



TUALATIN HILLS ADULT SOFTBALL PROGRAM  
**2015 INDUSTRIAL SOFTBALL  
LEAGUE INFORMATION**

ALL PLAYERS PLAY AT THEIR OWN RISK

**REGISTRATION PROCEDURES**

The Men's and Coed INDUSTRIAL Softball league is open to employees from a THPRD tax paying COMPANY located within the Tualatin Hills Park and Recreation District boundaries. All but three players must be employed by the In-District company.

**Registration Deadline: Friday, April 24, 2015**  
**League Team Fee: Men's - \$365.00 & Coed - \$360.00**

Rosters with the most company employees will be given priority for league entry.

**LEAGUE ROSTERS**

1. The team roster must be completed in full, listing non-employee players first.
2. A player may be registered on only ONE Tualatin Hills Coed or Men's industrial team.
3. Players must be 17 years of age or older and finished with high school.
4. Rosters must list a minimum of 15 players and a maximum of 20.
5. Rosters may have three non-employees or a combination of ghost card and non-employees, not to exceed a total of three. For each non-employee player listed on the roster a copy of a valid THPRD Residency card must be submitted with the roster.
6. For each company employee listed on the roster a copy of a current (within three months) pay stub must be submitted with the team roster. The pay stub must list the company name, company address, employee name and date. Pay stubs may have pay information crossed out.
7. **Retired Employees:** A company roster may include players that have retired from the company. Retirees must provide proof of retirement from the company's HR department listing the date of retirement. Retirees must obtain a THPRD Residency ID card. Out of District players must pay the appropriate assessment fee.
8. All non-employee in-district and out-of-district players must submit a copy of a valid THPRD ID card with the team roster. Please see Out-of-District Fee Policy information sheet for details on how to receive a THPRD ID card.
9. If inadequate ID is presented (i.e. no pay stub submitted for an employee), DO NOT put the player on the roster. If this creates less than 15 players on the roster, the team may not be considered for the league.
10. Due to no industrial women's teams at this time, a maximum of two women will be allowed to play on a men's team.
11. Rosters will be checked for accuracy and may be checked by other teams upon request.
12. Two teams from "small" companies may combine but must have a minimum of 5 employees from each company on the roster.
13. Teams not meeting the above criteria will be considered only on an individual basis and only if space is available. Regulations on those team rosters will be considered individually.

**GHOST CARDS AVAILABLE**

1. Teams may purchase a maximum of two Ghost Cards in lieu of 2 of the 3 non-employee players. A ghost card can be used when short roster players.
2. Ghost cards will cost **\$40** each.

3. Ghost cards can be used when teams have less than 10 players and are short players for a game. Players can be anyone not currently playing in the THPRD industrial league.
4. GHOST CARDS CANNOT be used during any playoff game.

### DEADLINE

1. **DEADLINE: Friday, April 24<sup>th</sup>** Team roster, placement sheet, entry fee and copies of all required I.D. are due in the THPRD Athletic Center, 15707 SW Walker Road Beaverton, OR 97005

### LEAGUE FEES

1. **MEN'S LEAGUE: \$365.00 per team.**
2. **COED LEAGUE: \$360.00 per team.**
3. Make checks payable to Tualatin Hills Park & Recreation District (THPRD). Teams will also be required to pay \$40 for each Ghost Card.
4. League fees cover direct costs, which include umpires, game balls, rulebooks, scorebooks, awards and complex supervisors.
5. All fees are payable by cash, check or credit card and must be submitted with team roster.
6. Any team dropping from the league after the league schedules have been completed WILL NOT receive a refund of league fees unless there is a team to take their place.

### TEAM SELECTION

1. Minimum number of teams needed to have a league is 5.
2. Any fewer teams will not constitute a league and teams will be given a full refund of fees.
3. **MANAGERS' MEETING:** There **WILL NOT** be a managers' meeting for the Coed or Men's Industrial softball league. Rules, schedules and other information will be EMAILED to managers by.

### LEAGUE STRUCTURE

#### MEN'S DIVISION

1. 10 games and playoffs will be played.
2. A minimum of 1 game per week will be played, but some or all weeks will have 2 games per week. Games are on Tuesdays/Thursdays.

#### COED DIVISION

- A. 12 games will be played. No playoffs will be scheduled.
- B. A minimum of one game a week will be played.

### TEAM CLASSIFICATION

- A. If circumstances permit, teams may be placed in divisions.
- B. Teams must complete the team placement form and return it with the roster.
- C. The Tualatin Hills Sports Office will make final decision.

