



Tualatin Hills Park & Recreation District ADVISORY COMMITTEE MEETING MINUTES

Jenkins Estate/Camp Rivendale/Fanno Farmhouse Advisory Committee Meeting

Date: November 4, 2008

Time: 1:00pm – 3:00pm

Location: Main House

In Attendance

Committee Members: Jan Regnier (Chair), Jim O'Connor (Vice Chair),
Macie Brightman, , Jim Metheny, Bill O'Brien,
Willie Willworth & Michael Wong

Absent Member: Tom Engel

Staff: Lisa Novak, Lynda Myers, Jim MacDonald & Brenda
Peterson

Staff Absent: Allan Wells

Guests: Ron and Virginia Mapes

I. Call to Order: 1:00pm by Chairperson, Jan Regnier.

Guest Time:

- Ron and Virginia Mapes, members of the Tualatin Valley Chapter of the American Rhododendron Society (TVARS).

Ron presented a brief history of the development of the garden with volunteers from the TVARS and his 2-year term as the chairperson of the ARS Test Display Garden Committee. This committee established a few policies and criteria for certifying a garden.

Projects to meet criteria include (1) mapping the beds of the garden, (2) verifying the plant inventory, (3) data entry, (4) accuracy of botanical information, and (5) assembly of signage.

This project has been a goal of the Jenkins Estate Advisory Committee for many years. Park staff and Program staff will get together to map a plan of action to complete this project. When this project is complete, it will allow the passionate volunteers to enjoy the garden instead of feel the burden of recruitment.

II. Approval of Minutes: The Minutes of October 2008 approved as printed.

III. Financial Report

The October report was reviewed and discussed as prepared by the Accounting Department. Brenda will work on how to separate out the donations specifically for Camp Rivendale programs.

IV. Agenda Items

Grounds Report –Jim

- The bench has been placed in the garden in appreciation of the Rhododendron volunteers. We will attempt to invite Clarence & Shirley and the others to a special dedication at our December meeting.
- Fall foliage is dropping rapidly and staff, along with the Edward Center workers, try to keep up.
- The grape arbor is being restored this winter.

Superintendent's Report – Lisa

- Just a note to let all know that former Chairperson of “MOMS for Camp Rivendale”, Cynthia Payne passed away from cancer. Cynthia was instrumental in the development of the Camp Rivendale expansion plans, which included the playground, pavilion, restrooms and hopefully in the future a lodge. Donations have been made to the Foundation in her name.
- Just awaiting results of the election.

Center Supervisor Report – Lynda

- Welcome new member Michael Wong!
- The weather for Spooktacular was great. Attendance was lower than last year, but everyone had a wonderful time. We added a second tractor, thanks to Jim, to eliminate the long wait to the pumpkin patch.
- Staff have been through and will continue training on the new Emergency Response Plan. This plan was developed by the Security Operations Department and will be very easy to learn and use in every emergency.
- Summer socials/weddings were also a little down this summer. Lynda has contacted other venues for possible reasons, but none seemed concrete for an absolute reason. Program staff will be present at the upcoming Wedding Show in January.
- With that said, our corporate events have increased this summer from last summer.
- Holiday Teas are filing up for December 3, 6, and 9. We will have our meeting after the Tea on the 9th, if anyone wants to spend the day here. ☺
- Program staff will begin decorating for the holidays the week of November 24th.
- MARK YOUR CALENDARS: Sunday, August 16 will be an open house at Fanno Farmhouse. This open house involves descendants of the Fanno and Denney families. There will be a pioneer band, dessert, picture and information sharing and invitations to the Beaverton Rotary who were so instrumental in the restoration of the house. Staff will be working with the Beaverton Historical Society.
- Cider Fest was a success with double the attendance as last year (approximately 600). The weather was great and all vendors had a wonderful time. Virginia Bruce did a fantastic job coordinating the event.

Upcoming Events

November 15	Public Tea in the Garden Tea Room
December 3, 6, 9 <i>(waiting list available)</i>	Holiday Teas in the Main House <i>(Saturday Tea is full,</i>
February 13	Chocolate Fantasy

New Business: Committee Reports

Herb Garden:

- The garden needs a couple of hours of work to put the garden to bed for the winter.
- The iris bed needs tending to, to remove more of the lemon balm.
- Brenda will bring drafts of the kiosk signs next meeting.

The Plant Sale & Raffle:

- Jan handed out a worksheet for the Plant Sale and Tea Raffle for the Committee to be thinking about. If the Tea Raffle will continue, decisions need to be made in December as the best date for kickoff was at Chocolate Fantasy. (Consider thinking about a kickoff at the December Teas next year.)
Note: the cost of the Tea increased this year to \$575.00.

Archiving:

- Michael volunteered to meet with Brenda over the next few months to make notes on what items are here and what equipment is available.
- Michael also mentioned that Beaverton Historical Society is working with the new managers of the Washington County Museum and we will be able to store documents, plans, photos, etc. there.

JQAY House:

- When approved for the Historic Registry, many opportunities will open for available grants.
- Also, Jim is attempting to propagate nuts from the hickory tree.

Interiors:

- Discussion about purchasing art for the master bedroom continues.

V. Old Business

- Trail Names: Brenda will bring a poster-sized map of the Estate in December for continued discussion.
- Final summaries have been submitted to the Aloha Garden Club finalizing the requirements needed to complete last year's grant for the Cutting Garden.
- Willie asked if there were any other projects that staff might want to apply for again. Jim noted that the Cutting Garden is only one-third complete and another grant would move the garden to closer completion.
- Willie mentioned that there are scholarships available, also through the Aloha Garden Club, for students in horticulture and/or landscaping classes.
- Jim O'Connor mentioned his appreciation for Allan's follow-through on answering the question regarding the location of the four septic tanks on the Estate grounds.
- Park Maintenance staff will be meeting this month to discuss the application for the American Elm Trees. Jim will provide a status report at the next meeting.

VII. Next Meeting will be held on Tuesday, December 8 in the Stable.

The meeting concluded at 3:00pm.

Respectfully submitted
Brenda Peterson, Recording Secretary