



Tualatin Hills Park & Recreation District

ADVISORY COMMITTEE MEETING MINUTES

Parks & Facilities Advisory Committee Meeting

Date: July 21, 2021

Time: 7PM (following Joint AC meeting)

Location: HMT Campus

In Attendance

Committee Members: Carl Nelson, Tricia Lance, Alaka Sarangdhar

Staff: Keith Watson (Support Services Manager)

Board Liaison: New board liaison not yet assigned

Guests: N/A

Absent: Ken Ratterree (Chair), Michael Riedel, Tiago Zuccari, Kristen Abele, Nanda Siddaiah

- I. **Call to Order:** The meeting was called to order following the Joint AC meeting at: 7:20 PM
- II. **Approval of Minutes:** The minutes from the June 2021 meeting were approved as written.
- III. **Public Comment:** There was no public comment
- IV. **New Business**
 - Park Tour Planning: The committee discussed options for park tours in August. Keith suggested, due to low attendance at the last two meetings, that perhaps we forgo an official meeting in August and go on the park tours instead. The three members at the meeting agreed. The tour will include Pio Pio Park, Somerset West Park, and Unity Park. Gery Keck, Design & Development Manager, will join the tour to talk about the design and construction of each site. Keith offered three dates: August 10, 12, or 18 at 6pm. The group agreed on August 12 and Keith indicated he would get more information out to the committee in the coming weeks.
 - Challenge Grant Discussion: Keith provided an update on the project to partner with a scout volunteer to assist with the installation of seating areas/benches within our two newest dog runs (Schiffler Park and Jackie Husen Park). Keith shared that our Volunteer Services Specialist has posted the project on our website and we have an interested scout for the Jackie Husen site so far. We expect the scout to present their project to the committee at the September meeting. Following that meeting the scout would draft a funding request to the Joint Advisory Committee for Challenge Grant funds to purchase the benches, and then have the scout work with our maintenance team on the logistics and installation. The scout would then provide a wrap-up presentation to the committee. Carl again wondered if this project would qualify, as the leadership and planning components seemed to be lacking. Keith indicated he would work with our volunteer staff and Carl offered to assist with any questions if needed. He noted that if the project included building the benches, building dog ramps, or building a kiosk... it would have a better chance of qualifying.
 - Ridgewood Park Dog Run Update: Keith shared that a meeting with the City of Beaverton planning staff had taken place. While THPRD was able to find the original deed for the park, there did not seem to be a conditional use permit issued for the site upon transfer of ownership. This means THPRD will need to file for conditional use with the city in order to add fencing for a dog run. Timeline is uncertain, and staff are determining next steps

V. Old Business

- There was no discussion on old business

VI. Wrap Up

- Keith indicated he would send out an email to the entire committee with a save the date for the park tours

VII. Next Meeting: Thursday, August 12, 6pm (Park Tours)

Meeting adjourned at: 7:45PM

Minutes submitted by,

Keith Watson, THPRD staff