### LEAGUE PLAY

#### COED LEAGUE

1. **DATES:** Weeknights beginning week of **May 18<sup>th</sup>** through **August 14<sup>th</sup>** (pending rainouts)
2. **GAMES TIMES:** 6:30, 7:50 and 9:10 pm for games on THPRD Complexes.
3. **FIELDS:** THPRD HMT (158<sup>th</sup> and Walker Rd, Beaverton, OR)
4. **MAKEUPS:** Makeup games may be scheduled as double headers and may be played as days/field availability permit.
5. **PLAYOFFS:** NO PLAYOFFS WILL BE HELD IN THE COED DIVISION.

#### MEN'S LEAGUE

1. **DATES:** **Tuesdays and/or Thursdays** (subject to other nights if needed) beginning the week of **May 19<sup>th</sup>** through **July 31<sup>st</sup>** (pending rainouts).
2. **GAME TIME:** 5:15 pm

3. **FIELDS:** THPRD HMT
4. **MAKEUPS:** Makeup games may be scheduled as schedules and field availability permit.
5. **PLAYOFFS:** Beginning about **August 4<sup>th</sup>** (pending rainouts). Playoffs will be open to all teams.

### **AWARDS**

1. Awards will be given to top teams in each division.
2. All awards will be awarded at the end of the season.

### **LEAGUE RULES**

1. All divisions will abide by the 2015 NSA rules with the exception of minor league changes adopted by the Tualatin Hills All Sports Steering Committee.
2. Coed teams must have a **minimum of 8 players** (4 men/4 women) to start or continue a game.
3. Men's teams must have a **minimum of 8 players** to start or continue a game.

### **ROSTER CHECKS**

1. **All players must bring picture ID to all games.** Players without adequate ID will not be eligible to play. Players not listed on the official roster will not be eligible to participate in any games (exception: Ghost players). Teams found to be using illegal players or players without proper ID during the game will forfeit that game.

### **FORFEITS**

1. Any team which forfeits two games will be dropped from the league and forfeit all fees paid.

### **UMPIRES**

1. One umpire per game will be assigned.
2. Anyone interested in becoming an official should call the Athletic Center office 503/629-6330.

### **EQUIPMENT**

1. All softball equipment, except game balls and score book must be supplied by the teams.
2. All 12" softballs used in a game must be .44 COR balls.
3. All players must wear shirts with 6" numbers on the back. Matching shirts are highly recommended.
4. Bats deemed illegal by NSA will not be allowed in league play. Please visit [www.PlayNSA.com](http://www.PlayNSA.com) for a list of legal bats.

### **PRACTICE FIELD RESERVATIONS**

1. Practice fields are available on a limited basis.
2. Reservations may be made by current THPRD teams with valid rosters and no outstanding fees, every 2 weeks, by e-mail or phone beginning **March 16<sup>th</sup>**. Teams may reserve one field per week. Contact Emily Kent [ekent@thprd.org](mailto:ekent@thprd.org).

### **OTHER**

1. **INSURANCE** - THPRD or the Softball Association does not supply Insurance. All players play at their own risk.
2. **ROSTER ADDITIONS** - Players may be added to the roster anytime prior to your seventh league game. Players must submit copies of appropriate I.D. with the add form before being allowed to participate in a game.

### **SPORTS DEPARTMENT MISSION STATEMENT**

Tualatin Hills Park & Recreation District's Sports Department is committed to enhancing the quality of life for all its participants. The programs strive to establish a safe and caring environment that allows for individual and social growth by providing and facilitating positive fun and educational opportunities organized with responsible leadership.





TUALATIN HILLS PARK & RECREATION DISTRICT  
15707 SW Walker Road, Beaverton OR 97006  
(503) 629-6330

## THPRD Residency Card

**A valid THPRD Residency Card is required for all program and activity registrations**

A [Residency Card Form](#) is available online or at any THPRD facility. Completed forms may be brought to any THPRD facility (with required identification) for processing.

**Proof of residency verification:**

Current Oregon Drivers License, Oregon Identification Card, or DMV receipt.

**Plus** ONE of the following (it must be current and have your address printed on it):

- \* Property tax statement
- \* Utility Bill (gas, electric, telephone, water)
- \* Insurance Card
- \* Bank or Credit Card Statement
- \* Lease Agreement

To ensure priority in all District programs, activities and facilities, THPRD encourages all household members to obtain a residency card. Cards are free and valid for three years if homeowner and one year if renter/other. Replacements cards are \$5.00. THPRD reserves the right to verify residency without notice. In-District privileges may be withheld until residency can be verified.

