



TUALATIN HILLS PARK & RECREATION DISTRICT

Snapping Turtle Management Assistant

LOCATION: Koll Center Wetlands & Fanno Creek Service Center

REPORTS TO: Natural Resources Volunteer Coordinator, Park Ranger or Zone Manager

AGE REQUIREMENTS: Must be 18 years old or older

TIME COMMITMENT: Minimum of two hours daily, five days per week between May 15 – June 30; two hours daily for five consecutive days in August

POSITION SUMMARY: During nesting season (May and June), the intern would perform snapping turtle surveys along the shoreline of Koll Center Wetlands. In August, the intern would work with staff to trap and remove snapping turtles as part of a larger habitat enhancement project for native turtles.

BENEFITS:

- An opportunity to become familiar with the habitats and wildlife of Koll Center Wetlands.
- Gain knowledge of the management issues and techniques for non-native turtles in the Tualatin River basin.
- Opportunities to work with seasoned staff, who have years of experience managing natural resources in urban areas.
- Obtain experience interacting with park patrons as a representative of the Park District.
- Receive training support and guidance from District staff experienced in turtle management.
- Volunteer will be licensed to capture and handle non-native turtles through Oregon Department of Fish and Wildlife.
- College credit, when applicable, can be arranged through the intern's college advisor.

SUMMARY OF DUTIES (includes, but not limited to, the following):

- Ability to identify native and non-native turtles.
- Ability to use equipment to collect measurements of captured turtles.
- Perform terrestrial surveys for snapping turtles at Koll Center Wetlands.
- Perform surveys according to Natural Resources Department protocols.
- Return survey paperwork to the Park Ranger Kyle Spinks' mailbox at the Fanno Creek Service Center.
- Assist staff during a week-long trapping session in August (specific dates to be determined).
- Conduct trapping sessions according to Natural Resources Department protocols.
- Report all accidents/incidents immediately to your supervisor.
- Record volunteer hours in VIC Net, an online database portal for volunteers.
- Other related duties as assigned.

QUALIFICATIONS:

- Regular and reliable attendance.
- Multiple training sessions are required.
- Must have an interest in natural resources, field science or ecology.
- Must be able to safely transport captured turtles to the Fanno Creek Service Center (~two miles).
- Must possess good communication skills and be a team player, however must be able to work well independently.
- Must be able to work with constructive criticism and redirect efforts to meet the needs of the organization.
- Must be proficient in Microsoft Word, Excel & Access.
- Must be able to work outdoors in a variety of weather conditions and walk over rough terrain unassisted.

- Must be able to maintain accurate reports and records.
- Experience volunteering with an environmentally conscious organization preferred.

EXPECTATIONS:

- A willingness to learn about restoration techniques related to turtle habitats.
- Each volunteer is expected to perform tasks that are within his/her physical capability.
- Each volunteer should understand that as a volunteer he/she is a representative of the Park District and should act in a manner that promotes the Park District in a positive manner.
- Each volunteer is expected to be timely and available to attend his/her scheduled shift. If you cannot attend your scheduled shift due to an emergency please contact your Supervisor.

BACKGROUND CHECK: A background check is required for this position.

I.D. BADGE: A volunteer I.D. badge will be provided for this position.

WORKING CONDITIONS: Frequently exposed to noise, heat, sunlight, rain, wind, cold and slippery trails. Possible exposure to poison-oak, thorns, bees and steep surfaces also exists. Position requires periods of walking, stooping and standing. Bending, stretching, digging and lifting are required during normal activities. Volunteer will also be required to appropriately handle snapping turtles, as well as walk through and reach into deep water.

APPLICATION INFORMATION: If you are interested in this position, submit a completed volunteer application at <https://www.volgistics.com/ex/portal.dll/ap?AP=905367309> and indicate in the notes section your interest in a turtle management intern.

* Please note this internship does not include a stipend or housing.