



Neighborhood Park Use (Shelter) Reservation Information

July 1, 2024 through June 30, 2025

To reserve a neighborhood park or shelter for your event, find the Neighborhood Park Use (Shelter) Reservation form at www.thprd.org/parks-and-trails/park-rentals or contact THPRD via email at parkreservations@thprd.org

On this webpage, there is a calendar showing which dates and parks are confirmed for shelter reservations.

- Requests must be made at least 72 hours prior to requested use date.
- **Shelters may be reserved from 8:30 a.m.-1:30 p.m. or 3:00 p.m. to dusk If both time blocks are available, the shelter can be reserved for both time blocks (all day).** If the entire block is not needed, please indicate the time on the reservation form (there is no deduction for shorter time use).
- Once Neighborhood Park Use Reservations are approved, your receipt of rental fees will serve as a permit. For ease of conversations, print and carry a copy during your event. *If others will not yield to your reserved area when requested, call THPRD Safety Services at 971-246-0169.*
- Refunds will not be issued due to inclement weather or violation of Park Rules and Regulations.
- A Certificate of Insurance is required for the following:
 - Concessions, vendors or other outside sales
 - Caterers or Food Carts preparing food for the event
 - Large, rented inflatables/games (and an additional waiver is required)
 - Rented tents/canopies
- Park Shelter Rules
 - **The park area(s) must be cleaned following the event.** Staples may NOT be used to attach tablecloths, decorations, signs, etc. to picnic tables, shelters, or trees.
 - No littering, including confetti, glitter, any decorations which could be time-consuming or difficult to clean up.
 - No amplified music/sound.
 - No vandalism or graffiti.
 - Cannot exceed rental time established on the reservation form.
 - Electricity will not support bounce houses, food carts, or other like uses.
 - Park spaces near the shelter or other park picnic areas are open to the public (ex. Playgrounds, other picnic tables in the park, bocci courts, etc.)
 - Smoking is not allowed in or around shelters or on any THPRD property.
 - Dogs must be on a leash and waste must be disposed of properly.
 - Parking is first come, first served; there are no reserved parking areas. Many neighborhood park sites have very little on street parking. Vehicles are not allowed to drive into the park.
- Alcoholic beverages are only authorized when the Alcohol Permit Section of the Park Reservation application has been approved and signed by the General Manager/designee. Additional forms are required.

Rental Rates for
July 1, 2024-June 30, 2025

*Fee is listed as park or shelter;
cost doubles when using both
shelter and park areas.*

*Parks without shelters**

	Weekday (M-F) & Non-Peak Season Weekend Fee		Peak Season Weekend & Holiday Fee		
	AM rental: 8:30 am to 1:30 pm PM rental: 3 pm to dusk		AM rental: 8:30 am to 1:30 pm PM rental: 3 pm to dusk		
	Non-peak rate (ID)	Non-peak rate (OD)	Peak rate (ID)	Peak rate (OD)	
Tier 1 (capacity 100) • Camp Rivendale Pavilion • Raleigh Park picnic area*	\$103	\$128.75	\$205	\$256	
Tier 2 (capacity 60) • Evelyn Schiffler Park • Howard M Terpenning Softball picnic area • Mountain View Champions Park	\$68	\$85	\$135	\$169	
Tier 3 (capacity 36) • A.M. Kennedy Park • Barsotti Park • Bethany Creek Park • Camille Park • Cedar Hills Park • Commonwealth Lake Park* • Greenway Park* • Jackie Husen Park • Meadow Way Park* • Parivar Park • Recuerdo Park* (shelter not available) • Somerset Meadows Park* • Vista Brook Park*	\$54	\$67.50	\$109	\$136	
Tier 4 (capacity 12) • La Raiz Park • Pió Pió Park • Ridgewood View Park	\$36	\$45	\$72	\$90	
<i>Proof of address required for in-district rates. Out of district rentals add 25%</i>		Peak season pricing includes holidays year-round and weekends between May 1 - Sept 30			

Most Tier 3 shelters have electrical outlets.
These outlets are for small wattage uses.

Shelters with barbecues can be found at:

- Tier 1 sites: Camp Rivendale, Raleigh Park
- Tier 2 sites: Evelyn M. Schiffler Park, Barsotti Park, and Jackie Husen Park

All sites have portable or permanent restrooms available.
(Due to vandalism, some restrooms may not be available.)

