Tualatin Hills Park & Recreation District
Parks & Facilities Advisory Committee Minutes
FCSC Maintenance Operations Office Space
January 15, 2020

Attendees:
PFAC Members: Ken Ratterree (Chair), Kristin Abele, Tricia Lance, Carl Nelson, Galit Pinker, Michael Reidel, Alaka Sarangdhar, Pat Sheleny

Absent: Nanda Siddaiah (Secretary), Tiago Zuccari, Wendy Kroger (Board liaison)

Staff: Jon Campbell, Brenda Peterson

Call Meeting to Order:
Ken called the meeting to order near 8:00 pm (after Joint Advisory Committee meeting)

Approval of Minutes: October 16, 2019 Minutes were approved (via email vote) (November meeting=committee member interviews; no meeting in December)

Welcome: New members Kristin, Carl and Alaka (Tiago, absent)

Election of Officers

Chair: A motion was made to re-elect Ken as the Chair. The committee members unanimously voted Ken as the Chair, Ken accepted the nomination.

Secretary: A motion was made to re-elect Nanda as the Secretary. The committee members unanimously approved the nomination. Nanda was not present, but he did tell Jon that he would accept the nomination of the Secretary if was voted in.

Agenda Process: Ken reviewed the agenda process and the basic structure for the meetings to the group. Ken emphasized that the committee members continue to support staff presentations, we like being informing on their daily responsibilities, projects that are performed, and hearing about some of successes that are happening within the maintenance department. Jon will work on scheduling staff presentations through November 2020.

Jon/Transitioning off the PFAC: There was discussion at the management level that Jon may be replaced by a new staff liaison. Per Jon’s request to his supervisor, that decision will be tabled for now, Jon will work towards transitioning off the PFAC in December 2020.

Old Business:

- Signage Grant for Historic Properties:
  - The approved sign grant project that the committee did for the 4 parks was transferred to the THPRD Communications/marketing department several months ago. The
Communications Department will be using the visioning process to support and/or make alternate decisions on providing historic/preservation information on parks.

- **Dog Run Update:**
  - With the successful vote and support from the Joint Advisory Committee approved Grant funding for the new dog run panels; there will be funds to purchase additional fencing for future pop-up dog runs to promote additional dog runs at park sites. Management staff continue to work with the City of Beaverton, that would eventually allow THPRD to install a permanent dog run at Schiffer Park.
  - There is community support and two volunteer projects scheduled *(tomorrow, January 16)* at Jackie Husen Park. The projects include spreading up to 25 yards of recycled chips in the new dog run, preparing the community garden for the spring season. The garden services may include weed/grass removal, adding recycled chips to the pathways, cultivating the mulch, general cleanup. *[See additional volunteer information in new business.]*
  - Committee members suggested that staff video/document these events of support for marketing and promotional purposes.

- **Meadow Waye Park Pesticide Free Pilot Project update**
  - This park project has proven to be successful with the support of the community. It is currently being supported by one individual, Jon and PM staff continue to monitor the program and stay engaged with Tamer (volunteer). Currently there no proposal to add additional parks or to alternate the service standards.

**New Business:**

- **Volunteer Programs**
  - Jon met with staff in the volunteer programs department, was pleasantly surprised to see and hear how many volunteer projects they have scheduled this coming year in our parks. Jon handed out a list/schedule of upcoming community garden volunteer projects, he will check in on regular basis with the department staff every couple of weeks for new updates. Jon will ask Melissa Marcum (Volunteer Coordinator) if she would like to attend a PFAC meeting, talk about their programs.
  - Brenda noted that on the park district’s website, anyone can sign up or ask to be notified about upcoming volunteer projects that may be of interest. Brenda also confirmed that volunteers can “just show up” and help the day of the event.
    - One day Events: [http://www.thprd.org/connect/volunteer/event-one-day](http://www.thprd.org/connect/volunteer/event-one-day)

- **Goals for 2020**
  - We will continue to support Keith Watson and the Community Programs, and their efforts in growing the dog run program.
  - We will also learn more and be involved in the visioning process. It will likely filter goals to the three advisory committees, including time lines.
Committee Time:

- Galit: Brenda will reach out to Galit regarding facilities and programming opportunities for “catch the ball” games/activities.

- Michael welcomed the new members and thanked them for volunteering their time for this committee.

- Alaka mentioned concern for the lack of curb cuts on the Rock Creek Trail. Brenda will reach out to Alaka in the next day or two and research the concern with THPRD staff and report back to the committee.

Next Meeting:

Scheduled for Wednesday, February 12, 2020 at 6:00pm in the Dryland Conference Room. Brenda will confirm with an email on the location of the meeting.

Meeting Adjourned:

The meeting adjourned at 8:45 pm