



## Shelter Reservation Information

July 1, 2025 through June 30, 2026

*(this information is updated at the time of posting; rental fees are set for any reservation after June 30)*

To reserve a shelter for your event, find the Shelter Reservation form at [www.thprd.org/parks-and-trails/park-rentals](http://www.thprd.org/parks-and-trails/park-rentals) or contact THPRD via email at [parkreservations@thprd.org](mailto:parkreservations@thprd.org)

On this webpage, locate the calendar button to find which dates and shelters are confirmed with reservations.

- Requests must be made at least 72 hours prior to requested use date.
- **Shelters may be reserved from 8:30 a.m.-1:30 p.m. or 3:00 p.m. to dusk If both time blocks are available, the shelter can be reserved for both time blocks (all day).** If the entire block is not needed, please indicate the time on the reservation form (there is no deduction for shorter time use).
- Once Shelter Reservations are approved, your receipt of rental fees will serve as a permit. For ease of conversations, print and carry a copy during your event. *If others will not yield to your reserved area when requested, call THPRD Safety Services at 971-246-0169.*
- Refunds will not be issued due to inclement weather or violation of Park Rules and Regulations.
- A Certificate of Insurance is required for the following:
  - Concessions, vendors or other outside sales
  - Caterers or Food Carts preparing food for the event
  - Vendor activities (see Statement for amusement vendors below)
  - Rented tents/canopies
- Park Shelter Rules
  - **The park area(s) must be cleaned following the event.** Staples may NOT be used to attach tablecloths, decorations, signs, etc. to picnic tables, shelters, or trees.
  - No littering, including confetti, glitter, any decorations which could be time-consuming or difficult to clean up.
  - No amplified music/sound.
  - No vandalism or graffiti.
  - Cannot exceed rental time established on the reservation form.
  - Park spaces near the shelter or other park picnic areas are open to the public (ex. Playgrounds, other picnic tables in the park, bocci courts, etc.)
  - Smoking is not allowed in or around shelters or on any THPRD property.
  - Dogs must be on a leash and waste must be disposed of properly.
  - Parking is first come, first served; there are no reserved parking areas. Many neighborhood park sites have very little on street parking. Vehicles are not allowed to drive into the park.
  - See statement for amusement vendors on page 3.
- Alcoholic beverages are only authorized when the Alcohol Permit Section of the Park Reservation application has been approved and signed by the General Manager/designee. Additional forms are required.

## Shelter & Park Rental Fees: July 1, 2025-June 30, 2026

*Fee is listed as park or shelter;  
cost doubles when using both  
shelter and park areas.*

	Weekday (M-F) & Non-Peak Season Weekend Fee		Peak Season Weekend & Holiday Fee	
	AM rental: 8:30 am to 1:30 pm PM rental: 3 pm to dusk		AM rental: 8:30 am to 1:30 pm PM rental: 3 pm to dusk	
	Non-peak rate (ID)	Non-peak rate (OD)	Peak rate (ID)	Peak rate (OD)
<i>Parks without shelters*</i>				
Tier 1 (capacity 100) • Camp Rivendale Pavilion • Raleigh Park picnic area*	\$106	\$132.50	\$212	\$265
Tier 2 (capacity 60) • Evelyn Schiffler Park • Howard M Terpenning Softball picnic area • Mountain View Champions Park	\$70	\$87.5	\$140	\$175
Tier 3 (capacity 36) • A.M. Kennedy Park • Camille Park • Abbey Creek Park • Cedar Hills Park • Barsotti Park • Jackie Husen Park • Bethany Creek Park • Parivar Park	\$56	\$70	\$112	\$140
Tier 4 (capacity 12) • La Raiz Park • Pió Pió Park • Ridgewood View Park	\$37	\$46.25	\$74	\$92.50
<i>Proof of address required for in-district rates. Out of district rentals add 25%</i>		Peak season pricing includes holidays year-round and weekends between May 1 - Sept 30		

### Shelter Specific Information

Most Tier 3 shelters have electricity.

