



Tualatin Hills Park & Recreation District Minutes of a Regular Meeting of the Board of Directors

A meeting of the Tualatin Hills Park & Recreation District Board of Directors was held electronically on Wednesday, June 9, 2021. Executive Session 5 pm; Regular Meeting 6:30 pm.

Present:

Ashley Hartmeier-Prigg	President/Director
Tya Ping	Secretary/Director
Heidi Edwards	Secretary Pro-Tempore/Director
Wendy Kroger	Director
Felicita Montebianco	Director
Doug Menke	General Manager

Agenda Item #1 – Executive Session (A) Legal

President Ashley Hartmeier-Prigg called executive session to order for the following purposes:

- To consider information or records that are exempt by law from public inspection, and
- To consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed.

Executive Session is held under authority of ORS 192.660(2)(f) and (h).

President Hartmeier-Prigg noted that the news media and designated staff may attend executive session. Representatives of the news media were directed not to disclose information discussed during executive session. No final action or final decision may be made in executive session.

Agenda Item #2 – Call Regular Meeting to Order

A Regular Meeting of the Tualatin Hills Park & Recreation District Board of Directors was called to order by President Ashley Hartmeier-Prigg on Wednesday, June 9, 2021, at 6:30 pm.

Agenda Item #4 – Proclamation: LGBTQ Pride Month

The board members read into the record a proclamation declaring June as LGBTQ Pride Month.

Agenda Item #5 – Audience Time

There was no testimony submitted for Audience Time.

Agenda Item #6 – Board Time

A. Committee Liaisons Updates

Heidi Edwards provided the following updates and comments during board time:

- Attended the most recent Nature & Trails Advisory Committee meeting. Topics included a presentation by staff on trail maintenance, which led to discussion regarding trail atmosphere and what makes users feel safe and welcome. She invited the board members on the committee's trail tour coming up later this month.
- Attended a strategic task force meeting for the Tualatin Hills Park Foundation. Discussion focused on ways the foundation can move forward in its fundraising, including opportunities for different contribution levels outside of the Legacy Circle, ideas for campaigns, and what the responsibilities should be for trustees in terms of fundraising.

Tya Ping provided the following updates and comments during board time:

- Attended the most recent Programs & Events Advisory Committee meeting. Topics included a presentation by staff on the district's Vision Action Plan, which led to the committee brainstorming on future projects or programs that could fit within the goals of that plan. The committee also discussed ideas for Challenge Grant funding, such as a passport program and welcome signage.
- Thanked district staff for the various options available for summer programming, from swimming lessons, to tennis lessons, and a big variety of summer camp offerings, noting that her family is looking forward to participating.

Wendy Kroger provided the following updates and comments during board time:

- Attended the recent Parks & Facilities Advisory Committee meeting. Topics included a presentation by the Cedar Mill Historical Society regarding the John Quincy Adams Young House. The committee also discussed ideas for Challenge Grant funding, scheduling park tours instead of virtual meetings over the summer, and dog parks/runs.
- Encouraged the board members to set up tours with staff of parks and facilities, noting that she has found such tours immensely helpful during her time as a board member.
- Commented on the relationship building that occurs through the board members serving as liaisons to the advisory committees and hopes to see this continue into the future.

Felicita Montebianco provided the following updates and comments during board time:

- She is participating on a task force exploring preschool for all in Washington County, and is excited to learn more on this important initiative and represent the district as a preschool provider.

President Hartmeier-Prigg provided the following updates and comments during board time:

- Thanked staff for their work and efforts throughout the district's budget process, as well as the budget committee for their participation and engagement.
- Described the constituent outreach that has been occurring as guidelines and restrictions related to the pandemic continue to change, and thanked the public for their engagement and feedback, as well as staff's efforts in adjusting operations to accommodate new rules.

Agenda Item #7 – Consent Agenda

Felicita Montebianco moved that the board of directors approve consent agenda items (A) Minutes of May 12, 2021 Regular Board Meeting, (B) Monthly Bills, (C) Monthly Financial Statement, (D) Resolution Authorizing Issuance of Tax and Revenue Anticipation Notes for FY 2021/22, (E) Resolution Appointing Audit Committee Member, and (F) Conestoga Recreation and Aquatic Center Pool Renovation. Tya Ping seconded the motion. Roll call proceeded as follows:

Wendy Kroger	Yes
Heidi Edwards	Yes
Tya Ping	Yes
Felicita Montebianco	Yes
Ashley Hartmeier-Prigg	Yes

The motion was UNANIMOUSLY APPROVED.

Agenda Item #8 – Unfinished Business

A. Beaverton Creek Trail Segments 3 & 4 Preferred Concept Plan

Gery Keck, Design & Development manager, and Renè Brucker, park planner, provided a detailed overview of the preferred concept plan for the Beaverton Creek Trail Segments 3 & 4 project in central Beaverton via a PowerPoint presentation, a copy of which was entered into the record. This project will complete a portion of Regional Trail R4 as shown on the district's 2016 Trails Functional Plan System Map. Staff has coordinated with local jurisdictions, adjacent

property owners, and the public for input on the preferred concept plan that is being presented for the board's consideration of approval this evening.

Wendy Kroger commented on how critical this particular regional trail is and that she looks forward to the completion of these segments. She referenced the findings of the Vision Action Plan, noting that the district needs to prepare for how it will eventually light these regional trails in the future and inquired whether the construction of these trail segments now will be conducive to adding lighting in the future.

