



Tualatin Hills Park & Recreation District
ADVISORY COMMITTEE MEETING MINUTES

Jenkins Estate/Camp Rivendale/Fanno Farmhouse Advisory Committee Meeting

Date: April 8, 2008

Time: 1:00pm – 3:00pm

Location: Fanno Farmhouse

In Attendance

Committee Members: Jan Regnier (Chair), Macie Brightman, Jim O'Connor,
Tom Engel, Bill O'Brien, & Willie Willworth
Absent Member: Kate Nilan
Staff: Lisa Novak, Allan Wells & Brenda Peterson
Staff Absent: Lynda Myers

I. Call to Order: 1:00pm by Chairperson, Jan Regnier.

Guest Time: None.

II. Approval of Minutes: The Minutes of March 2008 approved as printed.

III. Financial Report:

The March reports were reviewed and discussed as prepared by the Accounting Department.
Comments:

- As requested, Brenda will send an email with the total number of tea raffle tickets sold.
- As reported, there have been no known ticket sales from the Tea Newsletter or flyer handout.

IV. Agenda Items

Grounds Report –Allan

- The Garden Conservancy – Allan let the Committee know that he renews Jim MacDonald's membership to this organization annually so that he can communicate with other like gardens throughout the nation. Also, as a result of this membership, this organization lists the Jenkins Estate in their national publications.
- The Elm Tree Grove was pruned April 1 & 2. Allan has wanted to care for this grove for many years and was able to hire a specialized arbor company to take out the deadwood. The arborist gave the Park District an overall "pretty good" health of the trees. Staff will implement some of the advice offered.
- Jenkins Estate staff are working in the cutting garden in preparation for the planting. Jim MacDonald will let the Committee know when he is ready for planting assistance.
- The Lilac Garden is receiving good attention this time of year, too.
- Staff is preparing to replant the primrose path with 250 plants.
- The waterfall at the Reflection Pond has been redesigned and an additional filter has been added to the pond.

Superintendent's Report – Lisa

- The Jenkins Estate Advisory Committee presentation will be at the Regular Meeting of the Board of Directors on Monday, May 12, 2008.

- At their April meeting, the Board of Directors agreed conceptually with the recommendation of the Bond Measure Task Force to proceed with adding a Bond Measure to the November ballot.
- General Manager, Doug Menke announced the new Director of Planning, Hal Bergsma. Hal will begin his employment with the Park District in May. He comes to the Park District with a background from Washington County and from the City of Beaverton.

Center Supervisor Report – As read by Brenda in Lynda’s absence

- The Jenkins Estate is the recipient of the Oregon State Federation of Garden Clubs, 2008 Garden of Distinction Award. This award will be presented at their annual award luncheon on June 10th. Congratulations to Jim MacDonald and his staff, who through their efforts, have made our garden at Jenkins Estate worthy of such a prestigious award!
- Although nominated for a cultural award at the recent OFEA conference, the Jenkins Estate Quilt Festival did not receive that award. The award went to the City of Salem for a multi-cultural fair involving the entire City and Parks Department.
- The Huckeba Art Show will be at the Jenkins Estate on April 19 & 20. If you have not had a chance to see this event in the past, you are strongly encouraged to take an hour out of your Saturday or Sunday to come see the show and meet the Artist. Vino100 will be hosting a five-flight wine tasting on Saturday, during the show, and the Jenkins Estate catering staff will be providing an hor d’oeuvre buffet. So come sip some wine and enjoy this wonderful and colorful show.
- The Rhododendron Show will be held on April 26, another colorful event that you all are encouraged to attend if you haven’t been before.
- The Jenkins Estate will be participating in the first Washington County Visitors Association Trade Show on May 15 at the Kingstad Center. Jenkins Estate has been chosen by the WCVA to host a VIP dinner at the Estate after the trade show. The attendees will be local meeting planners. Staff is very excited about this great opportunity.
- Upcoming Events:

April 19 & 20	Huckeba Art Show & Sale
April 20	Public Tea
April 26	Rhododendron Show & Plant Sale
May 10 & 11	Barefoot Quilt Festival
May 10 & 11	Advisory Committee sponsored Plant Sale
May 10	“A Tea to Remember” & Artisan Fair in the Main House
May 11	Dessert Café in the Main House
June 21	Public Tea
August 5	Summer Celebration & Concert by Michael Allen Harrison

New Business: Committee Reports

Rhododendron Garden: No report.

Herb Garden: Bill

- The kiosk at the front fork is a good size for the Herb Garden and when moved, the Committee will discuss text to inform/educate guests about the garden.

Fundraising Report: Jan

- Committee members were asked to sell Tea Raffle Tickets at the Huckeba Art Show and Sale on Saturday.

The Plant Sale: Willie & Jan

- Plants are ordered and delivery times will be confirmed.
- Location to be moved to the lawn area outside of Gail's office or near the Carriage House.
- Signs and tagging of shade and sun plants will be done at the off-load on Saturday morning with nursery staff.
- Plants will be stored in the Carriage House overnight vs. at the Greenhouse.
- Tea Raffle Tickets will be sold at the Plant Sale as well as at a table inside the Stable.
- Drawing will be at 3:00pm on Sunday.

Archiving: Kate & Jan

Anytime anyone has time to scan or look at documents, email each other and arrange a time with the office staff to work.

GOAL: to increase the number of historical photographs in the bedrooms in the Main House.

Historical: No report.

JOAY House: No report.

Interior – Jan No report.

V. Old Business

- To meet the goal of having a full Committee, Brenda will create a volunteer flyer to pass along to visitors to the Plant Sales and other events that the Committee attends.

Other News

- Plan on the annual August Garden Work party and Potluck – planning for August 12.
- Aloha Garden Club Plant Sale: visit the plant sale, which supports many grants throughout the area, including the Jenkins Estate's cutting garden award.
- Plan to visit the Nature Park's Birthday Celebration and Plant Sale on April 12.

VI. Next Meeting will be held on Tuesday, May 13 in the Stable.

- Brenda will email maps of the trails at the Estate. Next meeting, bring good walking shoes and clothing as we will be walking the trails of the Estate looking for inspiration in naming areas of the natural area and trails.

The meeting concluded at 2:30pm.

Respectfully submitted
Brenda Peterson
Recording Secretary