



## Tualatin Hills Park & Recreation District ADVISORY COMMITTEE MEETING MINUTES

Sports Advisory Committee Meeting  
Date: Thursday, September 29, 2011  
Time: 4:30 p.m.  
Location: AC Conference Room

### In Attendance

Committee Members: Janet Allison, Chair; Carrie Fisher, Committee Member  
Absent: Greg Cody, Committee Member  
Staff: Scott Brucker  
Staff Absent: Julie Rocha  
Guests: Jerry Jones, Dan Mason

### I. Call to Order

Janet called the meeting to order at 4:35 p.m.

Note: After introductions, the first hour of the meeting was spent on discussing the SAC, the responsibilities of the Committee members and other pertinent information with our guests, Jerry Jones and Dan Mason, since they are potential Committee members.

### II. Minutes for May Meeting

Janet postponed submitting the minutes from the May 19<sup>th</sup> meeting for approval until the full Committee was present.

### III. Financial Report

Janet asked what amount was committed to the PCC restroom project from our funds. Scott answered \$7,500.

### IV. New Business

#### Community Sports Delivery Task Force Implementation

Scott presented the Committee members with a synopsis that includes all the CSDTF recommendations. After legal and other review was completed, it will now go back to the task force for review, then come to the Sports Advisory Committee for further review and an OK to process forward.

#### Classic Soccer Programs

After discussion regarding in-district /out-of-district ratios, an agreement was close. The discussion now has blown up and rumors have been flying. The two board presidents are working with Scott to get the situation resolved. The bottom line is nothing has changed from 2010 and 2009. Scott will convey this information to Brian Bauman.

#### State of Oregon Ethics Update

Our Director of Business Services, Keith Hobson, would like to visit one of our meetings to discuss the ethics update as presented to the Committee members today. This visit would be more notification than discussion. Staff went through training to clarify what was covered under State law, e.g., anything of economic value given as a gift, nepotism, who is covered and conflict of interest. Groups and Committee members that are tied to the Board of Directors are covered under these ethics just as staff is.

Scott requested we read through the ethics update and if needed, he will schedule Keith Hobson to attend one of our meetings to make a presentation. Keith is visiting Advisory Committees on request.

V. **Old Business**

**PCC Restroom**

Scott reported the project currently is being permitted and RFP's are out to two different companies. The use of cranes and trucks is problematic and we are negotiating with those two companies on construction access. Our deadline for completion is December 31<sup>st</sup>.

Scott explained \$35,000 of the total cost is coming from a local government grant while Competitive Challenge Grant funds and District matching funds also are being utilized to complete the project.

**BSSC Scope and Charter**

Scott presented the proposed revised document submitted to staff by the 3-person sub-committee from the Baseball/Softball Steering Committee. Staff reviewed and updated the document. Scott presented the revisions to the 3-person sub-committee, but to date has not received any input. The document will be presented to the BSSC for review at their next meeting.

Janet commented Greg Cody has input and we will discuss at our next meeting when Greg is present.

VI. **Committee Time**

**Janet** - Requested we look into a second volleyball season for women. Currently, women play one season only in fall and coed plays three seasons, fall, winter and spring. Janet acknowledged court space is limited, but she would appreciate staff researching if it is a possibility since women are requesting more play.

**Janet** - Wanted to confirm the former Adult Softball Steering Committee now is operating as the All Sports Steering Committee. Scott confirmed it is.

VII. **Next Meeting will be held on Thursday, October 20, 2011 at 4:30 p.m. in the Athletic Center conference room.**

Meeting adjourned at 5:45 p.m.

Respectfully submitted,

Janet Allison