



Tualatin Hills Park & Recreation District Minutes of a Regular Meeting of the Board of Directors

A Regular Meeting of the Tualatin Hills Park & Recreation District Board of Directors was held at the HMT Recreation Complex, Dryland Training Center, 15707 SW Walker Road, Beaverton, on Monday, June 4, 2012. Executive Session 6:00 p.m.; Regular Meeting 7:00 p.m.

Present:

Bob Scott	President/Director
Larry Pelatt	Secretary/Director
Joseph Blowers	Secretary Pro-Tempore/Director
William Kanable	Director
John Griffiths	Director
Doug Menke	General Manager

Agenda Item #1 – Executive Session (A) Land

President, Bob Scott, called Executive Session to order for the following purpose:

- To conduct deliberations with persons designated by the governing body to negotiate real property transactions.

Executive Session is held pursuant to ORS 192.660(2), which allows the Board to meet in Executive Session to discuss the aforementioned issue.

President, Bob Scott, noted that representatives of the news media and designated staff may attend Executive Session. All other members of the audience were asked to leave the room. Representatives of the news media were specifically directed not to disclose information discussed during Executive Session. No final action or final decision may be made in Executive Session. At the end of Executive Session, the Board will return to open session and welcome the audience back into the room.

Agenda Item #2 – Call Regular Meeting to Order

President, Bob Scott, called the Regular Meeting to order at 7:05 p.m.

Agenda Item #3 – Action Resulting from Executive Session

Joe Blowers moved that the Board of Directors authorize staff to acquire a property in the North Bethany area for part of a future community park with funds provided by Washington County and Metro supplemented as needed by funds derived from the District's systems development charge. Larry Pelatt seconded the motion. Roll call proceeded as follows:

Bill Kanable	Yes
John Griffiths	Yes
Larry Pelatt	Yes
Joe Blowers	Yes
Bob Scott	Yes

The motion was UNANIMOUSLY APPROVED.

Joe Blowers moved that, pursuant to a commitment of the 2008 Bond Measure, the Board of Directors authorize staff to acquire a natural area property in the southeast quadrant of the District using bond measure funds designated for acquisition of natural areas. Bill Kanable seconded the motion. Roll call proceeded as follows:

Larry Pelatt	Yes
John Griffiths	Yes
Bill Kanable	Yes
Joe Blowers	Yes
Bob Scott	Yes

The motion was UNANIMOUSLY APPROVED.

Joe Blowers moved that, pursuant to a commitment of the 2008 Bond Measure, the Board of Directors authorize staff to acquire natural area properties in the southwest quadrant of the District using bond measure funds designated for acquisition of natural areas, as well as, funds from a Metro Nature in Neighborhoods Capital Grant. Bill Kanable seconded the motion. Roll call proceeded as follows:

John Griffiths	Yes
Larry Pelatt	Yes
Bill Kanable	Yes
Joe Blowers	Yes
Bob Scott	Yes

The motion was UNANIMOUSLY APPROVED.

Agenda Item #4 – Audience Time

Paul Blackmore, 17813 SW Washington Drive, Aloha, is before the Board of Directors this evening representing Aloha United Soccer Club (AUSC). Paul stated that he is testifying again this evening before the Board of Directors as an advocate for AUSC's access to soccer fields, which is currently being denied. He asked why the contract between the District and Tualatin Hills Junior Soccer League, which requires shared access to fields for all teams, is not being enforced. Additionally, he questioned Bill Kanable's service on numerous soccer boards while also serving on the THPRD Board of Directors.

