



TUALATIN HILLS ADULT SOFTBALL PROGRAM

Sunday Open League Softball: Spring/Summer 2026

League Information & Registration Procedures

ALL PLAYERS PLAY AT THEIR OWN RISK

Registration Deadline: Wednesday, April 1, 2026

Team Fees

Option #1: 100% of roster In-District **\$480** (12 games) **\$715** (18 games) (All individual players must have a current THPRD account and be In-District or Out-of-District with a paid Summer Assessment.)

Option #2: Includes up to 8 Out-Of-District players **\$955** (12 games) **\$1,175** (18 games) (All individual players must have a current THPRD account, however individual Out-Of-District players DO NOT need to pay assessment fee, it is included in the team fee.)

- Roster verification will take place prior to payment being received. (Any Out-Of-District player with a current summer assessment paid will be considered In-District.)
- Make checks payable to Tualatin Hills Park & Recreation District (THPRD).
- League fees cover direct costs: umpires, game balls, rulebooks, scorebooks, awards and supervisors.
- Fees **must** be submitted with team roster.
- Any team dropping from the league after the league schedules have been completed **WILL NOT** receive a refund of league fees.
- **All in-district and out-of-district players must have a valid THPRD Residency Card.**
Please call the Athletic Center front desk (503-629-6330) for THPRD Residency Card.

Industrial/Company: THPRD welcomes teams from businesses within the THPRD boundaries. Please see the "Industrial Softball" packet for complete details.

ROSTERS

1. Complete attached team roster in full, **listing out-of-district players first**. Incomplete rosters will not be accepted.
2. A player may be registered on only ONE Tualatin Hills Open League Play per night of league play.
3. Players must be 18 years of age or older and sign the Player Waiver and Release form.
4. Rosters must list a **minimum of 12 players and a maximum of 20**.
5. All in-district and out-of-district players must submit their valid THPRD I.D. card number on the team roster. Please call the Athletic Center front desk (503-629-6330) to receive a THPRD I.D. CARD number.
6. **Managers must list all players' THPRD residency card NUMBER on the roster.** If a player does not have a THPRD residency card, they may not be added to the roster.
7. The add/drop deadline will be July 1 for all players. (In & Out of District)
8. Rosters will be checked for accuracy and may be checked by other teams upon request.

9. The THPRD office **will not** be responsible for holding individual copies of I.D. cards. Please be sure players give all information to their Team manager. **ROSTERS will not be accepted without THPRD Residency I.D. card numbers.**
10. If a team is in need of players, a list of enthusiastic softball players looking for a team to play on is kept at the THPRD Athletic Center. Call (503) 629-6330 for a copy of the list. Also see our T-Hills Adult Softball Free Agent and Managers Facebook page.
11. Teams not meeting the above criteria will not be considered for league play.

HOST CARDS

1. Teams may purchase a maximum of two Ghost Cards for when the team is short roster players.
2. Ghost cards will cost \$80 each and **must be purchased at time of roster submission.**
3. Ghost cards can be used when teams have less than 10 players and are short players for a game. A player can be anyone who is **NOT CURRENTLY** playing on an Open League team in any THPRD league.
4. **HOST CARDS CANNOT be used during any playoff game.**

REGISTRATION HOURS

- **Office hours Monday through Friday 6am - 10pm, Saturday 8:00am – 10:00pm, Sunday 10:00am – 10:00pm**
- **If you are unable to make these times, you can email your roster to k.kotchik@thprd.org and Kyle will email you a confirmation along with a payment link. Payment must be made with a credit/debit card within 48 hours of the email.**

DEADLINE

1. **DEADLINE:** 7:00 pm, Wednesday, April 1. Team roster (listing all players THPRD card numbers), placement sheet, entry fee and ghost card fees are due in the THPRD Athletic Center office.
2. **EMAIL REGISTRATION OPTION:** Teams may email team rosters (listing all players THPRD card numbers), placement sheet, and request of ghost cards. THPRD staff will go over the documentation and invoice will go to the managers in 48 hours. If payment is not received in 48 hours team will be dropped from the league. k.kotchik@thprd.org

TEAM SELECTION

1. No managers meeting: All league information will be e-mailed.
2. **NO MANAGERS MEETING: League information will be e-mailed.**

TEAM CLASSIFICATION

1. Teams must complete the team placement form and return it with the roster.
2. Team placement in divisions will be based on the manager's request, past records, number of new players and other information provided by the manager. Team managers may be called to help with classification.
3. The THPRD Program Coordinator will make final team placement.