**Out-of District Resident Assessment Fee:**

People living outside the District are welcomed and encouraged to enjoy the activities and services provided by the Tualatin Hills Park & Recreation District. An annual fee of \$320 will be assessed to out-of-District individuals or households who wish to register and/or participate in THPRD classes and programs. Those individuals or household who pay the annual assessment fee will receive in-District rates on all THPRD classes, programs, and frequent user passes and drop-in programs.

- Out-of-District residents may pay the annual assessment fee on a quarterly basis (\$80) as they register for classes or programs
- Out of District senior and disabled classes and programs will be included in the in-district rate with the paid annual assessment fee, however without subsidies.
- The annual assessment fee will apply to out-of-District youth and adults participating in THPRD sports leagues and/or affiliate sports leagues. *(All out-of-District youth and adults must now register with the Park District prior to sign-ups to participate in all THPRD and affiliate sports leagues.)*
- In-District residents will still have first priority when registering for classes and programs.

The intent of this annual assessment fee policy as adopted by the Tualatin Hills Park and Recreation District Board of Directors is to establish fair and equitable fees and charges for use of District facilities and programs by Park District and non Park District users. If you are not sure whether you are a resident, check your property tax bill, or call us at 503-629-6330 and we will help you determine your residency status.



**Tualatin Hills Park & Recreation District**  
**ROSTER MUST BE TYPED OR PRINTED NEATLY**

Please check appropriate league:    **COED Industrial** ☐    **MEN'S Industrial** ☐

NAME OF TEAM \_\_\_\_\_

COMPANY: \_\_\_\_\_

COMPANY ADDRESS: \_\_\_\_\_

Street

City

Zip

MANAGER/COACH \_\_\_\_\_

PRIMARY PHONE \_\_\_\_\_ SECONDARY PHONE \_\_\_\_\_

\*EMAIL (required) \_\_\_\_\_

ALTERNATE PRIMARY PHONE \_\_\_\_\_

CONTACT EMAIL \_\_\_\_\_

Teams are allowed 3 non-employees or a combination of Ghost cards and non-employees to total 3.

☐ 1 GHOST CARD    ☐ 2 GHOST CARDS

Please CHECK if team is purchasing GHOST CARDS

	OUT	IN	PLAYERS NAME	COMPANY	CONTACT PHONE	Years SB Exp
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						
11						
12						
13						
14						
15						
16						
17						
18						
19						
20						

Date \_\_\_\_\_ Time \_\_\_\_\_

INDUSTRIAL SOFTBALL LEAGUES  
**TEAM PLACEMENT**

**THIS FORM MUST ACCOMPANY YOUR TEAM ROSTER.** Please complete this form as accurately as possible. Teams will be placed in leagues according to this information, last years standings, returning players and the number of teams requesting certain leagues. **Responses will be used to determine team placement.** The THPRD Program Coordinator will make final decision.

1. **COED Industrial** ☐ **MEN'S Industrial** ☐
2. Team Name: \_\_\_\_\_
3. Did your team play in the THPRD league last year? \_\_\_\_ Yes \_\_\_\_ No
4. Last Year's Team Name \_\_\_\_\_
5. Level of Play Last Summer \_\_\_\_\_
6. Last year's Won/Loss record: Wins \_\_\_\_\_ Losses \_\_\_\_\_
7. Will the team be playing in another coed league as well as THPRD this year? \_\_\_\_ Yes \_\_\_\_ No
8. Are any of the players on your team playing elsewhere? \_\_\_\_ Yes \_\_\_\_ No How many? \_\_\_\_\_
9. How many years has the team played in THPRD or other leagues? \_\_\_\_\_
10. How many years has the core of the team played together? \_\_\_\_\_
11. Number of returning players: \_\_\_\_\_
12. Average years of softball playing experience: \_\_\_\_\_
13. Average age of players: \_\_\_\_\_
14. Number of tournaments participated in during last summer: \_\_\_\_\_
15. Tournament(s) placement last season: \_\_\_\_\_
16. How many employees at your company? \_\_\_\_ 0-99 \_\_\_\_ 100-199 \_\_\_\_ 200-499 \_\_\_\_ 500+
17. Additional comments on team placement:  
\_\_\_\_\_  
\_\_\_\_\_
18. League preference if team numbers warrant divisions: (Circle One) **COED ONLY**

**A**-Monday

**B**-Tuesday

**C**-Wednesday

("A" - higher skilled, most competitive league and "C" - least competitive)