- ✓ Gery noted that the cost of lighting these particular trail segments would be approximately \$1 million today; it's difficult to estimate what the cost might be in the future. However, the trail will be built in a way that can accommodate lighting in the future, but there are multiple issues to take into consideration when considering lighting a trail, including overhead utilities.

Heidi Edwards commented that she is excited for these segments to be completed and hopes that by doing so the district will encourage more active and public transportation in this heavily-congested area.

Tya Ping inquired whether Nike and Tektronix have been active partners on these trail segments considering what a benefit a completed trail will be to their employees. She wondered if they would be willing to contribute funding, like dollars tied to their employee wellness programs.

- ✓ Gery replied that Nike and Tektronix have been good partners and have collaboratively worked with the district over the past year in determining the trail alignment.
- ✓ General Manager Doug Menke added that we've had some discussion with Nike regarding fitness equipment that could be installed along the trail, and that they've been a good partner. He noted that they've also been supportive of the district on the Westside Trail Project taking place near their campus on Walker Road.

Felicita Montebianco thanked district staff for the informative presentation this evening, including the information provided regarding the contributing factors behind the cost of building trails. She reflected on the cost in terms of the most challenging segments being those that remain before a regional trail is completed. She looks forward to 2025 when this regional trail will be complete.

President Hartmeier-Prigg expressed agreement with Felicita's comments regarding the cost of building trails, noting that the process is much more complex than it appears on the surface and that she thanks staff for working through those challenges in a collaborative manner.

Tya Ping moved that the board of directors approve the preferred concept plan for the Beaverton Creek Trail Segments 3 & 4 project. Heidi Edwards seconded the motion. Roll call proceeded as follows:

Wendy Kroger	Yes
Felicita Montebianco	Yes
Heidi Edwards	Yes
Tya Ping	Yes
Ashley Hartmeier-Prigg	Yes

The motion was UNANIMOUSLY APPROVED.

B. General Manager's Report

General Manager Doug Menke introduced Lori Baker, Business Services director, to provide comments regarding the district's procurement process.

- ✓ Lori referenced the bid award approved by the board this evening via the Consent Agenda for the Conestoga Recreation and Aquatic Center Pool Renovation project, noting that the contractor selected is a self-defined woman-owned business, as well as an equal

opportunity employer that partners with the Northwest College of Construction's mentorship program and also aspires to include 20% MWESB involvement on their larger projects. She described a few different ways that the district's finance team is supporting equity in procurement, noting that more in-depth information would be provided at a future board work session.

The following presentation was provided as listed within the General Manager's Report included within the board of directors' information packet:

- Design & Development Public Engagement Update
 - Gery Keck, Design & Development manager, and Liana Harden, community engagement & partnership specialist, provided an update on the public engagement process for new park and trail improvement projects, via a PowerPoint presentation, a copy of which was entered into the record.

The board members commended the collaborative and inclusivity of this new outreach process, and commented on the growth that has been seen in this area over the past few years. Brief discussion occurred regarding the initial feedback received from the community regarding what types of amenities are desired for the Baker Loop area neighborhood park.

Agenda Item #1 – Executive Session (B) Land

President Ashley Hartmeier-Prigg reconvened executive session to conduct deliberations with persons designated by the governing body to negotiate real property transactions. Executive Session is held under authority of ORS 192.660(2)(e).

President Hartmeier-Prigg noted that the news media and designated staff may attend executive session. Representatives of the news media were directed not to disclose information discussed during executive session. No final action or final decision may be made in executive session.

Agenda Item #2 – Call Regular Meeting to Order

President Ashley Hartmeier-Prigg reconvened the Regular Meeting of the Tualatin Hills Park & Recreation District Board of Directors for Wednesday, June 9, 2021, at 7:45 pm.

Agenda Item #3 – Action Resulting from Executive Session

Wendy Kroger moved that the board of directors authorize staff to acquire the property in the northeast quadrant of the district for the price discussed in executive session, subject to the standard due diligence review and approval by the general manager. Felicita Monteblanco seconded the motion. Roll call proceeded as follows:

Heidi Edwards	Yes
Tya Ping	Yes
Felicita Monteblanco	Yes
Wendy Kroger	Yes
Ashley Hartmeier-Prigg	Yes

The motion was UNANIMOUSLY APPROVED.

Heidi Edwards moved that the board of directors authorize staff to acquire a trail easement in the northwest quadrant of the district for the purchase price discussed in executive session, subject to the standard due diligence review and approval by the general manager. Wendy Kroger seconded the motion. Roll call proceeded as follows:

Felicita Monteblanco	Yes
Tya Ping	Yes
Wendy Kroger	Yes
Heidi Edwards	Yes
Ashley Hartmeier-Prigg	Yes

The motion was UNANIMOUSLY APPROVED.

Heidi Edwards moved that the board of directors authorize the dedication of easements and right of way in the northwest quadrant of the district to Washington County for the consideration discussed in executive session, subject to the standard due diligence review and approval by the general manager. Felicita Montebianco seconded the motion.

Roll call proceeded as follows:

Tya Ping	Yes
Heidi Edwards	Yes
Felicita Montebianco	Yes
Wendy Kroger	Yes
Ashley Hartmeier-Prigg	Yes

The motion was UNANIMOUSLY APPROVED.

Agenda Item #9 – Adjourn

There being no further business, the meeting was adjourned at 7:50 pm.

President

Secretary

Recording Secretary,
Jessica Collins