LEAGUE PLAY

Sunday Open League:

1. 12 or 18 League games will be played.
2. **DAYs:** Sundays
3. **DATES:** Opening Day Sundays, April 26.
4. **GAME TIMES:** 3:30 pm, 4:40 pm, 6:00 pm, 7:10 pm, or 8:20 (if needed).
5. **FIELDS:** HMT Complex (158th & Walker Road). PCC Rock Creek (17705 NW Springville Rd)
6. **MAKEUPS:** Makeup games may be scheduled as double headers and may be played other nights as schedules and field availability permits.
7. **PLAYOFFS:** Sunday, August 23 (pending rainouts). Higher seeds will be designated home team.
8. **BYES:** ONLY IF NECESSARY, a special request (when **MOST** of the players from a team will be attending a company picnic, wedding, etc.) **may** be granted but **must** be made when roster is submitted (**limited one request per team**). Every effort will be made to grant requests **but** not guaranteed.
9. **Inclement weather:** Please check the THPRD's Statusfy for updates on rainouts/field conditions. THPRD's Statusfy will be updated live time by our staff during the baseball/softball season. You'll be able to find the link to THPRD's Statusfy page here <https://statusfy.com/5033883204> OR at THPRD.org. An APP is also available to download. **On game days with inclement weather, an email will be sent to all managers as soon as fields are deemed unplayable.**

AWARDS

1. Awards will be given to playoff champions.
2. Any Custom plaques may take 2 weeks after the season.

LEAGUE RULES

1. All divisions will abide by the 2026 United Softball Association (USA) rules with the exception of minor league changes adopted by the Tualatin Hills Sports Department.
2. Complete set of THPRD house rules will be available upon registration.
3. Strike zone mat and commitment line will once again be in use.
4. **Maximum of 5 of one gender in the field.**

ROSTER CHECKS

1. **All players must have proof of enrollment at all games.** Players found not to have proof **will not** be eligible to play in that game. Players not listed on the roster will not be eligible to participate in any games. Teams found to be using illegal players or players without proper enrollment during the game will forfeit that game. **Exception:** Ghost Cards.
2. Team managers are required to have a copy of their official roster at all games.
3. **FORFEITS: Any team forfeiting two games will be dropped from the league and forfeit all fees paid.**
4. **ROSTER ADDITIONS:** Players may be added to your Team roster before your seventh League Game.

UMPIRES

1. One umpire per league game will be assigned.
2. Anyone interested in becoming an official should call the Athletic Center office (503) 629-6330.

EQUIPMENT

1. All softball equipment, except game balls and score book must be supplied by the teams.
2. All softballs used in a game must be 12" 52/300 balls.
3. All players should wear shirts with numbers on their backs. Matching shirts are highly recommended.
4. **NO METAL CLEATS.**

5. All bats to be tested at THPRD. Only bats with approved 2026 stickers will be allowed during play.
6. Bats deemed illegal by USA will not be allowed in league play. Please visit <https://www.usasoftball.com/certified-equipment/> for a list of legal bats and compression thresholds
7. Senior bats **WILL NOT be allowed**. USSSA bats meeting USA compression **WILL be allowed..**
8. Wood bats that are not cracked or altered are permitted. All bats must be 2 1/4 inch barrel diameter.

