



## Tualatin Hills Park & Recreation District ADVISORY COMMITTEE MEETING MINUTES

### Aquatics Advisory Committee Meeting

Date: March 4, 2015

Time: 7 pm

Location: Sunset Swim Center

#### In Attendance

Committee Members: Lorene Sjoblom, Ezra Richards, Jon Schieltz and Kristina Britton  
Staff: Sharon Hoffmeister

#### I. Call to Order

Kristina opened the meeting at 7 pm.

#### II. Approval of Minutes

Jon moved to accept the minutes from the January 7, 2015 meeting. Lorene seconded the motion. Committee Members approved the minutes.

#### III. Financial Report

Current balance as of March 2, 2015 is \$34,497.79.

#### IV. Old Business

No Old Business discussed.

#### V. New Business

Drowning Prevention Efforts: Staff updated the efforts underway to increase drowning prevention education in our community. We have staff participating on two separate committees:

Water Safety Sub-Committee of Washington County Safe Kids  
Drowning Prevention Sub Committee of Portland Area Aquatic Council

Staff is working on developing a water safety presentation to take to four area apartment complexes with swimming pools. We will be prepared to provide these presentations in English or Spanish. We will also be providing written materials to provide for all of the residents at the four complexes we visit. Staff will keep the committee updated on this effort.

Functional Plans: Jon attended a public meeting on the Parks Functional Plan. The plan detailed park district priorities pertaining to park development and the process from land acquisition to master planning.

Cost Recovery: Staff will bring the cost recovery pyramid to the next meeting so the committee members can see how programs landed on the five tiers.

#### Purchase Requests:

Swim Merchandise for Sunset and Raleigh: Staff would like to begin selling swim products (caps, goggles, etc.) at Sunset and Raleigh. The startup costs include funding for the product and display cases for both sites for a total request of \$1,009.60. Since no specific display case was identified for Raleigh although \$450 reserved for the request, the committee discussed having staff research other alternatives until we know how the product sales will be at the outdoor pool.

Lorene moved to approve the purchase of the two swim products starter kits at \$165.70 ea; swim caps with logo for \$178.20 and a display case for Sunset for \$150 for a total purchase of \$659.60. Ezra seconded the motion. Roll call proceeded as follows:

Jon	Yes	Ezra	Yes
Lorene	Yes	Kristina	Yes

Water Bottle Refill Stations at the Aquatic Center: Staff is requesting the addition of water bottle refill stations for the two drinking fountains (lobby and on deck). Currently, the user can turn the spout out in order to clear the drinking fountain to fill a water bottle. However, some of the users forget to turn the spout back and the next user ends up getting water down the front of their clothes. The cost of the items is \$450 each for a total request of \$900.

Kristina moved to approve the purchase of the water bottle refill stations as presented for a total amount of \$900. Ezra seconded the motion. Roll call proceeded as follows:

Jon	Yes	Ezra	Yes
Lorene	Yes	Kristina	Yes

Lif jackets for Community Water Safety Presentations: Staff is requesting funding from the committee to purchase lifejackets to supply each apartment complex where we are giving the community water safety presentations with 2 infant, 4 child, 4 youth and 2 adult size lifejackets. Total funding request is \$884.32.

Kristina moved to approve the purchase of the lifejackets as presented for a total amount of \$884.32. Lorene seconded the motion. Roll call proceeded as follows:

Jon	Yes	Ezra	Yes
Lorene	Yes	Kristina	Yes

Family Triathlon Status: Staff brought the map detailing the staging area for the Tennis Center roof replacement project. The fenced in area will take up most of the area adjacent to the finish line where many of the participants congregate after the event to enjoy watching others finish, eat their snacks and enjoy the music. Committee members wanted staff to see if there was another location where we could place the finish line; alter the event down to two components (swimming and running using the biking route portion on campus). They do not want us to cancel the event. They would like staff to bring suggestions at their May 6 meeting.

## VI. Other

Reports from committee members and staff:

Jon Schieltz, Beaverton Swim Center: Jon read a letter from a customer praising the efforts of Jill Coyle, program coordinator at Beaverton. The committee members discussed developing a staff recognition component and are seeking input from the center supervisors. Jon continued to report that the Learn to Swim program is near capacity with long wait lists for some classes. Staff is working on recruiting more staff. Specialized Aquatics classes are at capacity. Still getting a few complaints about the new deluxe pass and the newly reinstated Aquatics Fitness pass. Additional seismic work is scheduled for June 8-12. The new cabinets the committee funded are in place.

Lorene Sjoblom, Harman Swim Center: The center had a lot of staff get sick over the winter. It has been challenging covering classes due to staff shortage. The Lifeguard Training class was canceled due to low enrollment. Staff thanks the committee for the funding to replace the amplifier. The wireless microphone is currently on back order. March 20<sup>th</sup> will be the next dive-in movie featuring *Sleeping Beauty*.

Ezra Richards, Sunset Swim Center: Sunset had two electrical issues recently, which closed the pool on February 20 while necessary repairs were made. We had 46 attend the dive-in movie on February 27<sup>th</sup> featuring *Princess Bride*. Sunset hosted a Women's Only swim on January 24<sup>th</sup> where 25 attended. They will host another Women's Only swim on March 14.

VII. Next meeting is scheduled for Wednesday, May 6, 2015, Beaverton Swim Center.

VIII. Kristina moved to adjourn, Lorene seconded the motion. Meeting adjourned at 9 pm.

Respectfully submitted,

Sharon Hoffmeister  
Recording Secretary