Visioning Task Force Meeting Minutes  
Location: Virtual Meeting  
Date: August 6th, 2020  
Time: 6:00 to 8:00 pm

Attendees


VTF Members Absent: Ewnetu Tsegaw, Nadia Hasan  
THPRD Staff: Jaspreet Chahal, Holly Thompson

<table>
<thead>
<tr>
<th>Time</th>
<th>Agenda Item + Notes</th>
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<tbody>
<tr>
<td>6:05 p.m.</td>
<td>Welcome</td>
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<td>• Meeting started at 6:05 pm</td>
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<td>• Jaspreet welcomed the VTF members in attendance and shared ground rules for the virtual format.</td>
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<td>• VTF members voted and approved meeting minutes from March 5th</td>
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6:10 p.m.  

Staff Updates:

State of the District
- Holly Thompson kicked off the meeting with the impact of the extended closures following the Stay Home Save Lives directive and the ongoing pandemic.
- March 14th: All THPRD facilities and amenities closed to the public to limit the spread of coronavirus (COVID-19). Closures were followed closely by all classes and activities being canceled, and all Spring Term refunded.
- 84% reduction in staffing levels: Reduced from 968 employees in March to current (August) numbers at 28% of typical staffing levels with 138 full time and 135 part-time staff.
- Outdoor summer camps began in July, at 25 percent of the average capacity. Since then, the district has been able to employ 135 part-time staff to help with summer camps and seasonal maintenance needs.
- THPRD is offering programs and activities through the Virtual Recreation Center.
- Through Rec Mobile and Nature Mobile Programming, free activities are being offered to continue serving our community in creative ways through this unprecedented time.
- In all, THPRD has seen a drop in program revenues of 65%, compared to the same time last year with significant projected losses through October 2020. Additionally, due to facility closures for the foreseeable future, program and class funds are not being collected, and refunds have been issued for the canceled activities.

Reopening Plans and Timeline
- **Sept 2020:** Conestoga Recreation & Aquatic Center (dry side), Tualatin Hills Athletic Center, and Mobile Recreation.
- **Fall 2020:** Babette Horenstein Tennis Center, Aquatic Center (Phase 2 required), Cedar Hills Recreation Center, Tualatin Hills Nature Center.
- **Sometime 2021:** Garden Home Recreation Center, Elsie Stuhr Senior Center, additional swim centers.

Response to Systemic Racism and Injustice
- **Message Gardens and Talking Walls:** Two message gardens at Schiffler Park and AM Kennedy have provided the community with an outlet to share painted rocks with messages of hope, peace, and inspiration. THPRD is also partnering with local student unions and community partners for Talking Walls, a public art project. Holly asked VTF members if any volunteers were interested in reviewing artwork proposals for this project. Kanthi and Ronald
expressed interest in participating. Project staff committed to following-up with the next steps.

- **Hiring practices:** Holly shared how THPRD is actively disrupting existing hiring practices to welcome a diverse workforce that is representative of the community.
- **Statement by GM:** VTF members were given an update on a recent statement by Doug Menke, THPRD General Manager. Doug’s statement spoke to THPRD’s values and standing in support of the Black community and all People of Color during this time.
- **Welcoming and Inclusive Committee (WIC):** Newly formed employee-led committee focused on equity work. WIC will help drive culture and policy change at THPRD.

### 6:45 p.m. Community Survey Response Summary

- Jaspreet began with a summary of the survey responses.
- **Total Survey Responses:** 789
- **Survey response breakdown:**
  - 15 Spanish responses, 146 Youth responses, and 774 English responses
- Survey was open from February 20 to April 24 and could be completed online and paper formats. It was made available in six languages: Arabic, English, Chinese, Spanish, and Vietnamese.
- Victor asked if THPRD had a demographic or geographic breakdown of responses. Jaspreet replied that the online version asked respondents for their zip code and the nearest THPRD facility. The highest responses came from residents residing near Conestoga Recreation & Aquatic Center. No geographic/demographic data was collected through paper surveys.
- Holly Van Houten asked if all 108 actions in the community survey would be included in the Vision Action Plan. Staff responded that following community participation and responses, THPRD felt confident, including all actions in the Vision Action Plan.
- Holly also asked if in the light of the nationwide conversation about renaming public spaces if there was a discussion about THPRD names. Staff responded that to date; there had been no concerns raised about existing THPRD names. Staff also shared news about a Naming Catalog being developed in consultation with the Tribes of the Grande Ronde.

### 7:10 p.m. Vision Action Plan

- Staff presented the latest draft of the Vision Action Plan.
- Jaspreet shared the thought-process around developing the look and feel of the document. She mentioned that the intent of the document is to present the information in a friendly, approachable, and inclusive manner. This document is designed to be useful to many audiences – both THPRD staff and community members.
- VTF members felt that the overall look was on the correct path through the intentional use of imagery and graphics to follow the text better.
- Some task force members shared that presenting the goal area information at the start of the plan and then again under phase 5 seemed duplicative and redundant. Staff committed to a more cohesive presentation.
- VTF members provided constructive feedback on each section during the meeting. Staff committed to emailing the latest draft based on the VTF feedback for their review by Friday, August 7th.

### 7:45 p.m. Next Steps

- Staff requested final edits from VTF before the next meeting.
- Members committed to emailing substantive edits and feedback by Monday, August 10th.
- Next VTF meeting scheduled for Thursday, August 13th.

### 7:55 p.m. Public Comment

- None; no visitors present.

### 8:00 p.m. Meeting Adjourned

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**Minutes Approved by the VTF on 8/20/2020.**