



Tualatin Hills Park & Recreation District ADVISORY COMMITTEE MEETING MINUTES

Trails Advisory Committee Meeting
Date: January 20, 2015
Time: 7 pm
Location: Fanno Creek Service Center

In Attendance

Committee Members Present:	Chair Tom Hjort, Vice Chair John Gruher, Bernadette Le, John Ratliff, Gerri Scheerens, Elaine Woods, Kevin Apperson, Juan Mercado (BBAC)
Ex-Officio Committee Members Present:	Joy Chang (Washington County)
THPRD Staff:	Steve Gulgren
Absent:	Leda Mareth, Kevin O'Donnell, and Sam Scheerens

I. Welcome

Chair Tom Hjort called the meeting to order at 7:00 pm.

II. Introduction of Guests/Visitors

Self-introductions by each person present.

III. Approval of November Meeting Minutes and Volunteer Hours for November

- a) Committee members present have reviewed the November meeting minutes.

MOTION made (Elaine) and seconded (John G) for approval of the November meeting minutes with the discussed revisions. Unanimous vote in favor of the motion.

- b) The volunteer hour's sheet was passed around for each member to record last month's hours.

IV. Announcements

- a) Tom announced that the January meeting will be John Gruher's final meeting.
- b) The Metro Quarterly Trails Forum will meet January 28th from 1 to 3 pm at Metro headquarters.
- c) Aisha Willits was invited to attend tonight's meeting but had another commitment. She will attend the February meeting to discuss the proposed redesignations of the Waterhouse and Beaverton Creek Trails.
- d) Area 93/Bonny Slope West open house will be held January 26th from 5 to 7:30 pm at Jacob Wismer Elementary.
- e) The BBAC has begun a "Vision Zero" planning process. The goal is to identify steps the City of Beaverton can take to prevent bicyclist deaths. They are currently working on identifying steps and will bring them to the City Council in the future.
- f) The BBAC is currently assembling their application to promote the City of Beaverton from League of American Bicyclists bronze status to silver status.
- g) Challenge Grant Funding Options - Steve reminded the committee that during the November meeting it approved the use of \$2,500 toward a bicycle repair station pilot project. The Maintenance Department has requested a power rotary broom to clean bridges and boardwalks. Steve provided the committee with information about the broom. The equipment will cost \$2,600.

MOTION made (John R.) and seconded (Gerri) to fund the purchase of the equipment from the Trails Advisory Committee Challenge Grant fund. Unanimous vote in favor of the motion.

V. South Cooper Mountain Update

A meeting was held between the City of Beaverton, Metro, and THPRD to discuss trails within and connecting to the South Cooper Mountain area. The individuals at the meeting were aware of the TAC recommendations and preference for an off-street bike/ped connection to the Cooper Mountain Nature Park. The final plan went to City Council for approval in December.

VI. Augusta Lane Bridge

Joy presented information on the Augusta Lane project. The bridge will provide bicycle and pedestrian connectivity for children traveling to Beaver Acres Elementary and individuals traveling to the Nature Park. Washington County is applying for the Metro Nature in Neighborhoods Grant and requested support from the TAC in the form of a letter.

MOTION made (John G) and seconded (Elaine) to move for Tom, on behalf of the TAC, to sign a letter of support for the Augusta Lane Bridge Project. Unanimous vote in favor of the motion.

Tom then signed the subject letter and handed it to Joy.

VII. Trails Functional Plan

Last month, Steve met with THPRD staff to discuss the Trails Functional Plan. He presented the ideas he heard from THPRD staff and the TAC provided additional feedback.

- a) The TAC expressed continued support for the proposed wider regional and community trail width requirements (12 feet for regional trails and 10 feet for community trails).
- b) Staff requested additional research be completed before any trails are removed from the map. The TAC agreed with this recommendation.
- c) On-street connections will be shown on the map as well as other jurisdictional trails that connect to a THPRD trail.
- d) The TAC recommended that amenities be located in parks adjacent to the trails and at trail heads. If an amenity is in a park adjacent to the trail, a wayfinding sign should be placed along the trail to help users locate the amenity, an example would be restrooms (porta-potties)
- e) TAC members agreed with THPRD staff that center striping can be helpful in locations where there are hazards or short sight lines. A committee member also said that striping is helpful to remind people of trail etiquette.

A Trails Functional Plan Open House is tentatively scheduled for March 11th.

Steve requested each committee member send him 3-5 points that each member felt were the most important topics to discuss at the open house. He will compile all of the submitted topics and the committee will discuss them at the February TAC meeting.

VIII. Officer Elections

Vice Chair (Committee Discussion)

MOTION made by Elaine and seconded Kevin A. that Bernadette serve as Vice Chair. Unanimous vote in favor of the motion

Chair (Committee Discussion)

MOTION made by John R. and seconded Gerri that Tom serves as Chair. Unanimous vote in favor of the motion.

Recording Secretary

The election for secretary will be delayed until the February meeting.

IX. John Gruher motion of appreciation for service to TAC

MOTION made by Tom and John R. seconded whereas John has given the TAC many years of valuable service, the committee wishes to thank John for his service and wish him the best for the future. Unanimous vote in favor of the motion.

X. **Next Meeting will be held on February 17, 2015, at 7 pm at the Fanno Creek Service Center.**

Meeting adjourned at 9 pm.

Respectfully submitted,

Bernadette Le
Recording Secretary