



Tualatin Hills Park & Recreation District
ADVISORY COMMITTEE MEETING MINUTES

Jenkins Estate/Camp Rivendale/Fanno Farmhouse Advisory Committee Meeting

Date: February 12, 2008

Time: 1:00pm – 3:00pm

Location: Jenkins Estate – Main House

In Attendance

Committee Members: Jan Regnier (Chair), Jim O'Connor, Kate Nilan, Bill O'Brien & Willie Willworth
Absent Member: Joel Allen, Tom Engel
Staff: Lisa Novak, Allan Wells, Jim MacDonald & Brenda Peterson
Staff Absent: Lynda Myers

I. Call to Order: 1:00pm by Chairperson, Jan Regnier.

Guest Time: Macie Brightman

Jan introduced Macie as a prospective new member. Macie told the Committee members about herself mentioning items she found intriguing about being a member of our Advisory Committee. Our members introduced themselves and welcomed her to their meeting.

Motion: The Committee moved to forward her application, for membership, to the Board of Directors for their approval. Seconded and approved unanimously.

II. Approval of Minutes:
The Minutes of January 2008 approved as printed.

III. Financial Report:
The January reports were reviewed and discussed as prepared by the Accounting Department.

IV. Agenda Items

Grounds Report – Allan & Jim – report references Herb Garden report

- The Park Maintenance staff will work in the Herb Garden area during the next few months. Projects include saving the desirable plants, i.e., chives, and remove the over-grown plants, i.e., Lemon Balm near the fence.
- Jim will look into purchasing scented geraniums at the Barn Owl Nursery in Wilsonville, OR and report back to the Committee with requests for plantings.
- The Shade Garden needs attention. Allan reported about concern in working near the elm trees. Staff will consider placing raised beds near the area for other herbs.

Superintendent's Report – Lisa

- The Committee's annual presentation to the Board of Directors will be Monday, March 3rd. Jan will not be able to attend that meeting. Lisa said that she would check to see if their presentation could be postponed to another regular meeting date.
- Budget for 2008-2009 continues. It is now at the Superintendent/Director level of discussion.
- Lisa mentioned the Bond Measure Task Force and the Open Houses scheduled for public input this week and next week.

Center Supervisor Report – Brenda, on behalf of Lynda

- Chocolate Fantasy had about 750 in attendance. The attendance was lower than last year, but the vendors had more sales and they were extremely satisfied with the event.
- The Wine Dinner is almost full with 32 guests seating at four tables in the Living Room.
- The public teas have filled to capacity, until Saturday, May 10th.
- Postcards will be sent to the Tea Newsletter mailing list regarding the upcoming Teddy Bear Tea for children.

- Upcoming Events:
March 8 Wine Dinner with Vino100 (*almost full*)
March 15 Public Tea (*full*)
March 26 Teddy Bear Tea
March 29 Rhododendron Show & Plant Sale
May 10 & 11 Barefoot Quilt Festival & Advisory Committee sponsored Plant Sale

New Business: Committee Reports

Rhododendron Garden: No report.

Herb Garden: Bill See Park Maintenance/Grounds Report.

Fundraising Report: Jan

Ten tickets were sold at Chocolate Fantasy, Bill has sold 30 tickets, and as the Committee continues to sell, the staff continues to sell tickets in the office and at the public teas. The next Tea Newsletter will be sent at the end of March.

The Plant Sale

Willie will look into purchasing scented geraniums from Barn Owl Nursery.

Archiving – Jan

The Committee will be meeting Tuesday, February 26, at 2:00pm to begin scanning and organization of the photographs.

Historical – Jim O

Tabled until March. Jim would like to report on more of his interview with Ester Heil.

JQAY House – Jim O No report.

Interior – Jan No report.

V. Old Business

- Committee Goals:
 - Complete and sustain a full Advisory Committee.
 - Support Jenkins Estate and Camp Rivendale program plans.
 - Continue to educate the public on the features of the Estate and the special educational opportunities on the Estate grounds with kiosks, tours, community events, etc. Install a kiosk at the Herb Garden and on the Estate trails.
 - Reach an annual fundraising goal of \$8,000 with the Tea Raffle, Mother’s Day Plant Sale, Brick engraving and Tea Boutique sales.

- Participate in the installation of individual rhododendron signs in the Rhododendron Garden with the guidance of the Rhododendron Society.
- Assist in purchasing and planting plants for the historic and revitalized “Cut Flower Garden.”
- Continue progress on archiving and preserving historical documents, photos, interviews of the Jenkins Estate and Fanno Farmhouse.
 - Frame and display selected photographs in the Main House bedrooms.

VI. Next Meeting will be held on Tuesday, March 11 in the Main House.

The meeting concluded at 3:00pm.

Respectfully submitted
Brenda Peterson
Recording Secretary