



## Tualatin Hills Park & Recreation District ADVISORY COMMITTEE MEETING MINUTES

### Jenkins Estate/Camp Rivendale/Fanno Farmhouse Advisory Committee Meeting

Date: June 9, 2009

Time: 1:00 pm

Location: Main House

#### In Attendance

Committee Members: Jan Regnier (Chair), Macie Brightman, Diane Keaton, Jim O'Connor, Willie Willworth, & Michael Wong  
Absent Members: Jim Metheney & Bill O'Brien  
Staff: Lynda Myers, Lisa Novak, Allan Wells & Brenda Peterson

I. **Call to Order:** 1:00 pm by Chairperson, Jan Regnier.

II. **Approval of Minutes:** The Minutes of May 2009 were unanimously approved as corrected.  
Add Camp Rivendale Playground to the Cynthia Payne naming discussion.

**Guest Time:** Jan brought pamphlets and photos of the Gilfillan estate in Minnesota. Jan described the many similarities between this Estate and the Jenkins Estate.

#### III. **Financial Report**

The May report was reviewed and discussed as prepared by the Accounting Department.

Brenda will provide the final statements regarding the Plant Sale and Raffle Ticket Sales at the next meeting.

Brenda will investigate the "Facility Support" line item.

Quick Answer: Facility Support is defined as any expenditure that enhances the Estate or Camp Rivendale; i.e., bench purchase, cutting garden purchases, etc. and the \$2,560.81 is the true Year To Date totals. The confusion came without looking at the next line item during our meeting...Transfer-Administrative Support (the line item just below Facility Support) is the fees distributed amongst all of the Advisory Committees on a quarterly basis (includes audit fees, tax filing fees, etc.) to equal \$68.82 Year To Date.

#### IV. **Agenda Items**

##### **Grounds Report –Allan**

- The Bridal Pathway lighting is complete, including a security light at the stairs behind the Main House office.

- Camp Rivendale social activities have been prepared for summer; the volleyball net is up, the horseshoe pits are cleaned, additional picnic tables have been added, along with general clean up.
- A welcome sign has been added to the kiosk at the Herb Garden. Staff will add one more sign on the back and garden guides.
- The Estate faired well during the last rain/wind/lightening storm. Park Maintenance staff were in constant contact with program staff during that event.
- Question: Is the Park District aware of the new proposed tax on water wells? Allan will look into this discussion.
- Because of a new patron request and with new Bond Measure dollars, Natural Resources staff and Park Maintenance staff will begin working on the Poison Oak irradiation this week. Some neighborhood-convenience trails will be closed with signage and debris/logs. This project will continue at least through the summer.

**Superintendent's Report – Lisa**

- Naming Ceremony: July 7, 2009 at Camp Rivendale. The members of the Advisory Committee, family, friends, THPRD staff and campers will be invited to the official naming of the Camp Rivendale playground in Cynthia Payne’s honor.
- Advisory Committee Task Force: the next discussion will be before the Board of Directors at their next regularly scheduled meeting in July.

**Center Supervisor Report – Lynda**

- Jim and Lynda have spoken with the regular volunteers of the Rhododendron Society. Shirley listed a few trees that she would like to see planted to complement the garden, and this is their recommendation for use of the memorial funds donated in her name.
- Business meetings are quiet at the Estate, but 7+ weddings have been scheduled at Fanno Farmhouse for this summer.
- Camp Rivendale applications are slowly coming in. There is a large concern for about a dozen families where they usually depend on County funding services and their funds are uncertain for the summer.
- Program staff will be presenting Wedding Planning 101 this September. Guests will pay \$40 for this event for Jenkins Estate clients and non-clients. They will receive a notebook, vendor information and lunch.
- Lynda is still receiving RSVPs from the Fannos and the Denneys regarding the Open House-150 year celebration this summer.
- The Summer Celebration concert will be Tuesday, August 4<sup>th</sup> at 6:00 pm.

Upcoming Events – Spring

August 4	Summer Celebration Concert with Michael Allen Harrison & Friends
August 14-16	150 Year Celebration (1859): Fanno (& Denney family) Farmhouse Open House
October 8-11	Painters Showcase
October 31	Spooktacular
December 2, 5, & 8	Holiday Tea

**New Business: Committee Reports**

Herb Garden: No report.

Rhododendron Garden: No report.

Plant Sale:

- The Committee had good teamwork for this event.
- Add scented geraniums to the plant list for next year along with additional plants that can be found on the Estate.
- Add selling bottled water.

Raffle:

- While the effort of this fundraiser has been a gallant effort, it will continue to be evaluated.
- Possible other suggestions – silent auction.

History & Archiving: Michael

- Brenda will work on the slide to digital issue.
- Michael will be working on separating documents of importance a couple of hours before each meeting. All are welcome.

JQAY House: Lynda

- Friends of the John Quincy Adams Young (JQAY) House will meet again this month. This meeting will include the Park District's Attorney and Business Services staff regarding the questions and answers previously discussed. The Committee is creating an informational sign to be placed at the House with the Committee's web site and other general information. *The Oregonian* has also been contacted to write special historical articles.

Interiors: No report.

- Safety: Lynda will ask staff to meet regarding the safety of the handrails outside the front doors at the Main House.

Other New Business:

- The annual work party in the Herb Garden will be Tuesday, August 11 at 4:30 pm in lieu of our regular meeting.

**V. Old Business:** None

**VI. Next Meeting will be held on** Tuesday, July 14 in the Main House.

The meeting concluded at 2:45 pm. The Committee took a walk along the Bridal Pathway to see the new lighting.

Respectfully submitted,

Brenda Peterson  
Recording Secretary