



Tualatin Hills Park & Recreation District
ADVISORY COMMITTEE MEETING MINUTES

Jenkins Estate/Camp Rivendale/Fanno Farmhouse Advisory Committee Meeting

Date: May 8, 2007

Time: 1:00pm – 3:00pm

Location: Jenkins Estate – Main House

In Attendance

Committee Members: Jan Regnier (Chair), Joel Allen, Dean Bobinet, Tom Engel,
Bill O'Brien, Jim O'Connor
Absent Member: Carol Cartier, Shirley Moore, Kate Nilan
Staff: Lisa Novak, Lynda Myers, Jim MacDonald, Brenda
Peterson

I. Call to Order: 1:05pm by Chairperson, Jan Regnier.

Guest Time: None

II. Approval of Minutes: The Minutes of April 2007 were approved as presented.

III. Financial Report: The April report was approved as presented by the Accounting Department.

IV. Agenda Items

A. Grounds Report - Jim

- Many volunteers from the Aloha Garden Club are assisting in planting the annuals around the grounds.
- The new irrigation is being installed around the pump house, rock garden areas, Tea House and along the bridal path between the Main House and the pump house.
- Park Maintenance has removed the chips, preparing the surface and the new surface will be installed this month at the Camp Rivendale playground.
- The main gates at the entrance of the Estate and at Camp Rivendale are being repainted.
- Additional park maintenance staff have been assisting on the grounds all month.
- The pathways in the Herb Garden have been treated for weeds and pansies have been planted for catering staff.

B. Superintendent's Report – Lisa

- Lisa and Lynda have been meeting with Planning staff and McKay & Sposito, the consulting firm selection for the John Quincy Adams Young house master plan. Lisa will keep the Committee informed of events as decisions are made.
- There have been 2 meetings for the public regarding the proposed Fee Study. There are a few controversial areas including sports user groups and senior programs.
- The Advisory Committee brought to Lisa's and Lynda's attention that they were very concerned about the 40% fee increase for the Jenkins Estate that was printed in the Valley Times. Lisa said that staff would be meeting with the Park District's Analyst and report back.

C. Center Supervisor Report – Lynda

- Building Maintenance staff are painting the outside of the Stable and the Main House this month.
- Jenkins Estate Building Maintenance staff will be finishing paint work in the Main House bedrooms.
- Many compliments were received from the Winemaker’s dinner. It was a wonderful evening with just the right amount of guests for the first event. Dennis Doyle (City Councilor and THPRD Budget Committee Member) wanted the Advisory Committee to know that the Washington County Visitor’s Association has a marketing plan that includes dollars from a recent Bond Measure to promote Washington County tourism. Natural Resources, Park and Recreation and the Wine Country of Washington County are included in this marketing plan. The wine dinner was an excellent example.
- Camp Rivendale directors and Lynda are continuing to interview for the open Assistant Director positions and the many counselor positions open.
- Lynda and Camp staff have been discussing their desires for arts & crafts needs. The staff would like to use the funds for a special project like pottery and kiln firing. The Advisory Committee agreed that the funds set aside in the Foundation Account that have been received from Painters Showcase, Huckeba Art Show and Mother’s Day Quilt Show can be used for any use they would like.
- Upcoming Events:

June 9, 2007	Public Tea in the Garden Tea Room at the Gate House
July 25, 2007	Public Tea in the Garden Tea Room at the Gate House
August 7, 2007	Summer Celebration (formerly, Anniversary Concert)

D. New Business: Committee Reports

Garden Report – Dean & Bill

Rhododendron Garden: Dean

“A picture is worth a thousand years. It’s a beautiful garden!”

The Rhododendron Show and plant sale has been scheduled for the end of April each year at the peak bloom. This year the weather was overcast, but pleasant.

Fundraising Report: Plant Sale – Jan

- The volunteer schedule was discussed along with the schedule of events.
- Tom described his method of “shotgun” for advertising and marketing the plant sale.
- The move to the Main House was a good decision for visibility.
- The Committee discussed raffling plants from the Jenkins Estate Grounds.

Herb Garden: Bill

Bill presented a few different options for approximately 90 signs for the garden.

MOTION: The Advisory Committee is in support of funding signage and materials for the Herb/Braille Garden, including coated pipe, approximately 4x5 sign face, Braille signs and site-read signage with covering to not exceed \$1,000. Seconded and unanimously approved.

Archiving – Joel

Joel has begun looking at the items onsite. He (with assistance) will continue to inventory the items, but he suggested to the Committee that maybe the best stewards for the items would be the Oregon Historical Society. They would archive, catalog and curate the collection. Primarily as a rental facility, the Estate has limited to no public access to the documents and photos. Realistically, the Committee couldn’t see the Park District adding funds to create a

protective space for the documents. In inventorying these items, we would digitally scan photos and documents for program use. The collection from the Jenkins Estate would marry well with two other collections already available to the public at the Historical Society. Discussion continues.

Historical – Jim O

Tabled for the June meeting.

JQAY House – Jim O

No new information at this time.

Interior – Jan

See Supervisor Report.

V. Old Business

- None.

VI. Next Meeting will be held on Tuesday, June 12, 2007 at the Gate House at 1:00pm.

The meeting concluded at 3:30pm.

Respectfully submitted,

Brenda Peterson
Recording Secretary