



**Tualatin Hills Park & Recreation District**  
**ADVISORY COMMITTEE MEETING MINUTES**

**Jenkins Estate/Camp Rivendale/Fanno Farmhouse Advisory Committee Meeting**

**Date: October 14, 2008**

**Time: 1:00pm – 3:00pm**

**Location: Stable**

**In Attendance**

Committee Members:	Jim O'Connor (Vice Chair), Macie Brightman, Tom Engel, Jim Metheney, Willie Willworth
Absent Members:	Jan Regnier (Chair), Bill O'Brien
Staff:	Lisa Novak, Lynda Myers, Allan Wells, Brenda Peterson
Guests:	Keith Hobson & Michael Wong

**I. Call to Order:** 1:05pm by Chairperson, Jim O'Connor.

**Guest Time:**

- Lisa and Keith presented the THPRD Bond Measure 34-156 to the Committee. Lisa mentioned that there are funds allocated for Jenkins Estate trail improvements.

**II. Approval of Minutes:** The Minutes of September 2008 approved as printed.

**III. Financial Report:**

The September reports were reviewed and discussed as prepared by the Accounting Department. Brenda will work on how to separate out the donations specifically for Camp Rivendale programs.

**IV. Agenda Items**

**Grounds Report –Allan**

- Jim is working on turf renovations with aerating and fertilization. 'Tis the season for daily blowing of tree needles and leaves.
- Jim and crews are working on winterizing the irrigation systems, including the Rhododendron Garden.
- The 4 septic tanks have been pumped.
- Jim, Allan and Mike Fontenot will be meeting in the next few weeks regarding nominating the American Elm Grove of trees to the Oregon Heritage Tree Board for consideration.
- Jim and staff will be attending the Cooper Mountain Nature Park "hard hat" tour on Wednesday, October 29.
- The teak bench has arrived. In the attempt to put it together, there are some damage issues. Brenda will research the options for a new bench.

**Superintendent's Report – Lisa**

- Lisa and Lynda attended the State meeting in Astoria to present and submit a nomination for the John Quincy Adams Young House to receive historic designation. The State agency will submit this nomination to the National Historic Registry. Staff should hear results in about 60 days from receipt.

### Center Supervisor Report – Lynda

- Cider Fest is this Sunday at the JQAY House from 1:00-4:00pm. “Pioneer Days” includes a bluegrass band, “Burnt Ends” barbeque catering, Cedar Mill Grange providing dessert, cider pressing, Cedar Mill Farmers Market vendors and the THPRD Rec Mobile.
- The \$5,000 Washington County Visitor’s Association (WCVA) grant, for improved lighting and gallery hanging in the Stable, debuted at the Painters Showcase. It eliminated the harsh florescent lighting on the main level of the Stable and set a system where fewer nails/tacks would be used during our public and some private events. Staff is still working on some of the WCVA grant requirements regarding visitors to the Estate.
- Staff has been researching a project for a Safety and Security Grant of about \$3,000 from Special Districts Association of Oregon (SDAO). Lynda spoke with Mike Janin and others, and would like to have the main gate automated. More information to come.
- Jim O mentioned that Marcia Kay Whitelock gave a wonderful presentation at the Board meeting regarding the “Garden of Distinction” award. The Committee looks forward to having her back on our Advisory Committee in the near future.

**MOTION:** The Advisory Committee approved the spending of up to \$575.00 for items to be purchased for the Holiday Tea Boutique. Seconded and unanimously approved.

October 19	Public Tea in the Garden Tea Room
October 19	Cider Festival at the JQAY House
November 15	Public Tea in the Garden Tea Room
December 3, 6, 9	Holiday Teas in the Main House (Saturday, December 6 Tea is full, waiting list available)
February 13	Chocolate Fantasy

### New Business: Committee Reports

#### Gardens:

Jim and the Thursday Rhododendron Garden volunteers identified a location for the new teak bench.

Ron Mapes, member of the Tualatin Valley Chapter of the American Rhododendron Society, will be the guest speaker at the November 4<sup>th</sup> meeting. He will discuss some of the history of the development of the Garden, his vision to have the garden nationally ranked (which in staff’s research, doesn’t exist formally), and what the Committee and other volunteers can do to help complete the inventory project.

The Plant Sale & Raffle: No report.

Archiving: No report

JQAY House: See Superintendent’s Report.

Interiors:

There didn't appear to be any art depicting specific features of the Estate to purchase for the Main House master bedroom fireplace wall. Discussion can continue regarding commissioning an artist to do special work.

**V. Old Business**

- Trail Names: The Park District Safety staff have created a map that has a grid overlay on the trail map. While there is a desire to have the trails and roadways named, there isn't urgency for its completion at this time.
- Jim O will contact Gino Biggi, Beaverton Foods, to see if he would be interested in being a guest speaker at one of our meetings (January or February). If you have any topics or questions that you would like to ask Mr. Biggi, please email them to Brenda or Jim O.

**VI. Next Meeting will be held on** Tuesday, November 4 (change-1<sup>st</sup> Tuesday month) in the Main House.

The meeting concluded at 3:10pm.

Respectfully submitted  
Brenda Peterson  
Recording Secretary