature Park.

- ✓ Bruce Barbarasch, Superintendent of Natural Resources & Trails Management, replied that there will be several events, including a VIP event for elected officials and partners, a neighborhood open house, and a series of small events throughout the summer.
- ✓ Doug Menke, General Manager, noted that the Board would receive an invite to the June 23 VIP event.

Joe Blowers stated that on his way in this evening he saw a large amount of sediment from the dirt parking lot between the baseball fields on the HMT Recreation Complex being washed into the swale. He asked if there is something that could be done to keep the sediment out of the swale.

- ✓ Doug Menke, General Manager, replied that staff would investigate the situation.

President, Larry Pelatt, noted that the water level at Center Street Park appeared to be getting high.

- ✓ Bruce replied that he visited the park today to monitor the situation, noting that the water level will naturally rise and fall.

Larry stated that he is concerned that sediment may be backing up the water levels.

- ✓ Bruce replied that staff would look into it again, noting that this site is being heavily monitored for any issues that may contribute to rising water levels.

Agenda Item #8 –Consent Agenda

Bob Scott moved the Board of Directors approve Consent Agenda items (A) Minutes of April 6, 2009 Regular Meeting, (B) Monthly Bills, (C) Monthly Financial Statement, (D) Athletic Center Advisory Committee, Garden Home Recreation Center Advisory Committee, & Jenkins Estate Advisory Committee members, (E) Resolution Adopting an Evaluation Document Containing Criteria to be used in Reviewing the Performance of the General Manager, (F) Resolution Adopting the Supplemental Budget for Planning Division Personal Services Costs, (G) Temporary Construction Easement for St. Juan Diego Catholic Parish, and (H) Telecommunications Site Lease Agreement with Clearwire Wireless. Joe Blowers seconded the motion. Roll call proceeded as follows:

John Griffiths	Yes
Bill Kanable	Yes
Joe Blowers	Yes
Bob Scott	Yes
Larry Pelatt	Yes

The motion was UNANIMOUSLY APPROVED.

Agenda Item #9 – Unfinished Business

A. 2008 Bond Measure

Doug Menke, General Manager, introduced Hal Bergsma, Director of Planning, to provide an overview of the memo included within the Board of Directors information packet.

Hal provided a detailed update of the memo sections regarding Planning Department staffing, Architectural & Engineering contracts, and land acquisition assistance, and offered to answer any questions the Board may have.

President, Larry Pelatt, requested that the Architectural & Engineering contracts request for proposals be provided to the Board of Directors early and in electronic format rather than in the meeting information packet.

- ✓ Doug Menke, General Manager, requested to discuss with Larry the amount of content the Board wishes to see for these items.

Larry confirmed that this is acceptable.

Doug Menke, General Manager, noted that the Parks Bond Measure Citizen Oversight Committee will be holding their first meeting later in the week on May 7, 2009. As the Board is aware, Bob Scott will be serving on the Committee as the ex-officio Board of Directors member. Copies of the agenda have been placed at the Board member's chairs this evening.

B. General Manager's Report

Doug Menke, General Manager, provided a detailed overview of the General Manager's Report included within the Board of Directors information packet, which included the following topics:

- Voluntary Annexation Program
 - Doug noted that consideration is being given to incentivizing the Voluntary Annexation Program with between \$100 and \$200 in matching funds toward Park District programs.
- Advisory Committee Structure Review
- ADA Compliance for Trail Projects
- Mid-Block Trail Crossings
- Board of Directors Meeting Schedule
 - *It was the consensus of the Board of Directors to schedule the summer Board of Directors meetings as follows: July 13, 2009; August 24, 2009; no September meeting; and October 5, 2009.*
- Cooper Mountain Nature Park Dedication Event
- Westside Trail Dedication Event
- Stimulus Funds Update
- Urban Renewal Update
- Washington County Visitors Association Brochures

Doug offered to answer any questions the Board of Directors may have regarding the General Manager's Report.

President, Larry Pelatt, expressed support for incentivizing the Voluntary Annexation Program, noting that the Park District has successfully secured those initially willing to annex to the Park District and that remaining property owners likely need some additional incentive.

Joe Blowers asked whether Washington County has changed their position regarding mid-block crossings.

- ✓ Doug replied that they are open to reconsidering their position and that Commissioner Schouten has had an impact in this area. County staff has become more willing to accept that transportation includes pedestrian and bicycle traffic and with that, the realization that some of these issues need to be addressed.

Joe asked whether the City of Beaverton will play a role in the Fanno Creek Trail crossing study.

- ✓ Doug confirmed that the City will be an active player and that the process will kick off in October.
- ✓ Steve Gulgren, Superintendent of Planning & Development, confirmed this, stating that an initial meeting has already been held between Park District, City of Beaverton, and Metro staff members, noting that a large portion of the project is going to involve outreach to everyone involved. He described past attempts the City made in addressing the issue using a median island.

Agenda Item #10 - Adjourn

There being no further business, the meeting was adjourned at 8:15 p.m.

Larry Pelatt, President

Bob Scott, Secretary

Recording Secretary,
Jessica Collins