



Tualatin Hills Park & Recreation District ADVISORY COMMITTEE MEETING MINUTES

Jenkins Estate/Camp Rivendale/Fanno Farmhouse Advisory Committee Meeting

Date: March 10, 2009

Time: 1:00 pm – 3:00 pm

Location: Main House

In Attendance

Committee Members: Jan Regnier (Chair), Jim Metheney, Bill O'Brien, Jim O'Connor, Willie Willworth and Michael Wong
Absent Member: Macie Brightman
Staff: Lynda Myers, Lisa Novak, Allan Wells & Brenda Peterson

- I. **Call to Order:** 1:00 pm by Chairperson, Jan Regnier.
- II. **Approval of Minutes:** The Minutes of February 2009 were unanimously approved as printed.

III. Financial Report

The February report was reviewed and discussed as prepared by the Accounting Department.

Shirley Smith passed away in late February. The family requested that donation from friends and family be made to the Jenkins Estate. \$225.00 has been collected so far. More discussion for uses of the funds will continue at a future date. There is an online guestbook if you would like to contact the family.

IV. Agenda Items

Grounds Report –Allan

- Pruned hydrangeas and crab apple trees, cleaning shrub beds, cleaned and barked the front entry, some sparse mowing, and caught a total of 10 moles this month.
- Staff is working hard on the stable meadow, re-seeding where the irrigation was installed.

Superintendent's Report – Lisa

- Lisa mentioned that there are dollars allocated in the Bond Measure projects for trails, which will include trail re-routing, decommissioning, hopefully signage and maybe poison oak control for the Jenkins Estate.

Center Supervisor Report – Lynda

- Lynda and Gail attended the NW Festival and Events Conference for purposes of networking and education.
- The Jenkins Estate entertained 56 moms/grandmas and daughters (ages 4-6) for a Princess Tea Party. The Sparkle Parade down the veranda was a special highlight to the event.

- The Wine Dinner will be this weekend. Thistle Boutique Vineyard, Washington County, will be the feature wine.
- Letters of Intent to Return were sent to last year's summer Camp Rivendale staff. Most requested to return. Applications will be sent this month and posted for open positions the first of April.
- The new lighting in the Stable is finished. This lighting purchase and installation was granted to the Estate through a Washington County Visitor's Association grant last year.
- Staff has extended the contracts to our seven (7) social caterers for an additional year.
- Fanno Farmhouse Open House – August 16; Lynda has received a list of names of Fanno decedents that she will be contacting soon regarding this event.
- Lynda and Julie Sherwin traveled to Eugene to the University of Oregon's library to research Ainsworth history. There were 27 boxes of documents that had been donated to the library. Lynda and Julie were only able to go through 2 of the boxes that day. Julie will travel to Eugene on upcoming occasions and continue the search for documents in Belle's voice.
- Chocolate Fantasy had an attendance of about 1,000 guests this year.

Upcoming Events – Spring

April 4	Public Tea in the Gate House - Full
April 25	Rhododendron Show
May 2 & 3	Huckeba Art Show and Sale
May 9 & 10	Barefoot Quilt Festival, Plant Sale & Artisan Craft Fair

New Business: Committee Reports

Herb Garden: No update.

Rhododendron Garden:

- Completing a comprehensive inventory of the garden is the next step.
- Brenda will work with volunteers that would like to help in the office.

Plant Sale: Major topic for April meeting.

Raffle:

A change in the tickets – should read 5:250 chance of winning.

History & Archiving: Michael

- Michael will be working on completing a final inventory of items and will continue to work with the photos for a website gallery.
- Brenda will work on storing the slides.

JQAY House: Lynda

- THPRD has posted the advertisement looking for members to join a Friends of the JQAY House. This is a fundraising group and not an "arm" of the Board of Directors like an Advisory Committee. Lynda and Lisa will work with this Friends Group.

Interiors: Jan

Staff will contact Bev regarding payment for the art.

Other New Business:

None.

V. Old Business

The Heritage Tree Program will notify the Jenkins Estate when plaques and information are available marking the Elm Grove near the Gate House. Final dedications will be in April 2010.

VI. Next Meeting will be held on Tuesday, April 14 in the Main House.

The meeting concluded at 2:50 pm.

Respectfully submitted,

Brenda Peterson
Recording Secretary