



TUALATIN HILLS ADULT SOFTBALL PROGRAM

Sunday OPEN Softball: Fall 2023

League Information & Registration Procedures

ALL PLAYERS PLAY AT THEIR OWN RISK

Registration Deadline: Friday, August 11, 2023

Team Fees

Option #1: 100% of roster In-District (ID) **\$255** (All individual players must have a current THPRD account and be ID or Out-of-District (OD) with a paid Summer Assessment.) *2023 Summer Team Roster will be option #1

Option #2: Includes up to 20 OD players **\$395** (All individual players must have a current THPRD account, however individual OD players DO NOT need to pay assessment fee, it is included in the team fee.) *2023 Summer Team Roster will be option #1.

- Roster verification will take place prior to payment being received (any OD player with a current summer assessment paid will be considered ID).
- Make checks payable to Tualatin Hills Park & Recreation District (THPRD).
- League fees cover direct costs: umpires, game balls, rulebooks, scorebooks, awards and supervisors.
- Fees **must** be submitted with team roster.
- Any team dropping from the league after the league schedules have been completed **WILL NOT** receive a refund of league fees.
- **All ID and OD players must have a valid THPRD account and card.** Please call the Athletic Center front desk at 503-629-6330 for THPRD card.

OPEN Industrial/Company: THPRD welcomes teams from businesses within the THPRD boundaries. Please see the "Industrial Softball" packet for complete details.

ROSTERS

1. Complete attached team roster in full, **listing OD players first**. Incomplete rosters will not be accepted.
2. Rosters must list a **minimum of 14 players and a maximum of 20**.
3. A player may be registered on only **ONE** Tualatin Hills OPEN team per day.
4. Players must be 18 years of age or older.
5. **Managers must list all players' THPRD card NUMBER on the roster.** If a player does not have a THPRD card, they may not be added to the roster.
6. If a team is in need of players, a list of enthusiastic softball players looking for a team to play on is kept at the THPRD Athletic Center. Call 503-629-6330 for a copy of the list.

OPEN INDUSTRIAL SOFTBALL TEAMS

THPRD welcomes teams from businesses within the THPRD boundaries. Following is the information on submitting a roster for an "Industrial" team. All other rules, regulations and procedures apply to the league with the following exceptions for player and roster submission:

1. Rosters with the most company employees listed will be given priority for league entry if more than maximum number of teams applies. For team acceptance purposes, only the first 15 players listed on the roster will be counted.
2. For each company employee listed on the roster a copy of a current (within three months) pay stub must be submitted with the team roster. The pay stub must list the company name, company address, employee name and date. Pay stubs may have pay information crossed out.
3. Retired Employees: A company roster may include players that have retired from the company. Retirees must provide proof of retirement from the company's HR department listing the date of retirement. Retirees must obtain a THPRD card. Out of District players must pay the appropriate assessment fee.
4. Rosters may have three (3) non-employees listed. For each non-employee player listed on the roster a copy of a valid THPRD Residency card must be submitted with the roster. Please see Out of District Fee Policy information sheet for details on how to receive a THPRD card.
5. If inadequate I.D. is presented (i.e., no pay stub submitted for an employee), DO NOT put the player on the roster. If this creates less than 8 players on the roster, the team may not be considered for the league.
6. Rosters will be checked for accuracy and may be checked by other teams upon request. If a roster has incorrect information on it that team may be dropped and a team on the waiting list may take their place in the league.
7. Two teams from "small" companies may combine but must have a minimum of 3 employees from each company on the roster.
8. Industrial teams not meeting the above criteria will be considered as a normal OPEN team and must following the normal procedures.

GHOST CARDS

1. Teams may purchase a maximum of two Ghost Cards for when the team is short roster players.
2. Ghost cards will cost **\$50 each** and **must be purchased at time of roster submission**.
3. Ghost cards can be used when teams have less than 10 players and are short players for a game. A player can be anyone who is **NOT CURRENTLY** playing on a OPEN team in any THPRD league.
4. **GHOST CARDS CANNOT be used during any playoff game.**

DEADLINE

1. **DEADLINE:** **6:00 pm, Friday, August 11.** Team roster (listing all players THPRD card numbers), placement sheet, entry fee and ghost card fees are due in the THPRD Athletic Center office. **NO MAIL-IN REGISTRATION ACCEPTED**
2. **ONLINE REGISTRATION OPTION:** Teams may turn in team roster (listing all players THPRD card numbers), placement sheet, and request of ghost cards. THPRD staff will go over the documentation and invoice will go to the managers in 48 hours. If payment is not received in 48 hours team will be dropped from the league. Please email k.kotchik@thprd.org.

TEAM SELECTION

1. Sunday League
2. No managers meeting: All league information will be e-mailed.

TEAM CLASSIFICATION

1. Teams must complete the team placement form and return it with the roster.
2. Team placement in divisions will be based on the Number of teams, manager's request, past records, number of new players and other information provided by the manager. Team managers may be called to help with classification.
3. The THPRD Sports Staff will make final team placement.

