



**Tualatin Hills Park & Recreation District**  
**ADVISORY COMMITTEE MEETING MINUTES**

**Jenkins Estate/Camp Rivendale/Fanno Farmhouse Advisory Committee Meeting**

**Date: July 10, 2007**

**Time: 1:00pm – 3:00pm**

**Location: Jenkins Estate – Fanno Farmhouse**

**In Attendance**

Committee Members: Jan Regnier (Chair), Jim O'Connor, Dean Bobinet, Tom Engel, Kate Nilan, Willie Willworth

Absent Member: Joel Allen & Bill O'Brien

Staff: Lisa Novak, Lynda Myers, Allan Wells, Brenda Peterson

- I. Call to Order:** 1:00pm by Chairperson, Jan Regnier.  
Jan welcomed Willie to her first Advisory Committee meeting.

**Guest Time:** none.

- II. Approval of Minutes:** The Minutes of June 2007 were approved as presented.

- III. Financial Report:** The June report was approved as presented by the Accounting Department.
- Jan will send in Plant Sale receipts from Farmington Gardens for reimbursement.
  - **MOTION:** The Advisory Committee authorizes Jenkins Estate staff to submit and use funds from their Foundation Account for invoices related to the engraving of bricks (Stone Art – Fred Bass) corresponding from brick sales throughout the year. Seconded and approved unanimously.
  - Stable donation board: Brenda will put together the criteria and donation information for the board in the Stable above the trough.
  - **MOTION:** The Advisory Committee authorizes Jenkins Estate staff to use the \$500.00 in funds donated by the Painters Showcase from their Foundation Account for ceramics/pottery crafts at Camp Rivendale for summer 2007. Seconded and approved unanimously.

**IV. Agenda Items**

**A. Grounds Report - Allan**

- Staff is busy weeding and chasing moles and gophers. They are setting the many bee traps for the season as well as resetting the many rocks that line the roadways in the core area of the Estate.
- Organic/recycled mulch will be moved around the grounds in the next few weeks.

**B. Superintendent's Report – Lisa**

- The THPRD Board of Directors has adopted the Fee Study plan for the next 4 years. It will include an up-to 10% increase beginning Winter term.
- Lisa invited everyone to Party in the Park at the HMT Complex Saturday, July 28<sup>th</sup>. She shared the many activities scheduled.

### **C. Center Supervisor Report – Lynda**

- Lynda explained the Jenkins Estate’s projected fee increases for the next 4 years.
- Lynda looked for volunteers to sit in an Advisory Committee booth and invited all members to the Summer Anniversary Concert on Tuesday, August 7 featuring Michael Allen Harrison.
- Camp Rivendale:
  - Has many new staff and they have received good training and are anticipating a successful summer.
- Susan Bender-Phelps and Allan worked on a grant opportunity to finance the restoration of the historic elm trees along the gravel road from the Main House to the Gate House, but it was not approved. Susan suggested this might be a fundraising opportunity. Allan suggested that a few more details might be in order before we moved forward in recruiting funds for this adventure. After discussion, the Advisory Committee wants staff and Susan to know that they support the concept of this project and look to Allan and staff to provide a few more details.
- Upcoming Events:  
August 7, 2007                      Summer Celebration (formerly, Anniversary Concert)

### **D. New Business: Committee Reports**

#### Rhododendron Garden: Dean

Kate and Rhododendron Society members are inventorying the plants in the garden for signs. They will be meeting a few more times and will submit the first wave of about 300 plant names.

Jan has the Herb Garden signs at Impact Signs and will hopefully be made by the work party in August.

Dean mentioned that this is the month that volunteers should be taking cuttings to be placed in the greenhouse for the year.

#### Herb Garden: Bill

No report.

#### Fundraising Report: Plant Sale – Jan

Jan asked that the Committee members think about volunteering to be the organizer of thoughts for fundraising ideas as well as to keep the Committee on focused on discussion throughout the year.

#### Archiving – Joel

No report.

#### Historical – Jim O

Jim brought many snip-its of Jenkins Estate history to the meeting and shared with the group.

#### JQAY House – Jim O

The next JQAY Open House is scheduled for Wednesday, July 25<sup>th</sup> at the Dryland Conference Room from 6:00-9:00pm.

#### Interior – Jan

No report.

**V. Old Business** None.

**VI. Next Meeting is canceled.**

In lieu of an August meeting, the Advisory Committee will have a work party in the Herb Garden and a potluck to follow at the Gate House on Tuesday, August 21<sup>st</sup> beginning around 5:00pm.

The meeting concluded at 2:45pm.

Respectfully submitted,  
Brenda Peterson  
Recording Secretary