



THPRD Rec Mobile

Come Party with Us!

The Rec Mobile would love to be a part of your next party! We offer both indoor & outdoor parties at Cedar Hills Recreation Center, or we can bring the party to you!



Bringing the Fun to You!

To schedule a party with us:

1. Read about what our parties include (page 1)
2. Check out the party package prices & descriptions (page 2&3)
3. Fill out the party form and submit it to Cedar Hills (page 3)
4. Cedar Hills will contact you to confirm party details and collect a \$50 deposit to hold your date and time
5. Pay the remaining package balance 2 weeks before the party

Parties at Cedar Hills Recreation Center 11640 SW Park Way, Portland, OR 97225

Party packages include:

- 2 hours of organized activities w/ 2 trained staff
- Up to 15 children & a balloon for each (\$7 per additional child)
- Activity supplies & equipment
- Rental of indoor or outdoor party location
- Invitation inserts are available on request (need 1 week processing time)

Outdoor party areas at Cedar Hills Rec Center include: grass sports field, covered play, party tent (June-Sept).
Indoor party areas at Cedar Hills Rec Center include: gymnasium, classrooms.

Location Parties (you choose the location!)

Party packages include:

- 2 hours of organized activities w/ 2 trained staff
- Up to 15 children (\$7 per additional child)
- Activity supplies & equipment
- Invitation inserts are available on request (need 1 week processing time)

Rec Mobile would love to bring the party to you! Location Parties must be in a public space: park, community center, library, etc. Visit THPRD's website to find a park near you: www.thprd.org/parks. Below are suggested THPRD locations.

****Some THPRD parks require an additional park reservation fee beyond THPRD's party package costs.****

- | | | |
|----------------------------|----------------------------|----------------------------|
| • Autumn Ridge Park | • Garden Home Park | • Schiffler Park |
| • Burntwood West Park | • George W. Otten Park | (reservation fee required) |
| • Camp Rivendale | • Greenway Park | • Somerset West Park |
| (reservation fee required) | • Raleigh Park | • Willow Park |
| • Cedar Hills Park | (reservation fee required) | |
| (reservation fee required) | | |



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Party Packages

The below packages are for 2 hours of organized activities, with 2 instructors and are designed for up to 15 kids. The “x” shows what types of activities are included in the package. Check out the next page for package and activity descriptions.

Cedar Hills Recreation Center: Outside

	Price	Art Activities	Sports Activities	Games Activities	Face Painting	Inflatable	Balloons (1 per child)
Sports	\$ 195.00		x	x			x
Animal Adventure	\$ 220.00	x		x	x		x
Pirate	\$ 220.00	x	x	x	x		x
Princess	\$ 220.00	x		x	x		x
Amazing Art	\$ 235.00	x					x
Jump-tastic	\$ 235.00	x	x	x		x	x
Mystery	\$ ---						x

Cedar Hills Recreation Center: Inside

	Price	Art Activities	Sports Activities	Games Activities	Face Painting	Inflatable	Balloons (1 per child)
Sports	\$ 255.00		x	x			x
Animal Adventure	\$ 270.00	x		x	x		x
Pirate	\$ 270.00	x	x	x	x		x
Princess	\$ 270.00	x		x	x		x
Amazing Art	\$ 290.00	x					x
Jump-tastic	\$ 290.00	x	x	x		x	x
Mystery	\$ ---						x

Location Parties

	Price	Art Activities	Sports Activities	Games Activities	Face Painting	Inflatable	Balloons (1 per child)
Sports	\$ 185.00		x	x			x
Animal Adventure	\$ 210.00	x		x	x		x
Pirate	\$ 210.00	x	x	x	x		x
Princess	\$ 210.00	x		x	x		x
Amazing Art	\$ 230.00	x					x
Jump-tastic	\$ 265.00	x	x	x		x	x
Mystery	\$ ---						x



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Party Package Descriptions

Party Packages

- **Animal Adventure:** Choose your child's favorite animals for themed *Art Activities*, *Game Activities* & *Face Painting*
- **Amazing Art:** Kids will work on 3- different *Art Activities* using different mediums.
- **Jump-tastic:** Have a jumping fun time in our *Inflatable!* Kids will also have a chance to do *Art Activities*, *Game Activities* & *Sport Activities*
- **Mystery:** Design your own Rec Mobile party!
- **Pirate:** Be prepared to turn into a pirate! Kids will make a bandana and eye patch, get their *Face Painted* and stay busy doing fun pirate themed *Game Activities*.
- **Princess:** Come dressed in a princess outfit or a dress for a fabulous party! Kids will create a crown and wand, get their *Face Painted* and participate in princess themed *Game Activities*.
- **Sports:** Kids will stay active and having fun while participating in *Game Activities* & *Sport Activities!*

Activities Descriptions

Cedar Hills will work with you to come up with the best activities for the kids attending the party. Activities will need to be chosen based on the age and likes of the kids attending and location of the party (outside vs. inside). Below are the activity ideas to choose from.