LEAGUE PLAY

Sunday OPEN League:

1. 7 League games Season with Double Headers.
2. **DAYS:** Sundays
3. **DATES:** Sundays, August 27 through October 8 (pending rainouts)
4. **GAME TIMES:** 3:30 pm, 4:40 pm, 6:00 pm, 7:10 pm, 8:30 pm
5. **FIELDS:** HMT Complex (158th & Walker Road)
6. **MAKEUPS:** Makeup games may be scheduled. Refunds issued to games not played due to weather cancelations.

LEAGUE RULES

1. All divisions will abide by the 2023 United Softball Association (USA) rules with the exception of minor league changes adopted by the Tualatin Hills Sports Department.

ROSTER CHECKS

1. **All players must have photo ID at all games.** Players found not to have ID **will not** be eligible to play in that game. Players not listed on the roster will not be eligible to participate in any games. Teams found to be using illegal players or players without proper ID during the game will forfeit that game. **Exception:** Ghost Cards.
2. Team managers are required to have a copy of their official roster at all games.
3. **FORFEITS: Any team forfeiting two games will be dropped from the league and forfeit all fees paid.**
4. **ROSTER ADDITIONS:** Players may be added to your Team roster before your seventh League Game.

UMPIRES

1. One umpire per league game will be assigned.
2. Anyone interested in becoming an official should call the Athletic Center office at 503-629-6330.

EQUIPMENT

1. All softball equipment, except game balls and score book must be supplied by the teams.
2. All softballs used in a game must be 12" 52/300 balls.
3. All players are recommended to wear shirts with 6" numbers on the back. Matching shirts are highly recommended.
4. Bats deemed illegal by USA will not be allowed in league play. Please visit <http://www.teamusa.org/USA-Softball> for a list of legal bats.
5. No senior bats will be allowed

Waiver and Release forms are required each season by each participating player and manager to play.

Waiver forms are preferred electronically through this link: <https://forms.office.com/g/4CwfFmAQiX> or through this QR Code SCAN TO SIGN



Paper Copies of the Waiver can found at the Athletic Center Front Desk

THPRD or the Softball Association does not supply Insurance. **All players play at their own risk.**

For questions or information contact: Kyle Kotchik at 503 629-6330

or email k.kotchik@thprd.org



SPORTS DEPARTMENT MISSION STATEMENT

Tualatin Hills Park & Recreation District's Sports Department is committed to enhancing the quality of life for all its participants. The programs strive to establish a safe and caring environment that allows for individual and social growth by providing and facilitating positive fun and educational opportunities organized with responsible leadership.

Tualatin Hills Park & Recreation District

ROSTER MUST BE TYPED OR PRINTED NEATLY

NAME OF TEAM: _____

MANAGER/COACH: _____ PRIMARY PHONE: _____

SECONDARY PHONE: _____

EMAIL (required): _____

ADDRESS: _____
Street City Zip

ALTERNATE CONTACT: _____

EMAIL: _____

1 GHOST CARD 2 GHOST CARDS Please CHECK if team is purchasing GHOST CARDS

LIST OUT-OF-DISTRICT PLAYERS FIRST! Minimum Players – 14

	IN	OUT	PLAYERS NAME	THPRD ID #(Required)	Yrs SB Exp.
1.					
2.					
3.					
4.					
5.					
6.					
7.					
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9.					
10.					
11.					
12.					
13.					
14.					
15.					
16.					
17.					
18.					
19.					
20.					

Date _____ Time _____

TUALATIN HILLS ADULT SOFTBALL PROGRAM

OPEN TEAM PLACEMENT

THIS FORM MUST ACCOMPANY YOUR TEAM ROSTER. Please complete this form as accurately as possible. Teams may not be placed in the league they requested. Teams will be placed in leagues according to this information, last year's standings, returning players and the number of teams requesting certain leagues. Managers may be called to help with classification. **Responses will be used to determine team placement.** The THPRD program coordinator will make final decision.

1. Current team name: _____
2. Did your team play in the THPRD league last year? Yes No
3. Last year's team name _____
4. League name last summer _____
5. Level of play last summer _____
6. Contact name and number of league coordinator if not THPRD _____
7. Last year's Won/Loss record: Wins _____ Losses _____
8. How many years has the team played in THPRD or other leagues? _____
9. How many years has the core of the team played together? _____
10. Number of returning players _____
11. Average years of softball playing experience: _____
12. Average age of players _____
13. Additional comments on team placement:

14. League preference (one combined league may be scheduled)

Competitive **Recreational**

Only if necessary list a game date that your team needs a BYE because **MOST** of the players will be attending a company picnic, wedding, etc. Limited to **one** request. **PLEASE NOTE bye requests may not be granted.** Reason for request (Please be as specific as possible for determination purpose) Late/ early games times will not be granted. Only game dates.