



## Tualatin Hills Park & Recreation District ADVISORY COMMITTEE MEETING MINUTES

Historic Facilities Advisory Committee Meeting

Date: May 18, 2010

Time: 1:00pm

Location: Main House

### In Attendance

Committee Members: Jan Regnier (Chair), Macie Brightman, Bill O'Brien, and Willie Willworth  
Absent Member: Diane Keaton, Jim O'Connor, and Michael Wong  
Staff: Lisa Novak, Lynda Myers, and Brenda Peterson  
Staff Absent: Allan Wells and Jim MacDonald

I. Call to Order: 1:00pm by Chair, Jan Regnier.

II. Approval of Minutes: Motion: W. Willworth moved that the minutes of April 2010 be approved as printed.  
Seconded: M. Brightman.  
Motion carried with a unanimous vote of the membership in attendance (quorum established).

III. Financial Report: The April report was reviewed and discussed as prepared by the Accounting Department. Final Plant Sale figures to be completed for June meeting.

Challenge Grant: Project goals were met with prep work, paint, wallpaper/installation, and a mirror for the "bride's room" in the Main House.

IV. Agenda Items  
Grounds Report – no report

#### Superintendent's Report – Lisa

- Lisa requested a clarification on the motion regarding the NW Tree Service from the April minutes. That motion was amended by W. Willworth, seconded by M. Brightman and unanimously approved. Brenda will edit the minutes and resubmit them to Lisa.

#### Center Supervisor Report – Lynda

- A very heart-felt thank you to the Committee members that were with us for the Plant Sale Mother's Day weekend. Your support of this event is treasured.
- Centennial 2012: On June 9, Lynda will be meeting with representatives from the local garden clubs to form a sub-committee for this event. Their charge will include research, recruiting, and to ultimately create scrip for the garden tours.
- Park Watch: Lynda and Mike Janin, Security Operations, will be meeting with a small group on June 16 at 5:30pm to inform the neighbors of this program.
- Jim MacDonald's retirement function will be Tuesday, May 25 from 4:30-7:00pm in the Stable.

#### Upcoming Events –Spring/Summer

August 3 Summer Celebration Concert

## **New Business: Committee Reports**

### Herb Garden:

- Members of the Aloha Garden Club planted the 86 flats of annuals around the house for the Mother's Day event in one day. The ground was perfect for planting. Since they plan to be on the grounds for about 4 days, more work was done in the Herb Garden.
- Willie has submitted the list of plant needed for the summer in the Herb Garden.

### Rhododendron Garden:

Looks great!

### Fundraising Report: Willie

Plant Sale: *"From our garden to your garden. Plants of the Jenkins Estate"*

- Notes:
  - May not need plants from Farmington Gardens.
  - Plants to add to the propagation from the Estate:
    - Spirea, Snow & summer, Solomon seal, Autumn Joy, Rose Cambian, Hostas, Special ferns
    - Oxalis – too small, but maybe with a year in a pot will be bigger and more attractive
  - Hanging baskets from Sunset Farms nursery need more variety of plants and color.
  - Discussion about adding a food vendor to the show. Lynda will talk with Gail.

### Other

- Bookmark design looks good. Brenda will create an additional draft of the layout for the June meeting.
  - What should the sponsor fees be?
  - What should the time be? Annual, 6-months?
  - Where should the bookmarks be distributed?
  - Which vendors/sponsors should be contacted? Photographers?
  - What will the cost be to make them?

### History & Archiving: Michael

- Lynda, Jim and Jan met to begin to prioritize photographs/slides. More scheduled time is needed.
- Brenda will email Michael to the location of pictures on flickr on the Beaverton Historical Society website.

### JQAY House:

- Updates are provided on the Friends website: <http://cedarmill.org/JQAY//about.html>.
- Staff continues to meet with Chris Nesslerode. He would like to proceed with a pre-application with the County, but Lisa feels that we should also include a THPRD Planner to work with the group and staff. Lisa will work with Steve Gulgren.

### Interiors: Diane & Jan

- The Committee continues to comment on the cord barrier below the television...looks like it's supposed to be there.
- The new mirror in the "bride's" room looks great.
- Still looking for original photos/slides to add framed prints to the living room.

### Other New Business:

- Long Range Thoughts...Tabled: Discussion to change the annual fundraising goal to \$5,000 annually.

## **V. Old Business:**

- Lynda has met with Park Maintenance and members of the Optimist Club to discuss the wood work and the programming of the Estate. No final decision has been made.

## **VI. Next Meeting will be held on Tuesday, June 15 in the Main House.**

**"History is writing it  
down when you hear it."  
Doug Grafe  
Heritage Tree Council  
2010**

The meeting concluded at 2:30pm

Committee members met in the Greenhouse to review the plants left from the Plant Sale.

Respectfully submitted,  
Brenda Peterson, Recording Secretary