Agenda Item #5 – Board Time

President, Bob Scott, referenced the following items contained within the Management Report included within the Board of Directors information packet:

- He asked for additional information regarding the inflatable climbers being tested for use at the aquatic facilities.
 - ✓ Sharon Hoffmeister, Superintendent of Aquatics, described the climbers, noting that they float on the surface of the pool and one is a type of obstacle course.
- He asked if there is a cost associated with the fish stocking that takes place at Bethany, Commonwealth, and Progress Lakes.
 - ✓ Bruce Barbarasch, Superintendent of Natural Resources & Trails Management, replied that the Oregon Department of Fish & Wildlife provides the fish free of charge, which are paid for through fishing license fees.
- He asked if there is a cost associated with Cedar Hills Recreation Center being used as an USDA meal service site this summer.
 - ✓ Eric Owens, Superintendent of Recreation, replied that there is no cost as the District is only allowing the use of its facility.

In addition, he complimented staff on the cost recovery of the Portland Community College Rock Creek Recreation Facility concession stand, as well as the reduction in the District's Workers' Compensation Experience Modification Rate.

Agenda Item #6 – Consent Agenda

Bill Kanable moved the Board of Directors approve Consent Agenda items (A) Minutes of May 7, 2012 Regular Board Meeting, (B) Monthly Bills, (C) Monthly Financial Statement, (D) Westside Trail Construction Contract, and (E) AM Kennedy Park Construction Contract. Larry Pelatt seconded the motion. Roll call proceeded as follows:

John Griffiths	Yes
Joe Blowers	Yes
Larry Pelatt	Yes
Bill Kanable	Yes
Bob Scott	Yes

The motion was UNANIMOUSLY APPROVED.

Agenda Item #7 – Unfinished Business

A. General Manager's Report

Doug Menke, General Manager, provided a detailed overview of the General Manager's Report included within the Board of Directors information packet, which included the following topics:

- Fanno Creek Service Center Grand Opening Event
- Fanno Creek Trail Crossing at Hall Boulevard
 - Hal Bergsma, Director of Planning, provided a brief update regarding the project to select a preferred design option for the Fanno Creek Trail crossing at Hall Boulevard. A staff memo and information packet on this topic were distributed to the Board members, a copy of which was entered into the record. Hal noted that this topic will be brought back to the Board of Directors at the June 18, 2012 Regular Board meeting to make a decision on a preferred crossing option.
- Camille Park Dedication
- Sunday Trailways
- Board of Directors Meeting Schedule

Doug offered to answer any questions the Board may have regarding the General Manager's Report.

- ✓ Hearing none, President, Bob Scott, requested the staff report for the next agenda item.

Agenda Item #8 – New Business

A. Veterans Memorial Park Proposal

Dave Chrisman, Superintendent of Maintenance Operations, provided a brief overview of the memo included within the Board of Directors information packet, noting that the Sons of the American Revolution (SAR), Lewis and Clark Chapter, have approached the District to propose a new monument at Veterans Memorial Park that would honor the memory of Revolutionary War patriots. Veterans Memorial Park is managed by the District, but the property is owned by the City of Beaverton. In addition, the District works cooperatively with the Beaverton Chapter of the American Legion Post 124 to maintain the monuments in the park. In March of 2009, the City of Beaverton granted SAR, Lewis and Clark Chapter, permission to use City of Beaverton property at Veterans Memorial Park to site the Revolutionary War monument and SAR is now requesting formal approval of the conceptual plan from the THPRD Board of Directors. Dave introduced Marv Doty and Grier Ingebretsen, both with SAR, Lewis and Clark Chapter, and Fred Meyer, Manager of Veterans Memorial Park Management Corporation, to present an overview of the proposed new memorial for Veterans Memorial Park.

Marv, Grier and Fred provided a detailed PowerPoint presentation of the conceptual plan for the proposed Revolutionary War memorial, a copy of which was entered into the record, and offered to answer any questions the Board may have.

President, Bob Scott, asked whether any trees at the park would need to be removed in order to accommodate the new memorial.

- ✓ Grier replied that there is one tree that may need to be removed.

Larry Pelatt referenced an aged tree in the photographs that appears may be impacted, noting that it would not surprise him if the District heard some concerns from the community about losing that particular tree.

