



Tualatin Hills Park & Recreation District ADVISORY COMMITTEE MEETING MINUTES

Jenkins Estate/Camp Rivendale/Fanno Farmhouse Advisory Committee Meeting

Date: April 8, 2009

Time: 1:00 pm

Location: Main House

In Attendance

Committee Members: Jan Regnier (Chair), Jim Metheney, Bill O'Brien, Jim O'Connor, and Willie Willworth
Absent Members: Macie Brightman and Michael Wong
Staff: Lynda Myers, Lisa Novak, Allan Wells and Brenda Peterson
Guests: Diane Keaton

I. **Call to Order:** 1:00 pm by Chairperson, Jan Regnier.

II. **Approval of Minutes:** The Minutes of March 2009 were unanimously approved as printed.

Guest Time:

The Committee members introduced themselves to Diane; she introduced herself to us. The focus and projects of the Committee were discussed.

The Committee recommends to the Board of Directors that they approve her application for membership to the Jenkins Estate Advisory Committee. Seconded and unanimously approved.

III. **Financial Report**

The March report was reviewed and discussed as prepared by the Accounting Department.

Motion Via Email: Unanimously approved prior to the meeting.

MOTION: The Jenkins Estate Advisory Committee gives Jim permission to purchase plants as listed in the grant application and not to exceed \$853.16 for the purposes of fulfilling the requirements of the grant application as submitted to the Aloha Garden Club.

Brenda will complete the forms for purchasing a tea for the raffle winners. (Refer to January minutes.)

IV. **Agenda Items**

Grounds Report –Allan

- Jim has caught four moles during the past month. Seasonal weeding and pruning are coming to a close as preparations for turf repair, fertilization and the mowing season begin.
- Staff are beginning to clean areas around Camp Rivendale in preparation for the wonderful weather.

- Staff have spent nine days in the Rhododendron Garden mulching.
- In a brief research project on the Freedom Trees planted near the Fanno Farmhouse, Allan researched that Augustus Fanno planted the trees around 1876 celebrating the Centennial. The original trees are no longer existing, but the plaque near the gate lists the Fanno Farmhouse as a location of planting. This history was requested because of a “history camp” being offered by Cedar Hills Recreation Center this summer.

Superintendent's Report – Lisa

- **RECOMMENDATION:** The Jenkins Estate Advisory Committee supports the naming of the Phase II development at Camp Rivendale in honor of Cynthia Payne.
- Lisa gave a brief summary of the happenings of the Advisory Committee Task Force.

Center Supervisor Report – Lynda

- Interviews for Camp staff will continue through April.
- Lynda has sent letters to descendents of the Fanno Farmhouse families, Fanno and Denney. She asked for RSVPs and other contact information to keep in touch before August. Saturday, August 15 is a descendent only potluck and Sunday, August 16 Open House.
- Lynda is meeting with the Director of Arts at Aloha High School as additional participants at the Huckeba Art Show and Sale, May 2 & 3. They will be upstairs in the Stable with Charles’ art downstairs.
- Rhododendron Show: with a large group of members from the Tualatin Valley Chapter of the American Rhododendron Society at their show, we will dedicate one of the benches in the Garden to them during the afternoon. Lynda will talk with the Thursday volunteers and Brenda will email details about the event to the Committee.

Upcoming Events – Spring

April 25	Rhododendron Show
May 2 & 3	Huckeba Art Show and Sale
May 9 & 10	Barefoot Quilt Festival, Plant Sale & Artisan Craft Fair

New Business: Committee Reports

Herb Garden:

- The Aloha Garden Club will be volunteering hours in the Herb Garden on the 2nd Friday of each month.
- The roses have been pruned and the garden has been cleaned for new plantings.
- It’s time to order and plant new herbs in the garden. Volunteers from the Aloha Garden Club will list what herbs are needed and report back to Jim. Scented leaf geraniums are needed again. Allan and Jim will order 12 for the garden.
- The bed by the fence with the lemon balm needs to be dug with the tractor to remove this plant. It is desired to have the lemon balm return to the garden but in pots to prevent spreading.

Rhododendron Garden:

- We are tabling the inventory project as we keep in contact with the Thursday volunteers.

- Willie is helping Brenda with Internet research on the American Rhododendron Society's web site. We are creating a database, from our inventory of plants, to have all of the information needed for signage.

Plant Sale:

- The sign-up sheet went around the table for time selections at the Mother's Day Plant Sale.
- Sunset Farms will deliver at 8:00 am tagged sun or shade. Jan will help with the pricing tags.
- Willie will work with Farmington Gardens on plants to sell.
- Allan, Jim and staff will assist with having a canopy available, moving picnic tables, check on a trailer for the gator, and additional Park Maintenance staff assistance.
- Brenda will make sure that a cash box is available.

Raffle:

- We will continue to sell tickets through May 10th.

History & Archiving:

No report.

JQAY House:

Lynda

- Friends of JQAY applications have been accepted from a number of applicants. Their first meeting will be April 27th in the Dryland Conference Room. Guidelines, their mission and goals have been prepared. They will discuss the current master plan, they will assess their personal strengths with the understanding that the sole purpose of this Friends Group is fundraising for the restoration of the house. They will be looking for grants, corporate contracts and big donations.

Interiors:

Jan

- The new painting was installed this morning. Bev has been paid.

Other New Business:

None.

V. Old Business: None.

VI. Next Meeting will be held on Tuesday, May 12 in the Main House.

Meeting concluded at 2:45pm.

Respectfully submitted,

Brenda Peterson
Recording Secretary