PRACTICE FIELDS RESERVATIONS

1. Practice fields at the THPRD Sports Complex are available for league teams beginning March 23.
2. Reservations may be made by current THPRD teams with valid rosters and no outstanding fees, every 2 weeks, by e-mail or phone beginning March 10. Teams may reserve one field per week. Contact Kyle Kotchik at k.kotchik@thprd.org

OTHER

1. Players will play as their affirmed gender. Trans Women are welcome in the Women's League and Trans Men will play in the Men's League, Non-Binary (NB) players are welcome in the Open League or Open Industrial League. Affirmed gender refers to lived-in gender rather than as assigned at birth.
2. The Coed leagues have been renamed to the Open league and Open Industrial leagues. These leagues are still effectively coed, but we welcome non-binary players to the league as well. Teams may have a **maximum of 5 of one gender in the field** at any given time. Detailed instructions for lineup construction with uneven numbers of each gender are provided in the league rules packet.

IMPORTANT DATES

March 9	Practice Field Reservations Begin: E-mail k.kotchik@thprd.org
March 23	HMT Rec. Complex Softball Fields Open for Practice <i>Reservation Basis only!</i>
April 1	Rosters, Team Placement Form, Entry Fees and THPRD Player I.D. Card Numbers. <u>DUE by 7 pm **PLEASE READ REGISTRATION CAREFULLY**</u>
April 26	Spring/Summer Softball League Games begin!
July 1	Last day to add/drop players on roster



SPORTS DEPARTMENT MISSION STATEMENT

Tualatin Hills Park & Recreation District's Sports Department is committed to enhancing the quality of life for all its participants. The programs strive to establish a safe and caring environment that allows for individual and social growth by providing and facilitating positive fun and educational opportunities organized with responsible leadership.



ROSTER MUST BE TYPED OR PRINTED NEATLY

Please check appropriate Softball league: Open League 12 GAMES 18 GAMES

NAME OF TEAM: _____ **MANAGER/COACH:** _____

PRIMARY PHONE: _____ **SECONDARY PHONE:** _____

EMAIL (required): _____

ADDRESS: _____ Street _____ City _____ Zip _____

ALTERNATE CONTACT: _____ **PRIMARY PHONE:** _____

EMAIL: _____

1 GHOST CARD 2 GHOST CARDS Please CHECK if team is purchasing GHOST CARDS

LIST OUT-OF-DISTRICT PLAYERS FIRST! Minimum Players – 12

IN	OUT	PLAYERS NAME	THPRD ID# (Required)	Yrs SB Exp.
1.				
2.				
3.				
4.				
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17.				
18.				
19.				
20.				

Date Submitted _____ Time _____

Option #1 Option #2



THPRD ADULT SOFTBALL PROGRAM

OPEN LEAGUE TEAM PLACEMENT

THIS FORM MUST ACCOMPANY YOUR TEAM ROSTER. Please complete this form as accurately as possible. Teams may not be placed in the league they requested. Teams will be placed in leagues according to this information, last year's standings, returning players and the number of teams requesting certain leagues. Managers may be called to help with classification. **Responses will be used to determine team placement.** The THPRD Program Coordinator will make final decision.

1. Current team name: _____
2. Did your team play in the THPRD league last year? Yes No
3. Last year's team name: _____
4. League name last summer: _____
5. Level of play last summer: _____
6. Contact name and number of league coordinator if not THPRD: _____
7. Last year's Won/Loss record: Wins _____ Losses _____
8. How many years has the team played in THPRD or other leagues? _____
9. How many years has the core of the team played together? _____
10. Number of returning players: _____
11. Average years of softball playing experience: _____
12. Average age of players: _____
13. Additional comments on team placement:

14. League preference: (Circle One) "A" - higher skilled, most competitive league and "B" - least competitive

A B

Only if necessary, list a game dates that your team needs a BYE because **MOST** of the players will be attending a company picnic, wedding, etc. Limited to **one** request. **PLEASE NOTE** bye requests **may not** be granted. Reason for request (Please be as specific as possible for determination purpose) Late/early games times will not be granted. Only game dates.