- ✓ Doug Menke, General Manager, explained the desired next steps in this process, noting that staff would like the Board's consideration of approval of the conceptual plan this evening in order to enable the SAR to move forward with their fundraising efforts, but that staff would also work with the group on-site as to the exact location of the new monument on the property. The Board could choose to receive an informational update regarding the exact location chosen, or it could come before the Board again, as well.

David Guiel, President of the Lewis & Clark Chapter SAR, thanked the Board of Directors for their consideration of this request and noted that they look forward to working closely with the Board and staff in the future.

John Griffiths commented that Veterans Memorial Park has quite a few monuments already. He asked whether the site is in danger of becoming "over-monumented."

- ✓ Marv replied that he does not believe so, noting that the group has met with area neighborhood associations and has explored the potential traffic impacts of adding another monument.

John expressed the need for a master plan for the site, noting that various monuments seem to be proposed and constructed without much association to one another. If the park is now going to have a monument dedicated to the beginning of America's wars, is there a plan to move through the whole series of America's wars? What is the long-term plan for the site?

- ✓ Marv replied that this is the last monument planned for Veterans Memorial Park. They are attempting to recognize all of the major veterans' services branches within the park and he believes that goal would be complete with this monument.

John asked why the group has chosen the Revolutionary War versus the Civil War. Why does the group want to memorialize this war in a monument, versus other worthy wars?

- ✓ Grier replied that when he was speaking with City of Beaverton Mayor, Dennis Doyle, about this monument, Mayor Doyle's response was that it would serve as a great teaching tool for the community. The group wants to memorialize the Revolutionary War because it set the course for the country. He expressed the need to honor the country's patriot ancestors.

John expressed concern that a future group will approach the District requesting another monument at Veterans Memorial Park and that the site would eventually run out of space.

- ✓ Doug agreed that this is a valid concern of which he has discussed with Commander Doty. Doug expressed the need for a joint meeting with the City of Beaverton, Beaverton Chapter of the American Legion Post 124, and the District in order to settle the master plan for the site and determine what the future plans are beyond this, if any. This meeting may also be a good opportunity to tie-in formal acknowledgement of the assurances that these monuments will be cared for in the long-term.
- ✓ Joe Blowers noted that, on a regional level, there are already fairly large Vietnam and Korean War memorials, and that many of the other wars have been honored as well.

John noted that the District usually puts a lot of time and effort into the master planning of its sites, but that this has not been done for Veterans Memorial Park and that the site seems to be becoming a catchall. He assured the group that he is supportive of the Revolutionary War, but feels that the District needs a more orderly process for Veterans Memorial Park in order to make sure that all of the monuments fit and that there is a theme that is attractive to the public.

Larry expressed agreement with John's comments, noting that in terms of the placement and size of the proposed monument, he feels that the footprint is overbearing in comparison to the other monuments at the site. He commented that it would have been great if there was the foresight years ago that would have enabled the monuments to be placed in a kind of chronological order. He shares John's concerns that this site could turn into a catchall, noting that at some point the beautiful ceremonies that are held at the site may become impeded by all of the monuments.

- ✓ Fred explained that two of the reasons the group aligned themselves with this particular proposed monument was its design and educational aspects. It has a fairly low profile, but a lot of information on it. Although there is no visibility around the existing central monument, people would be able to see around this one easily. Educational outreach is something the group takes seriously and is a key reason behind their support of this.

John commented that he is hearing two different messages in that the group wants to commemorate the Revolutionary War, but also the founding vision of the country's forefathers, which was the whole reason behind the Revolution. He agrees that people are not generally aware of America's history and that this is something that needs work. He is supportive of the idea; he only wants to see more consideration given to the future plans for the park before it becomes too cluttered.

