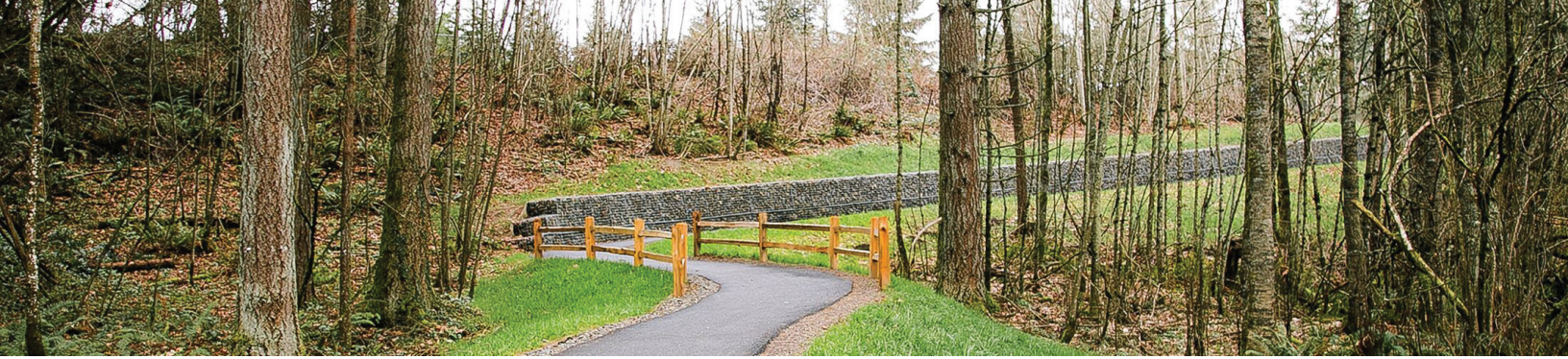


Tualatin Hills Park & Recreation District
Invites candidates to apply for the role of
Maintenance Operations Manager





The Position

The Tualatin Hills Park & Recreation District (THPRD) is searching for a new Maintenance Operations Manager to serve as a member of the district's leadership team and report to the Deputy General Manager. The Maintenance Operations Manager is a progressive and visionary leader with responsibilities that are broad in scope and that allow for a high degree of programmatic and administrative discretion.

This position is responsible for the planning, assigning, inspecting and supervision of all maintenance operations and staff, including parks, athletic fields, natural areas, and trails.



About the Role

- Leads 38 full-time employees (3 supervisors + 35 represented staff) and 33.19 part-time FTE, directly and indirectly
- Ensures proactive and preventive maintenance of district assets
- Creates a safe, inclusive, and respectful work environment
- Manages a \$12.48M operating budget
- Aligns maintenance priorities with funding and capital planning
- Ensures long-term sustainability and responsible stewardship of public resources



For more information about duties and expectations for this position, please refer to the full job description.

Ideal Candidate

The ideal candidate is committed to developing and supporting high-performing teams, promoting a culture of accountability, safety, and continuous improvement. This individual provides mentorship and creates opportunities for staff growth, while maintaining a collaborative and respectful work environment.

Additionally, the ideal candidate brings strong experience in maintenance and operations with experience working in parks, athletic facilities, natural areas and/or trails. They understand the importance of proactive and preventative maintenance in preserving public infrastructure and extending asset life cycles. They are also a proactive and solutions-oriented leader who anticipates challenges and responds with practical, forward-thinking strategies. They demonstrate sound judgment, adaptability, and initiative, and are skilled at identifying issues early and implementing effective, sustainable solutions.

The ideal candidate demonstrates strong financial and operational management skills, including the development and administration of a \$12.48 million-dollar operating budget. They are experienced in forecasting expenditures, monitoring financial performance, and making strategic adjustments to ensure fiscal responsibility and long-term sustainability. This individual understands how to align maintenance priorities with available funding and capital improvement planning to maximize the value of public investments.

Qualifications

Successful candidates will have any equivalent combination of education, experience, and training that would likely provide the applicant with the required knowledge, skills and abilities. A typical way to obtain the knowledge and abilities would be:

A four-year degree from an accredited college with major course work in: park and recreation management, leisure services, horticulture, landscape management, or related field, or equivalent work-life experience and a minimum of seven (7) years increasingly responsible experience in park and recreation leadership and maintenance operations management and a minimum of three (3) years of experience in management or as an expert individual contributor responsible for leading employees and projects.

Licenses and Certifications:

- Valid driver's license and good driving record.
- Certified Park & Recreation Professional (CPRP) preferred

The District

Tualatin Hills Park & Recreation District (THPRD), established in 1955, is the largest special park district in the state of Oregon. THPRD serves over 270,000 Washington County residents in an area that spans 50 square miles. People of all ages benefit from classes and programs, 122 park sites with active recreational amenities, 85 miles of trails and pathways, 8 swim centers, 6 recreation centers, and 123 natural areas.

The district operates on an over \$127 million annual budget and employs nearly 220 full-time employees and up to 1,300 other part-time employees depending on the season. Located seven miles west of Portland, Oregon, Beaverton is one of the most beautiful areas in the Pacific Northwest. As Oregon's sixth largest city, Beaverton has a lot to offer, from family-friendly activities, amenities, natural wonders and more. Beaverton is also home to many high tech and sportswear companies, including Tektronix, Nike, and Columbia Sportswear.



Mission Statement

The mission of the Tualatin Hills Park and Recreation District is to provide high-quality park and recreation facilities, programs, services, and natural areas that meet the needs of the diverse communities it serves.

Vision Statement

We will enhance healthy and active lifestyles while connecting more people to nature, parks, and programs. We will do this through stewardship of public resources and by providing programs/spaces to fulfill unmet needs.

Equity, Inclusion, and Belonging Statement

THPRD's goal is to serve every individual with dignity, fairness, and respect. We are dedicated and hold ourselves accountable to being a welcoming and inclusive organization that lives our values by advancing equity, inclusion, fairness, belonging, and respect for all. As stewards of public lands and spaces, we are committed to keeping these spaces safe, accessible and bringing people together.



Compensation and Benefits

THPRD offers a comprehensive total rewards package including competitive benefits, market-aligned compensation, opportunity for career growth and development, work-life integration, and a culture of appreciation across all levels within the organization.

The annual salary for the Maintenance Operations Manager is \$149,173 - \$181,305, with an anticipated hiring range of \$149,173 - \$164,411. Benefits include medical, dental, vision, life insurance (employer funded), voluntary supplemental coverages, HSA/HRA (employer funded), student loan repayment or college savings plan (employer funded), and an employee wellness program for staff to participate in drop-in programs. [Full details can be viewed here.](#)

We have generous vacation and sick-time accruals, 11 paid holidays per year, 3 personal leave days and up to 80 hours of administrative leave awarded upon hire. Personal and administrative leave are prorated based on the hire date and awarded July 1 of each year.

All benefited employees are automatically included in THPRD's hybrid pension plan, in addition to optional participation in deferred compensation plans. THPRD is not a member of the **Oregon Public Employees Retirement System (PERS)**.

To apply, please visit <https://www.tualatinhillsparks.org>

Open until May 5, 2026, at 5 pm

