



Tualatin Hills Park & Recreation District
ADVISORY COMMITTEE MEETING MINUTES

Cedar Hills Recreation Center Advisory Committee Meeting

Date: January 24, 2008

Time: 6:00 pm

Location: Cedar Hills Recreation Center Room 3

In Attendance

Committee Members: Mary Hatori, Aimee Lobo-Berg, Zoragail Balino,
Paul Chastain
Staff: Eric Owens, Debbie Schoen

I. Call to Order

Paul called the meeting to order at 6:05 pm.

II. Approval of Minutes

The minutes from the December meeting were reviewed and approved by the Committee.

III. Financial Report

The Committee reviewed the Foundation report. Income listed for last month was from Front Desk concessions and Fitness Challenge participant fees. We currently have 112 participants registered for the Challenge.

IV. New Business

THPRD Competitive Grant Request. Eric reviewed the process for applying for Competitive Grant funds. The procedure was explained thoroughly including criteria, time lines and administrative process. The Committee is pleased there are opportunities to apply for additional funding for valuable facility projects. It was agreed the Committee would apply for funds this year with an emphasis on weight room replacement equipment and the Rec Mobile. Debbie will bring approximate costs to the next meeting for a new treadmill and a Rec Mobile purchase in the range of \$2,000-\$4,000.

The Committee reviewed an application for the vacant seat on the CHRC Advisory Committee roster. Mrs. Kingsley is an active participant at the Center who utilizes the weight and cardio rooms several times a day. She is supportive of the Center and willing to share her ideas with staff regarding areas of concern. Deb and Lindsay have both met with her and Eric has also met with her recently. A motion was made, seconded and approved to recommend Ginny Kingsley to the THPRD Board of Directors as a new Committee member. Eric will take the recommendation forward.

Eric updated the Committee on the Bond Measure being considered by THPRD Board of Directors. A Committee has been formed and Paul will serve on this committee. There will be three Open Houses in February and Eric encouraged the Committee to attend at least one and provide their input. The three Open Houses are Tuesday, February 12th at Southridge

High School, Wednesday, February 13th at Stuhr Center, and Tuesday, February 19th at PCC Rock Creek.

The Committee discussed capital budget requests. Deb reviewed with the Committee the capital project requests she will be submitting with the Center budget. The requests are new lighting for Room 5, to replace the old stage curtain, purchase of new gymnastic landing mats, and window coverings for Room 6. The Committee agreed with the projects as well as their prioritization. Aimee Lobo-Berg will like to add an emphasis on sustainable and green products rather than the most economical choices.

V. Old Business

The Committee will make a presentation to the THPRD Board of Director on February 4, 2008. Staff is working on the PowerPoint presentation, which will highlight Fall Festival, the Weight and Cardio Rooms, Fitness Challenge and Indoor Playground. Aimee will be making the presentation and will meet with staff on Thursday, to practice the PowerPoint.

The Committee discussed the letter Paul has been drafting to the Board regarding a Cedar Hills Splash Park. He has refined his rough draft and would like the Committee to take another look at it and make comments before he submits a final copy.

VI. Other

Center Supervisor Report

The Annual Daddy Daughter Dinner Dance will be held February 8th from 6 – 8 pm. There are 85 girls registered who will be bringing their Daddy dates amounting to 170 participants. Features of the evening include dinner, a Valentine craft project, a photograph and dancing to a DJ. McDonald's and Spaghetti Factory are sponsors again this year providing dinner and dessert. Nike is providing a crew of volunteers to assist with the event set-up.

The Fitness Challenge has 112 participants registered with chosen destinations from San Francisco, California to Boston, Massachusetts. Again, Las Vegas is the most popular destination. A Fitness Expo was held on Sunday, January 12th highlighting all the fitness classes and giving Fitness Challenge participant's double miles for participation in the three hours of exercise.

Programming staff is working on the summer schedule with all information due by January 28, 2008.

VII. Next Meeting will be held on February 21, 2008 at 6:00 pm.

Meeting adjourned at 7:05 pm.

Respectfully submitted,

Deb Schoen
Recording Secretary