- These outlets are for small wattage uses.
- Outlets will not support bounce houses, food carts, or other like uses

Shelters with barbeques can be found at:

- Tier 1 sites: Camp Rivendale, Raleigh Park
- Tier 2 sites: Evelyn M. Schiffler Park, Barsotti Park, and Jackie Husen Park

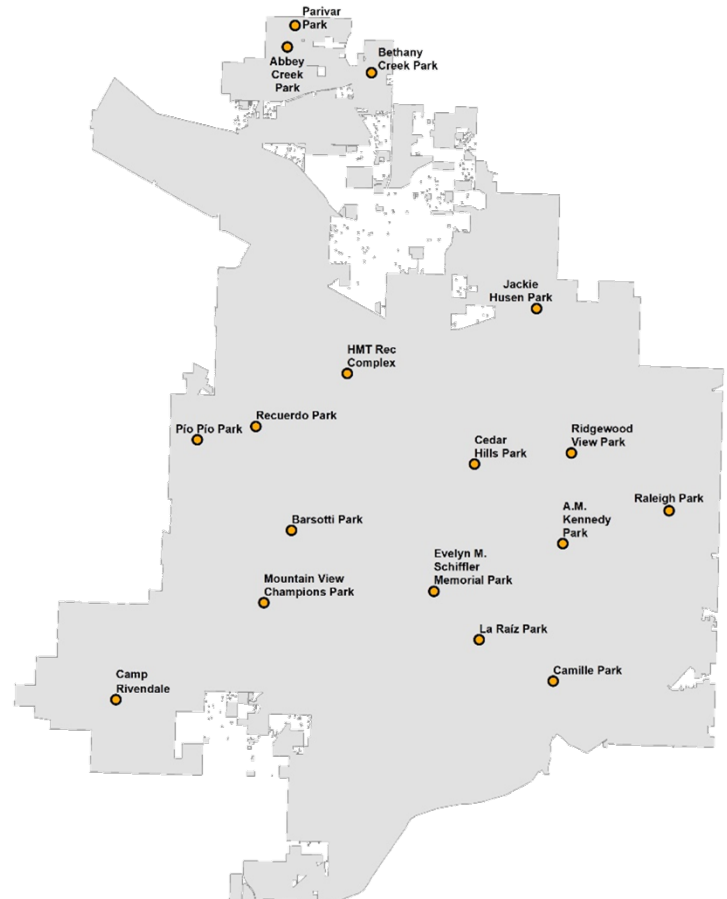
All sites have portable or permanent restrooms.  
(Due to vandalism, some restrooms may not be available.)

Some shelters have unique rules specific to their site

- Camp Rivendale Picnic area is reserved through the Jenkins Estate [jenkinsestate@thprd.org](mailto:jenkinsestate@thprd.org)
- HMT Softball Complex rentals are only available Monday through Thursday.

#### Other unique requests

- Animals, such as horses, are not allowed in the parks.



## **Statement for amusement vendors at Shelters or Parks**

Play structures or any other activity that participants climb in or on (e.g. bounce houses) are strictly prohibited at THPRD Parks.

### **Guidelines for Dunk Tanks in THPRD Parks**

Dunks tanks are allowed with the following provisions.

- Confirm vendors insurance is current and on file with Risk Management. Must provide a Certificate of Insurance.
- Must have a plan for a water source and draining discussed with reservation staff.
- The tank may not be placed on turf or landscape areas (i.e. parking area)
- Time to set up the dunk tank and to release the water must be within the rental block(s).
- Staff from the rental vendor must remain on site during the event.

(damage deposit may be added to the invoice?)

Other Banned Vendor Activities (including but not limited to)

Bubble Soccer/Bumper Ball \* Jousting \* Climbing and Rock Walls \* Archery \* Hover Ball \* Slip 'n Slide \* Mechanical Bull..\* and other like activities.