AARP Tax Aide Instructions – 2026

❖ How:

➢ **In Person Only** - Appointments must be scheduled in person with an AARP Tax Aide Volunteer. No phone appointments will be accepted.

➢ **Enter at the South Entrance of the Elsie Stuhr Center** – Use the South entrance behind Pilgrim Lutheran Christian School, located off SW 12th St. and SW Hall Blvd.

❖ When:

➢ **Day and Time for Appointment** – Appointments are scheduled **only on Tuesdays**, from February 3 to April 7. Doors open at 8:00 am. Appointments are first come, first served, and limited based on volunteer availability. If the weekly limit is reached, you must return at a later date.

➢ **One appointment week** – Each person may schedule one tax return appointment per week. To book for someone else, they must be present, or you must return the following week to schedule.

➢ **Same-Week Appointments** – All appointments are for the same week they are scheduled. Appointments will take place on **Wednesday, Thursday, or Friday** between **8:30 am and 12:30 pm** and must be attended in person.

❖ What to Bring:

➢ **Required documents** – Do not bring documents when scheduling your appointment on Tuesdays. You will be provided document(s) to complete and a list of information on Tuesday. PLEASE have your document(s) filled out in advance and bring **ALL** necessary tax documentation on your appointment day for preparation and submission.

❖ AARP Tax Aide Questions:

➢ Please **Do Not** Contact Elsie Stuhr for Tax Questions.

https://www.aarp.org/money/taxes/aarp_taxaide/

Email: taxaide@aarp.org

Phone: 1-888-227-7669

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Another organization who provides free tax return preparation service in Beaverton/Portland Metro Area

CASH OREGON

MFS CASH (Creating Assets, Savings and Hope) Oregon is an Economic Empowerment Program of Metropolitan Family Service. CASH Oregon is also a partner of the IRS's Volunteer Income Tax Assistance (VITA) Program.

https://cashoregon.org/

Email: volunteer@cashoregon.org

Phone: 503-243-7765