Art Activities: Masks, puppets, mobiles, collages, windsocks, origami, puzzles, book markers, stencils, beaded necklaces/bracelets, marble art, crowns, friendship bracelets, coloring sheets, stamps, tissue flowers/butterflies, water color, streamer wands, gimp key chains, splatter art, tie-dye bandanas, finger painting

Game Activities: Hula hoops, jump roping, sidewalk chalk, parachute, relays, hopscotch, bingo, Simon says, heads up seven up, bubbles

Sports Activities: Dodge ball, soccer, kickball, catch, tag, capture the flag, red light green light, obstacle course, red light green light, follow the leader, what time is it Mr. Fox

Party Extras & Fees

Add any of the options below to your Cedar Hills or Location party package if it is not already included:

Party Extras

Inflatable	\$50.00
Face Painting	\$15.00
20 Balloons (pick 2 colors)	\$10.00
Extra "Activity" (30 minutes)	\$50.00

Extra Instructor Fee

15 - 20 kids	\$50.00 (per package)
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Party Request Information



Bringing the Fun to You!

Date: _____

Party Child's Name: _____ Birthdate: _____ Age: _____ F: ☐ M: ☐

Parent/Guardian(s): _____ Phone: _____ Phone: _____

Address: _____ Email: _____

Party Date: _____ Day: _____ Time: From: _____ To: _____

Estimated # of Guests: Adults: _____ Youth: _____ Age Range: _____
(party prices is set for 15 or less kids, additional kids are \$7/each)

Party Location: Cedar Hills Indoor ☐ Cedar Hills Outdoor ☐ Location Party ☐ Location: _____

Party Package: _____ Package Price: _____

Party Extras: _____ Extra(s) Price: _____

Activity Choices: What activities would your child like at their party? Activities are based on which package you choose and are listed on page 4.

Art Activity: _____

Game Activity: _____

Sports Activity: _____

Party Theme: _____
(For parties other than Princess, Sports & Pirate Parties, what will the theme be?)

2 Balloon colors: _____
(Balloons are included in parties at Cedar Hills)

Submit Party Form to: THPRD Rec Mobile

11640 SW Park Way, PDX, OR 97225 • recmobile@thprd.org • 503.629.6345 (fax)

For Office Use Only:

Center Supervisor Approval: _____

Date Deposit Check Received: _____

Date Remaining Balance Received: _____

Invoice #: _____ Staff Initials: _____



Party Agreement

1. A \$50 deposit must be made in order to schedule a party/rental.
2. Requests
3. Use of facility: If the party/rental group leaves before designated time, they will forfeit the rental fee paid for the remaining time. If the activity runs over the designated time, additional charges will be assessed. Only areas requested and restrooms are to be used. Controlled substances and smoking are prohibited on THPRD grounds. Alcoholic beverages may be allowed in some areas, but only with a pre-approved Special Use Permit for Alcoholic Beverages form.
4. Set-up & Clean-up
5. THPRD reserves the right to monitor the event at any time.
6. The applicant reserving the facility, on his or her behalf and behalf of the using group, does hereby agree as follows:
 - a. To be solely and completely responsible for the condition of the facility and to leave the building and grounds used in a neat and clean condition, without damage.
 - b. To release, indemnify and hold THPRD, its staff and agents, harmless for any and all losses, costs, claims and damages resulting from the use of THPRD facilities
 - c. Failure to promptly reimburse the District for all damages may result in termination of all future rights to use the facilities and prompt legal action.
 - d. The applicant will be responsible for the supervision of any youth involved with their organization while in the facility. And further agree that the property will be used in accordance with the rules and regulations of THPRD, including the prohibition of the use of fog-producing equipment at any THPRD facility.
7. Due to unforeseen circumstances, THPRD reserves the right to reschedule/cancel this facility agreement.
8. Applicant agrees to provide liability insurance for this rental, where applicable, naming THPRD as an additional insured. Attach copy to this form.
9. Report all accidents and/or incidents that occur on THPRD facilities to the THPRD staff immediately.

Signature

Parent/Guardian(s) Signature: _____ Date: _____

Submit Party Form to: THPRD Rec Mobile

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