



## Tualatin Hills Park & Recreation District ADVISORY COMMITTEE MEETING MINUTES

### Jenkins Estate Advisory Committee Meeting

Date: October 20, 2009

Time: 1:00 pm

Location: Main House

#### In Attendance

Committee Members: Jan Regnier (Chair), Jim Metheney, Jim O'Connor & Willie Willworth  
Absent Members: Macie Brightman, Diane Keaton, Bill O'Brien, & Michael Wong  
Staff: Lisa Novak, Lynda Myers, Allan Wells & Brenda Peterson

- I. **Call to Order:** 1:00pm by Chairperson, Jan Regnier.
- II. **Approval of Minutes:** The Minutes of September 2009 were approved as edited. (Changed recording secretary from Lynda to Brenda.)

#### III. Financial Report

The September report was reviewed and discussed as prepared by the Accounting Department.

- Boutique items: it was moved to allocate up to \$300 to add additional boutique items to the Holiday Boutique. Seconded and approved.
- Challenge Grant: it was moved to allocate up to \$1,500 of Jenkins Estate Advisory Committee funds, along with THPRD Matching Grant funds, in the purchase of a Samsung 55" LCD/LED television with a wall mount and wireless adapter. Seconded and approved.
- With the slide scanner's purchase, staff needed to order and purchase a memory disc.
- Jan requested staff to put together a report of expenditures and income for the past three years.

#### IV. Agenda Items

##### Grounds Report – Allan

- Allan and other staff of the Park District, including Brenda, attended the Oregon Governor's Volunteer Recognition Luncheon in Salem. Allan was invited because of the instrumental part he played in starting the THPRD Giving Garden to support the Sunshine Pantry. Brenda was invited because for her clerical participation of monitoring all volunteer hours on the estate, including garden volunteers, Camp Rivendale volunteers, event volunteers, etc.
- Park staff reports that the Estate is in a state of change with the seasons, including retiring summer colors, bed cleanup, mulching, turf fertilizing, "capturing" 12 moles and pruning. Summer isn't quite over with the discovery of a couple of yellow-jacket nests.

- Jim has also added a monthly paragraph on the Jenkins Estate web pages titled, "In the Garden with Jim."

**Superintendent's Report – Lisa**

- Attached to the minutes of last month is an excerpt from the THPRD Board of Directors Board packed that included the latest information on the Advisory Committee Task Force.
  - Changes include a name change to the Historic Facilities Advisory Committee.
  - Some bylaws have been modified for the Historic Facilities Advisory Committee.
  - All current members will need to fill out a membership request form. More details to come.
- The \$100 million bond measure list of projects is well underway. One of the projects includes the Jenkins Estate trails plan and bridge replacement. Lisa and staff will continue to update the Committee on the status.
  - Taken from Old Business of last month...Lisa will talk with Natural Resources regarding the Jenkins Estate trail map.

**Center Supervisor Report – Lynda**

- Painters Showcase was attended with similar attendance to past years. The newest change was to charge \$5.00 for a 4-day pass.
- The Cider Fest at the JQAY House was also well attended. The rain threatened, but held off for the event. More details of the event still to come.
- Lynda was invited and attended the American Living History Farm Agricultural and Museum (ALHFAM) National Conference, held in Oregon City, this past month. Living history programs and community education were among the topics discussed. Fanno Farmhouse is nearly ready for such a program and Lynda hopes to apply for humanities grants, looking to work with the Beaverton School District and then springboard this program to the other historic facilities of the Park District.
- Another descendant of the Ainsworth family visited last week from Medford. John Ainsworth received a tour of the Estate from Lynda and talked a little about his memories. Along with our other recent visitors, he is very pleased with the way the Park District is managing and taking care of the Estate.

Upcoming Events – Spring

October 31	Spooktacular
December 2, 5, & 8	Holiday Tea
February 12	Chocolate Fantasy

**New Business: Committee Reports**

Herb Garden:

- The Aloha Garden Club has planted most all perennials, cleaned the garden and mulched the beds for the winter. They will return in March.

Rhododendron Garden: No report.

Fundraising Report: Tabled discussion for more members in attendance.

History & Archiving: No report.

JQAY House: No report.

Interiors:

- Lynda asked that Jan research more period wallpaper samples, in an equestrian theme, to replace the paper in the "Bride's" room.

Other New Business:

- Jan and her husband Gregg, Diane and her husband John, and Brenda and her husband Andy attended the Washington County Historical Museum Dinner and Auction, along with members of the Beaverton Historical Society.
- Long-range planning – members have been asked to think about long range plans for the Estate to include ideas like, framing art/photos on wall spaces in the living room, creating a replica of the riding arena in the meadow behind the stable, and the addition of a lodge.
- As members think about long-range plans, also consider historical aspects for community education.

**V. Old Business:** None.

**VI. Next Meeting will be held on** Tuesday, November 17 in the Main House.

Meeting adjourned at 2:40pm.

Respectfully submitted,

Brenda Peterson  
Recording Secretary