



## MEMO

To: Tim Bonnin, Senior Park Planner  
From: Julie Rocha, Sports Department  
Re: Conestoga MS Field Programming  
Date: August 26, 2015

Tualatin Hills Park & Recreation District (THPRD) and Beaverton School District (BSD) have an Intergovernmental Agreement regarding the use of the synthetic turf field located at Conestoga Middle School. BSD has the sole use of the field Monday through Friday from 8:00am to 5:30pm. THPRD has the use of the field Monday through Friday from 5:30pm to 10:00pm, and Saturday through Sunday from 8:00am to 10:00pm.

THPRD's programming is seasonally based: Fall is August to mid-November, winter is mid-November to February, spring is March through May and summer is June and July. Two teams will practice on the field at a time with six teams using the field per evening. Hours of peak use will be from 5:30pm to 9:30pm Monday through Friday. On weekends THPRD will stagger game times from 9:00am to 9:30am and will end evening games at 7:00pm when possible.

All users must obtain a permit from THPRD in order to use the field. Field allocation will be based on the hours requested for practices, games and the number of teams. All synthetic turf fields have fencing and regulation signs. Field lighting will be limited to the times noted above and controlled by THPRD.

In order to maintain a more positive relationship with our neighbors, we ask everyone to be conscious of their parking habits. Below are suggestions of what we handout to teams visiting the neighborhood to maintain a friendly environment:

- Do not park in areas signed "NO PARKING"
- Do not park on yellow or red painted curbs.
- Do not park in cul-de-sacs or on dead end streets.
- Do not park in front of mailboxes, driveways, pedestrian access points or sidewalks.
- Do not park on curbs, in right of ways or in un-designated parking spaces.
- Avoid narrow streets or streets where small children may be playing when possible.
- Please park in designated sports field parking lots first, school lots as a second choice and on the street as a last resort.
- Please leave ample room for the residents to have parking for their visitors.
- When parking on the street, be aware of landscaping, blind corners and bike lanes/paths.
- Take a moment and patrol the area for litter before leaving.

Annual special event/tournament requests are reviewed in January. THPRD schedules tournaments on the multi-field sites first, and then use outlying single fields if needed.