- ✓ Marv reiterated that the group wants to ensure that, through the final engineering and design of the monument, it is a proper size for the site. He stated that this is not the first time that he has heard comments regarding the size of the proposed monument and they are flexible enough to find a size that works for everyone. He listed the various monuments in Oregon, noting that all are dedicated to a specific war or event; whereas, Veterans Memorial Park is dedicated to all of the branches of service. He believes the Board's questions are appropriate and will be taken under consideration, but he also hopes to receive the Board's approval of the conceptual project this evening.

Joe asked how this monument is expected to hold up over time, both in terms of how it will look in 75 years and ease of maintenance.

- ✓ Dave replied that all of the structures in Veterans Memorial Park are maintained by the Veterans Memorial Park Management Corporation. He described some recent repairs that the Corporation made to the park, noting that it is the District's responsibility to take care of the landscape maintenance for the park. Most of the granite monuments and such have relatively low maintenance levels. He was initially worried about the site being vandalized, but there have been few issues. If there is damage to one of the monuments or structures, that responsibility falls to the Corporation.

President, Bob Scott, stated that he would entertain a motion.

Larry Pelatt moved that the Board of Directors approve the Sons of the American Revolution's, Lewis and Clark Chapter, conceptual plan to construct an American Revolutionary War monument at Veterans Memorial Park, subject to Level III Community Outreach, successful fundraising efforts, and final design approval by the District with an emphasis on final design approval by the District. Bill Kanable seconded the motion.

Roll call proceeded as follows:

John Griffiths	Yes
Joe Blowers	Yes
Bill Kanable	Yes
Larry Pelatt	Yes
Bob Scott	Yes

The motion was UNANIMOUSLY APPROVED.

Larry Pelatt expressed support for the joint meeting suggested by Doug between the City of Beaverton, Beaverton Chapter of the American Legion Post 124, and the District, in order to develop a good plan in how to address any future requests for the park.

B. Future Trends Team Report

Keith Hobson, Director of Business & Facilities, provided an overview of the memo included within the Board of Directors information packet, noting that the Future Trends Team, an interdepartmental staff team, is before the Board this evening to present an overview of the Future Trends Report 2012, also included within the information packet. The Future Trends Team was initiated in fall 2011, with the stated purpose of stepping away from day-to-day operational perspectives and researching long-term trends that were likely to have an impact on the District over the next 20 years. The team is comprised of staff from departments throughout the District, providing a broad range of perspectives and interests. In preparing the report, the team conducted extensive research around major topic areas and concluded the report by identifying strategic questions for the District that arose from the underlying trend reports. The team did not attempt to answer these questions at this time, but focused on trying to ensure that the right questions were being asked. The report is not the end product, but rather a starting point for further work. The team will continue meeting to begin reviewing material specific to the strategic questions and attempt to develop recommendations to address them. The questions raised in the report will also be addressed as the District continues the update of the Comprehensive Plan.

Keith introduced each team member:

- Kristin Atman, Interpretive Programs Supervisor
- Kylie Bayer, Community Outreach Coordinator
- Lindsay Bjork, Garden Home Recreation Center Supervisor
- Scott Erickson, Human Resources Coordinator
- Emily Kent, Athletic Center Program Coordinator
- Chris Roberts, Web/GIS Specialist
- Katherine Stokke, Operations Analyst
- Keith Watson, Athletic Facilities Coordinator
- Heath Wright, Sunset Swim Center Supervisor

The group then provided a detailed overview of the report via a PowerPoint presentation, a copy of which was entered into the record, including the questions looking forward:

- How do we position ourselves to adjust to the inevitable scarcity of traditional energy supplies?
- How does THPRD get the most talented people doing the work that maximizes their potential when constrained by organizational rules, structure, and practice?
- Where should we be on the technology curve?
- How do we review our fee policies to ensure that they reflect demographic changes?
- How do we initiate and develop good community relationships with partners and agencies who may not be as motivated as we are to create and expand those relationships?
- What is our role and/or responsibility with respect to climate change?
- How and when do we make structural changes to our organization in order to attract an increasingly diverse population?
- How do we stay nimble and flexible as an organization without changing the nature of who we are?

