



**Tualatin Hills Park & Recreation District**  
**ADVISORY COMMITTEE MEETING MINUTES**

**Jenkins Estate/Camp Rivendale/Fanno Farmhouse Advisory Committee Meeting**

**Date: September 13, 2007 (Thursday)**

**Time: 1:00pm – 3:00pm**

**Location: Jenkins Estate – Main House in Lynda's Office**

**In Attendance**

Committee Members: Jan Regnier (Chair), Jim O'Connor, Dean Bobinet, & Bill O'Brien  
Absent Member: Joel Allen Tom Engel, Kate Nilan, & Willie Willworth  
Staff: Lisa Novak, Lynda Myers, Brenda Peterson

**I. Call to Order:** 1:00pm by Chairperson, Jan Regnier.

**Guest Time:** none.

**II. Approval of Minutes:** The Minutes of July 2007 were reviewed without comment.  
(The Committee was without a quorum to vote to approve the minutes.)  
No meeting the month of August.

**III. Financial Report:**

The July/August report was reviewed as presented by the Accounting Department.

- The Committee discussed that all reimbursements and expenditures should be accounted for with this statement and with almost \$5,000, the Committee funds are about \$1,500 ahead of September 2006 figures.
- The grant funds from Joe's Foundation had been received and deposited into the Jenkins Estate Advisory account reimbursing the Committee's account for the loan to Camp Rivendale programs in August 2007.
- The Camp Rivendale staff sincerely thanks and expresses their gratitude for the loan of funds for the summer overnight activity as well as the \$500 for the clay art project.

**IV. Agenda Items**

**A. Grounds Report - Allan**

- No report. Jan commented, "It's a beautiful day in the Park."

**B. Superintendent's Report – Lisa**

- The Park District celebrated the grand opening of the PCC Rock Creek Campus Athletic Facilities earlier this week. Jan attended and described how beautiful it is.

**C. Center Supervisor Report – Lynda**

- The Camp Rivendale gate is now scheduled to be open to the public Saturdays and Sundays, October through May between the hours of 10:00am and 4:00pm. A Park Maintenance staff person will be onsite doing maintenance duties and overseeing the park visitors.
- We have, again, another new Kitchen Manager, Alisa LaFurge. Lori needed to step back her manager duties and Alisa is a wonderful addition to our staff.

- Lynda mentioned that the installation of internet access into the buildings of the Jenkins Estate was approved by the Board of Directors in the 2007-2008 budget. Staff is waiting until October, after the heavy use of the facility for weddings, to schedule this new and exciting addition to the corporate rental/revenue of the Estate.
- Upcoming Events:
 

October 11-14	Painter's Showcase
October 13	Autumn Tea in the Garden Tea Room at the Gate House
October 14	Cedar Mill Cider Festival at the John Quincy Adams Young House
October 27	Spooktacular
December 1, 5 & 8	Holiday Tea in the Main House

#### **D. New Business: Committee Reports**

##### Rhododendron Garden: Dean

The volunteers are very concerned about the swamp-like ground in the garden. The Estate requires a lot of water during the summer months to keep the core area colorful for the weddings and lots of water accumulates other times of the year thanks to the weather, and as a result, water "pools" in the Garden. Wet ground is not ideal for the growth of the rhododendrons and azaleas as they are currently "drowning".

**Q.** What is needed to allocate dollars in the budget for the Rhododendron Garden to improve drainage, i.e., adding tiles?

Allan wasn't in attendance, so staff will contact Allan for some preliminary answers.

##### Herb Garden: Bill

The garden is looking fantastic; complete with weeding, mulching, trimming and most importantly, the addition of the Braille/sight signage.

Remaining Needs:

1. The need for a main info sign/kiosk. Staff will look into some ideas for the next meeting.
2. The addition of stepping-stones inside the plots. Staff will ask Park Maintenance to assist.
3. Bill will invite the students and teachers back to the garden. A date will be provided that works for both groups soon.
4. Bill requests that another Committee member assist in taking over the organization of the care of the Garden.
5. Bill and Brenda will work together to get temporary information about the garden and some history sheets together.

##### Fundraising Report: Plant Sale – Jan

Committee members had a brief discussion regarding a co-Event in conjunction with the Rhododendron Show on the last Saturday in April. Discussion to continue.

##### Archiving – Joel

No report.

##### Historical – Jim O

Lynda received a call from Joan Morgan Candy regarding her relationship to Captain JC Ainsworth. She lives in California and while doing history on Captain Ainsworth in Renando, CA, she discovered that he had ties to the Portland area and eventually leading her to the Jenkins Estate. She mentioned that she has many photo albums and postcards with

correspondence between Oregon and California. Lynda invited her to the Estate and hopefully to an Advisory Committee meeting in the near future.

JQAY House – Jim O

Lynda and Lisa have been meeting with Virginia Bruce and other interested folks regarding a Cedar Mill Cider Festival. It is scheduled for Sunday, October 14 from 1:00-4:00pm at the House. Sponsors include THPRD, Cedar Mill Bible Church, Polygon Northwest, and Bales Thriftway. It will include cider pressing (apples brought from home), THPRD Rec Mobile, music, food and the displays of the newly approved Master Plan.

The Board of Directors approved the Draft Master Plan. The Master Plan will be brought back to the Board for final adoption in October.

Interior – Jan                      No report.

**V. Old Business**

Jan read part of a thank you letter from Doug Menke, General Manager, to the Committee.

**VI. Next Meeting is canceled.**

Tuesday, October 9 in the Main House.

The meeting concluded at 2:30pm.

Respectfully submitted,  
Brenda Peterson  
Recording Secretary