



# THPRD Youth Sports Leagues Online Registration Instructions

## Step 1: Create a THPRD Account

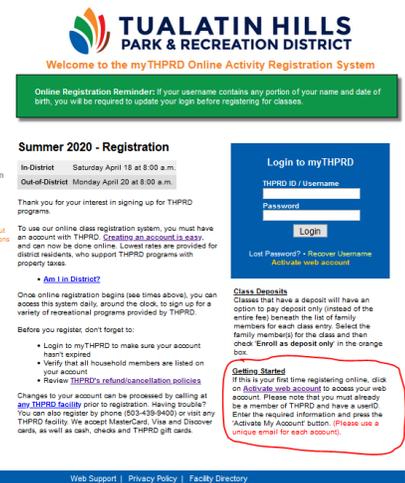
Already have a THPRD account? Go to **Step 2: myTHPRD Online Portal Activation**

- Current THPRD account is required to sign up for any youth leagues
  - Step by step process is [available online](#).
  - Expired accounts require renewal prior to any registrations

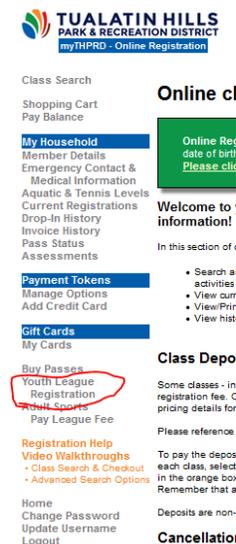
## Step 2: myTHPRD Online Portal Activation:

Already activated? Go to **Step 3: Youth Sports Leagues Registration**

- Once you have a THPRD account, go to [myTHPRD Portal](#):
  - Select “Activate web account” in the **Getting Started** section (circle in red in picture to the right)
  - ACTIVATE MY WEB ACCOUNT page will appear.
  - Continue to fill out the remaining questions.
  - Once all required fields are complete, press the **Activate My Account** button.
  - Your THPRD online portal is now activated!



## Step 3: Youth Sports Leagues Registration



- Once logged into you myTHPRD portal, use the menu on the left side of the screen to select **Youth League Registration** (circle in red in picture to the left).
- Select the appropriate information for the league that you are registering.
  - Select **desired sports league**
  - Select **registrant's shirt size (if applicable)**
  - Select **registrant's school pathing**
    - Please Note: School pathing is based off patron's current area of residency, from elementary school through high school. If no available school areas fall under your current area of residency, select the school pathing that is nearest you.
- Upon completion, select **CONTINUE TO NEXT STEP**.
- On the next page (**SPORTS LEAGUE REGISTRATION**), verify participant information, add additional comments, and add preferred coach (if applicable) name.
- Once completed, select **Continue**, and you will be taken to the checkout section to complete payment.