



## Tualatin Hills Park & Recreation District ADVISORY COMMITTEE MEETING MINUTES

### Garden Home Recreation Center Advisory Committee Meeting

Date: March 11, 2009

Time: 10:30 AM

Location: Room # 7

#### In Attendance

Committee Members: Judi Graeper, Esta Mapes, Lynne Hessel, Jan Burgess  
Committee Members Absent: Chris Thomas, Cammie Herring  
Staff: Christina Cole

#### I. Call to Order

Chairwoman Graeper called the meeting to order at 10:30 AM.

#### II. Approval of Minutes

With a correction of a misspelling (Goetz), the minutes were unanimously approved.

#### III. Financial Report

The balance of the Foundation account is \$3,431.96.

This includes a deposit of \$111.50 from the Family Formal and \$100.00 from fruit bar sales. Expenses for February include \$190.00 for tuition reimbursement for yoga instructor and \$2,939.00 for the new treadmill.

#### IV. Old Business

Because he couldn't attend the meeting, Eric responded in writing to the following three agenda items:

Drinking Fountain: The new fountain has been purchased and is awaiting installation. The location changed to accommodate the water line hook up. This requires a licensed plumber. The fountain will sit on a concrete slab adjacent to the asphalt drive below the blue gate, between the two fields. The citing meets ADA approval.

With the new location and the access it grants children on the playfields, the Advisory Committee agreed that a second drinking fountain is not needed on the side of the building. The one drinking fountain will be sufficient.

Seismic Upgrade: The report is due in April and will be shared with the Advisory Committee at the May meeting.

Wireless P.A.: The Athletic Center's new PA system is not totally wireless, nor is the second system they are purchasing. We can check out one of their systems for our events.

The wireless system, the Explorer Pro, cost around \$1900.00. We would need to put that amount in next year's budget should we decide that purchasing our own portable,

wireless system is a priority. Christina reports that Garden Home's sound system is about eight years old, needs upgrading and that this in-house system would be her priority unless the Explorer Pro had a complete sound board and lighting features. Judi will continue to research this.

Advisory Committee Task Force: Judi attended the first meeting, which was chaired by Lisa Novak. The purpose seems to be to explore the Advisory Committees' functions and effectiveness, and whether there is a need to have a super advisory board with one representative from each committee which meets occasionally. Judi isn't sure why another layer is needed. At this first meeting, she reports different Advisory Committees shared information, an example of this was a concern that the parks don't seem to have an advisory body. The Committees were made aware of THPRD's set of Advisory Committee By-Laws. These will be discussed at the next meeting which will be held in April. It did seem helpful for various chairmen to meet and have face time to bring up issues and concerns. Judi will speak with the head of the Trails Advisory Committee, for instance, about their new kiosk and our access to posting GHRC information on it. More to come.

Beaverton's March Event: Christina spoke with Jim Rauh, the chair of the Mayor's committee, about the upcoming March event and answered questions he had about aspects of running a doggy event. Apparently, the Mayor's event will take place at the park by the library on March 21<sup>st</sup>. Vendors, doggy events, are part of the venue. Jim was interested in GHRC providing volunteers on that Saturday. Christine forwarded his request to the THPRD Volunteer Coordinator. She also asked if they would consider a collaborative event with our Bow Wow Bash but Beaverton's event is in the works.

Carolyn's Training Class: Marlene and Carolyn have talked about classes being held in the weight room during the 9-11 AM open drop in hour and the impact they have on equipment usage. There have been complaints expressed to a couple Advisory Committee members about how classes slow down and block access to equipment. Large classes (6) at that time cause a bottleneck. Several weight room users wondered why the Center doesn't expand the weight room into Room #2 to make the flow easier. However it was pointed out that these new classes being offered are very popular and an effective way to introduce new patrons to using the weight room properly and safely.

New equipment is expected in April but that won't solve the problem of too many people using the facility. Chris and Carolyn will brainstorm other possible solutions such as holding the training session during low attendance times of the day to alleviate the overcrowding.

Weight Room Replacement: Chris reports that Friday, April 17<sup>th</sup> is the big day for receiving and setting up all the new equipment. She has the second row of machines eyed for replacement in the next fiscal round of budgeting. Chris also assured us the brand new treadmill will be up and operating by this afternoon, March 11. It had faulty software when it was installed. Unfortunately it has been down another seven days and complaints were understandable. NW Equipment has been quick to hear our concerns and extended our warranty for one additional year.

**V. New Business**

Dance Recital

Rehearsal for the annual spring dance recital is Tuesday evening, May 19<sup>th</sup>. The recital is on Thursday, May 21<sup>st</sup>. We'll do the usual refreshments. Chris suggests we be set up and ready to go by 5:30 PM. She will bring a definite schedule of the event and any changes that are in place to us at our April meeting. The Advisory Committee will offer a 50/50 raffle once again. It was suggested that flyers sent home to parents about the recital include advertising about the 50/50 raffle which supports GHRC so announcements during the recital can be sporadic and not intrusive.

**VI. Other**

Facility Use and Damage

The Committee asked how the boxing tournament went and whether that is a potential venue for us to sell snacks. Chris reports poor supervision of the athletes during the day, with bathroom vandalism, urine on the walls and in the garbage cans, garbage and food/wrappers, etc. left all over the main hall and chairs, and that this was the second event in which the building sustained damage. She will send a letter to the head of the boxing club and cc: Eric. The Advisory Committee is aware this group does not pay rent so perhaps they need to put a damage deposit down before any future events are held in the building. A meeting has been set up by Christina and head coach Jason Marquoit to discuss these issues and make the necessary changes to guarantee they do not happen again. We like having the club on the premises as it opens our doors to diverse groups, however, we can't tolerate building disrespect and the associated costs. We agreed we wouldn't approach the group about allowing us to fund raise until all issues are put to rest and supervision at future events controls both patrons and athletes.

**VII. Next Meeting will be held on April 8, 2009 at 10:30 AM.**

Meeting adjourned at 12 noon.

Respectfully submitted,

Jan Burgess  
Recording Secretary