



Tualatin Hills Park & Recreation District
ADVISORY COMMITTEE MEETING MINUTES

Jenkins Estate/Camp Rivendale/Fanno Farmhouse Advisory Committee Meeting

Date: June 10, 2008

Time: 1:00pm – 3:00pm

Location: Main House

In Attendance

Committee Members: Jan Regnier (Chair), Macie Brightman, Jim O'Connor, Bill O'Brien & Willie Willworth
Absent Member: Tom Engel
Staff: Lisa Novak, Lynda Myers, Jim MacDonald & Brenda Peterson
Staff Absent: Allan Wells

I. Call to Order: 1:00pm by Chairperson, Jan Regnier.

Guest Time: None.

II. Approval of Minutes: The Minutes of May 2008 approved as printed.

III. Financial Report:

The May reports were reviewed and discussed as prepared by the Accounting Department.
Fund Raisers

- Plant Sale: profit – \$ 567.70
- Tea Raffle: profit – \$1,016.31
- Plant Donation to grounds: \$120.00

IV. Agenda Items

Grounds Report – Jim

- Annual plantings are complete with a focus on the wedding sites.
- Staff are ready to plant the plants left-over from the Plant Sale.
- The delphiniums are looking great in the Cut Flower Garden.
- The concern for poison oak on the trails is overwhelming. Staff will contact Allan for his expertise and staff will contact the Nature Park to look into their wording on signage posted in their park.

Superintendent's Report – Lisa

- The Board of Directors will make their final decision regarding a proposed Bond Measure at their June 21 meeting. Each of the Leadership Team staff met with the Public at each of our Recreation Centers, providing information and answering questions.

Center Supervisor Report – Lynda

- Camp Rivendale staff orientation will be June 16-20.
- **MOTION:** The Advisory Committee will release funds that have been slated for camp use as the Directors of Camp Rivendale see necessary to meet the programming needs. Moved, seconded and unanimously approved.
- Program staff have hired a new corporate caterer: Rob Theobald.

- The Cider Festival event for the JQAY House has been approved with minimal funds (\$600) available. Lynda will be working with Lisa and the residents of Cedar Mill area for this Sunday, October 5th event.
- Washington County Visitor's Association awarded the Jenkins Estate with a \$5,550 grant to include gallery hanging and lighting improvements in the Stable. Lynda will be working with Maintenance staff for supplies and installation.
- Lynda, Willie, Jan and Jim will be attending a luncheon to receive the award for the 2008 Garden of Distinction. Our facility was nominated by former Advisory Committee member and garden club volunteer, Marcia Kay Whitelock.
- Upcoming Events:
 - August 5 Summer Celebration & Concert by Michael Allen Harrison
 - September 20 Public Tea in the Garden Tea Room
 - October 9-12 Painter's Showcase

New Business: Committee Reports

Rhododendron Garden: No report.

Herb Garden: No report.

The Plant Sale: Willie & Jan

- Discussion continues about pre-ordering plants vs. visiting the nursery (Farmington Gardens) and purchasing what is in bloom.
- Discussion continues regarding ordering the same number of hanging baskets, but varying the plants contained within each pot.
- Discussion continues regarding selecting plants to sell, of varieties that can be found on the Estate grounds.
- The location outside of the office and between the Stable was the best location yet. The white board was useful as well.

Archiving: No report.

Historical: No report.

JQAY House: See Supervisor report.

Interior: See Supervisor report.

V. Old Business None discussed.

VI. Next Meeting will be held on Tuesday, July 8 in the Main House.

August meeting: Canceled – family work party in the garden and potluck on Tuesday, August 19.

The meeting concluded at 3:05pm.

Respectfully submitted
 Brenda Peterson
 Recording Secretary