

## FAQ: Shelter and Park Reservations

### Where do I find the application to reserve a shelter or park?

The Reservation form can be found at [www.thprd.org/parks-and-trails/park-rentals](http://www.thprd.org/parks-and-trails/park-rentals) or contact THPRD via our reservation email at [parkreservations@thprd.org](mailto:parkreservations@thprd.org).

Reservations for Camp Rivendale are made with staff at the Jenkins Estate: 971-258-6743.

### What is the deadline to reserve a shelter or park?

Requests must be made at least 72 hours prior to requested use date.

### Are there specific times available to reserve a shelter or park?

Shelters may be reserved from 8:30 a.m.-1:30 p.m. or 3:00 p.m. to dusk. If both time blocks are available, the shelter can be reserved for both time blocks (all day). If the entire block is not needed, please indicate the time on the reservation form (there is no deduction for shorter time use).

### What if I need to cancel my reservation?

Refunds will not be issued due to inclement weather or violation of Park Rules and Regulations.

### Shelter and park rules, to sign off on and share with your guests.



- **Chapter 7** of the district's compiled policies guide the rules and answers the unique questions that arise with park use requests. (<https://www.thprd.org/district-information/district-policies>)
- **The park area(s) must be cleaned following the event.** Staples may NOT be used to attach tablecloths, decorations, signs, etc. to picnic tables, shelters, or trees.
- No littering, including confetti, glitter, any decorations which could be time-consuming or difficult to clean up.
- Please bring an extra bag or two for garbage and take it out. This protects the animals from getting into any food scraps and leaves the permanent garbage cans available to other park guests.
- No amplified music/sound.
- No vandalism or graffiti.
- Cannot exceed rental time established on the reservation form.
- Park spaces near the shelter or other park picnic areas are open to the public (ex. Playgrounds, other picnic tables in the park, bocci courts, etc.)
- Smoking is not allowed in or around shelters or on any THPRD property.
- Dogs must be on a leash and waste must be disposed of properly.
- Parking: there are no reserved parking areas. Neighborhoods have very little on-street parking.
- Vehicles are not allowed to drive into the park.
- Play structures or any other activity that participants climb in or on (e.g. bounce houses) are prohibited.

### Can alcohol be at a shelter or park?

Alcoholic beverages are only authorized when the Alcohol Permit Section of the Park Reservation application has been approved and signed by the General Manager/designee. Additional forms are required

## Shelter & Park Rental Fees

<i>Fee is listed as park or shelter; cost doubles when using both shelter and park areas.</i>		Weekday (M-F) & Non-Peak Season Weekend Fee		Peak Season Weekend & Holiday Fee	
		AM rental: 8:30 am to 1:30 pm PM rental: 3 pm to dusk		AM rental: 8:30 am to 1:30 pm PM rental: 3 pm to dusk	
		Non-peak rate (ID)	Non-peak rate (OD)	Peak rate (ID)	Peak rate (OD)
<i>Parks without shelters*</i>					
Tier 1 (capacity 100) • Camp Rivendale Pavilion	• Raleigh Park picnic area*	\$106	\$132.50	\$212	\$265
Tier 2 (capacity 60) • Evelyn Schiffler Park	• Howard M Terpenning Softball picnic area • Mountain View Champions Park	\$70	\$87.5	\$140	\$175
Tier 3 (capacity 36) • A.M. Kennedy Park • Abbey Creek Park • Barsotti Park • Bethany Creek Park	• Camille Park • Cedar Hills Park • Jackie Husen Park • Parivar Park	\$56	\$70	\$112	\$140
Tier 4 (capacity 12) • La Raiz Park	• Pió Pió Park • Ridgewood View Park	\$37	\$46.25	\$74	\$92.50
Other Park or Tral Rental	<i>(fee could be adjusted due to size of group or impact to the park)</i>	Approved Affiliate \$23	Partner/Associate \$46	Other Non-Profit \$70	Private \$140
<i>Proof of address required for in-district rates. Out of district rentals add 25%</i>		Peak season pricing includes holidays year-round and weekends between May 1 - Sept 30			

**Note:** HMT Softball Complex rentals are only available Monday through Thursday

### Is there electricity at the shelters?

Most Tier 3 shelters have electricity.

- These outlets are for small wattage uses. Outlets will not support food carts, or other like uses.

### Are barbeques allowed?

Shelters with barbeques (briquette) can be found at:

- Tier 1 sites: Camp Rivendale, Raleigh Park
- Tier 2 sites: Evelyn M. Schiffler Park, Barsotti Park, and Jackie Husen Park

Or you can bring your own. Personal barbeques cannot be placed on picnic tables.

Please make sure that briquettes have no heat; and any drippings or residue is cleaned for the next users and to protect the animals.

### Are restrooms available?

All shelter sites have portable restrooms. Some sites have permanent restrooms but may be closed due to vandalism. Most park sites do not have portable restrooms.

### Where are the shelters located?

Contact [parkreservations@thprd.org](mailto:parkreservations@thprd.org) if you have any questions.