The group offered to answer any questions the Board may have.

President, Bob Scott, asked how the makeup of the team will change over time.

- ✓ Keith replied that the membership may change eventually, but at this point he has asked for a two-year commitment as the continuity is important in the level of research that has already been completed. In addition, this project does not necessarily have an end date, but is an ongoing initiative. As team members move on or no longer have time to participate, new members will be invited.
- ✓ Doug Menke, General Manager, described the benefits of having a team such as this and allowing them to move in the direction that they see best fits. It has been greatly encouraging to see the level of staff attention to this and eagerness of ensuring that they are keeping a broad perspective and not coming to conclusions too quickly. As the team takes these next steps, it is going to be interesting to see their recommendations and objectives regarding where the District needs to begin focusing.

Joe Blowers referenced item 7 in the Executive Summary: "Local Governments: Governments will continue to become leaner, more efficient, and more driven by measurable results, and will continue to search for creative funding and service delivery solutions. Governments may separate democratic access with provision of service, in order to provide better results for both." He asked for clarification regarding the last sentence.

- ✓ Keith replied that one of the dichotomies for local governments is that citizens want efficiency and access to government and that those two things do not always go hand-in-hand. In order to address this, some agencies have one level of their agency as the public access point and an entirely different level providing the service. It is not necessarily a model that could be easily replicated by the District, but it is one issue within the research that seems to keep coming up.

Joe referenced item 8 in the Executive Summary: "Park and Recreation: Park and recreation agencies will continue to pursue financial sustainability, become more revenue driven, and become increasingly driven by the value proposition. The lines between park and recreation and other local services will continue to blur, creating new opportunities, demands, and competition for park and recreation services." He asked for an example regarding the last sentence.

- ✓ Lindsay referenced the budget cuts within the school system, noting that the District has been stepping in to provide more environmental education and physical fitness.
- ✓ Bill Kanable agreed, offering an example of the after-school programs offered by the District.
- ✓ Doug noted that the District receives phone calls on issues that are truly the responsibility of the City of Beaverton, or vice versa, but what matters to the patron is whether the issue gets solved; they do not necessarily care who solves it.
- ✓ John Griffiths described other advances in the scope of the District's services that have occurred over the past 50 years, such as environmental restoration and Park Patrol.
- ✓ Jim McElhinny, Director of Park & Recreation Services, offered an example of the District's Rx for Play program that is a public health initiative in cooperation with local doctors and health clinics.

Bill described how the District can, at times, be set in its current programs and delivery methods and be more reactionary than proactive. The best aspect of this report, in his opinion, is the step forward in branching out from those tendencies in order to look forward and try to get a clearer idea of where the District should be in the future, which always involves some amount of risk. But, the steps to get there are taken incrementally and should be continually reevaluated. Although it might be painful to initiate such changes, it will help the District in the long-term in delivering its services better.

Joe suggested another question for consideration by the group revolving around how the District can utilize the large number of retirees that will be coming within the next few years who will have nontraditional views on retirement. He noted that not all jobs that need to be done within the District are going to be paid positions in the future. How could the District maximize the usage of this significant pool of potential human resources?

- ✓ Keith replied that although this question may overlap with some of the others, such as the questions pertaining to changing demographics or restructuring the organization to attract new talent, it is certainly worthy of its own question. The team was hoping to receive some additional questions for consideration as a result of this presentation.

John Griffiths complimented the Future Trends Team on their work and thanked them for the interesting presentation, noting that he believes the District will be virtually unrecognizable in 30 years in terms of the services it provides and to whom.

Agenda Item #9 - Adjourn

There being no further business, the meeting was adjourned at 8:10 p.m.

Bob Scott, President

Larry Pelatt, Secretary

Recording Secretary,
Jessica Collins