



Tualatin Hills Park & Recreation District Minutes of a Budget Committee Meeting

A Tualatin Hills Park & Recreation District Budget Committee Meeting was held at 6:30 pm, Monday, May 16, 2016, at the HMT Recreation Complex, Peg Ogilbee Dryland Training Center, 15707 SW Walker Road, Beaverton.

Present:

Stephen Pearson	Chair/Budget Committee Member
Susan Cole	Secretary/Budget Committee Member
John Griffiths	Budget Committee Member
Jerry Jones Jr.	Budget Committee Member
Ali Kavianian	Budget Committee Member
Shannon Kennedy	Budget Committee Member
Bob Scott	Budget Committee Member
Doug Menke	General Manager

Absent:

Miles Glowacki	Budget Committee Member
Anthony Mills	Budget Committee Member
Larry Pelatt	Budget Committee Member

Agenda Item #1 – Call Meeting to Order

The meeting was called to order by Chair Stephen Pearson at 6:30 pm.

Agenda Item #2 – Approve April 18, 2016 Work Session Minutes

Bob Scott moved the budget committee approve the minutes of the April 18, 2016 Budget Committee Work Session. Ali Kavianian seconded the motion. The motion was UNANIMOUSLY APPROVED.

Agenda Item #3 – General Budget Information

Keith Hobson, director of Business & Facilities, announced that tonight is the third and final meeting of the budget committee to review the district's FY 2016/17 budget. At the conclusion of the meeting, staff will request the budget committee approve the budget and property tax levies.

Keith reviewed the property tax levies to be approved at tonight's meeting.

- The General Fund Property Tax Levy is based on a permanent tax rate of \$1.3073 per \$1,000 of assessed value. The actual amount received is dependent on the total assessed value as determined by Washington County; staff anticipates a 4.5% increase over the current year.
- The Bonded Debt Fund Levy is based on the amount needed to satisfy principal and interest payments on the district's voter-approved general obligation bonds. Staff determines the amount needed and the tax rate will be dependent on the total assessed value. For FY 2016/17, staff determined the amount to be slightly over \$7.3 million.

Agenda Item #4 – Review Budget Information & Recommendations

Keith Hobson, director of Business & Facilities, provided an overview of a recommended budget adjustment to the General Fund for the proposed budget.

- The adjustment is an increase in capital carryforward resources and an offsetting increase in capital outlay appropriations, and has no net effect on the rest of the budget.
- Three additional projects were identified that will not be completed by end of FY 2015/16 and need to be carried over to FY 2016/17.
- The project descriptions and carryforward amounts are described within this evening's meeting informational materials.
- The staff recommendation is for budget committee approval of this adjustment to the proposed budget in order for it to be included in the approved budget.

Shannon Kennedy moved that the General Fund resources and appropriations be increased by \$111,800 as recommended by staff. Jerry Jones Jr. seconded the motion. The motion was UNANIMOUSLY APPROVED.

Agenda Item #5 – Public Comment

There was no public comment.

Agenda Item #6 – Budget Committee Discussion

There was no discussion.

Agenda Item #7 – Approve 2016/17 Budget & Property Taxes to be Imposed

Susan Cole moved that the budget committee approve the Proposed Fiscal Year 2016/17 Budget and the appropriations contained therein, as adjusted earlier this evening. Jerry Jones Jr. seconded the motion. The motion was UNANIMOUSLY APPROVED.

Shannon Kennedy moved that the budget committee establish and approve the General Fund Property Tax Levy at the Permanent Tax Rate of \$1.3073 and establish and approve the Bond Fund Property Tax Levy in the amount of \$7,308,996 for the fiscal year 2016/17. Bob Scott seconded the motion. The motion was UNANIMOUSLY APPROVED.

Agenda Item #8 – Adjourn

The meeting adjourned at 6:38 pm.

Recording Secretary,
Jessica Collins

Approval of May 16, 2016 minutes received by e-mail

Stephen Pearson moved the budget committee approve the Minutes of the May 16, 2016, budget committee meeting as submitted. Ali Kavianian seconded the motion. The motion was APPROVED by MAJORITY vote.