



Tualatin Hills Park & Recreation District Parks & Facilities Advisory Committee Meeting Notes

**FCSC Sequoia Room
January 31, 2017 at 6:30 pm**

In Attendance:

Committee Members: Jane Athanasakos, Virginia Bruce, Krista Mancuso, Galit Pinker, Layton Rosencrance, Nanda Siddaiah

Staff: Jon Campbell

Guests:

Absent: Kevin Apperson, Sharad Mishra, Sue Rimkeit, Jerry Jones (board member)

- I. **Joint Advisory Committee Meeting Call to Order by Bruce Barbarasch** at 6:35 p.m.
 - a. **Welcome and Introduction.** Bruce Barbarasch welcomed and introduced staff.
 - b. **Minutes.** Full committee minutes approved.
 - c. **SW Quadrant Community Park.** Layton provided an update and general timeline regarding the SW Quadrant Community Park Naming Committee: They will start sifting through the 600+ naming submissions this week.
 - d. **Ropes Course.** Bruce provided an update regarding the Ropes Course: One vendor came out and scoped out the Jenkins Estate location to submit a proposal.
 - e. **THPRD + The Winterhawks: A Briefing.** Bob Wayt provided a presentation regarding the potential of building an ice rink at the NW corner at the HMT facility. It would be funded primarily by a significant private donation and would be a lease agreement with the Winterhawks. If it would displace the outdoor skating rink it would not be replaced, but any potential impact to skate parks would result in replacing the skate parks at the same HMT facility with an equal or better facility.
- II. **Parks & Facilities Advisory Committee Call to Order** by Layton Rosencrance at 7:21 p.m.
- III. **Approval of Minutes:** Minutes from November 15, 2016 approved.
- IV. **Welcome and introduction of Jane Athanasakos**, new Committee Member.
- V. **Old Business**
 - a. **Interpretive Signs.** Jon looked into costs for signs and provided the Committee with those figures. For THPRD to provide materials and install in-house, the framing would be less than \$100. That does not include the design and layout of the graphics.
 - b. **Website Feedback.** The Committee was initially supposed to send website feedback to Jon and he was going to schedule a time for Bob to come and speak with the Committee. Instead of doing that, Jon asked that we table that for now and instead provide him with feedback he can directly share with Bob. Feedback included: Nanda stated that overall the website is better and looks improved. He

is still unable to schedule his weekly tennis court reservation. Virginia would like to see more information on each individual park. Krista would like to see a way to make payments or recurring payments online (e.g., Fanno Creek Farmhouse monthly preschool payments). Galit would like to see an easier way to search available classes, which Nanda provided assistance on how to find the search functions. At this point any website feedback can be sent to Jon and he will forward those concerns to Bob.

- c. **Cedar Hills Naming:** Is planning to name the new synthetic field after Bruce Dalrymple. THPRD is seeking public feedback by installing two signs on site at Cedar Hills Park & on the web.
- d. **Swim Bubble.** Jon looked into the cost for the swim bubble and reported back that the estimated cost would be around \$500,000 for a structure of that size.
- e. **Tennis classes question.** It's a combination of factors that include courts, depending on the time of day, staff, and balancing lessons with our other user groups such as open play / drop-in and league play. We could teach more during the weekday mornings if the demand were to increase. Afternoon junior lessons are about maxed out based on courts, the courts for our evening classes are balanced with our regular drop-in patrons.
- e. **HMT Hockey Use:** In-line hockey use is low and there is little to no drop-in use.
- f. **Ideas for teen and young adult participation:** Jon will send out information he received from the volunteer coordinator.
- g. **Plans for special events:** There are no plans for any special events that Jon is aware of, but he was notified last week that the city would like to host a half marathon that would start and finish at Conestoga over Memorial Day Weekend.
- h. **Burntwood Park Playground Update:** There is now an opportunity to use Butternut Park funding to replace the playground at Burntwood Park (due to red tape issues from Butternut Park) but needed permission from PGE, which was granted. Neighborhood meeting was held on-site and 26 people attended. Most attendees were favorable, 2 were not. PGE approved design and lay-out (it cannot exceed 10 feet). THPRD generally lets neighborhood choose from 3 options. Improvements include drainage work, overlaying new asphalt, installing new ADA pad, installed new ADA ramp, and installed new bench. Projected timeline is that the project will start at the end of May and be done by end of August. Jon will provide updates at future meetings.
- i. **Willow Creek Boardwalk Update:** The Committee selected one of the materials to be installed for testing. Two areas will be at each entrance (one is 15 feet, one is 12 feet). THPRD has been working on public outreach. THPRD to collect public data to see what the use is.

VI. New Business:

- a. **Inclement Weather Impact:** THPRD staff is still feeling the aftermath of the winter weather. Jon explained the process the staff members go through to keep the various facilities safe. Committee members provided general feedback. Virginia asked if anything would change as to wood chips being washed away from playgrounds. Jon provided an example of one park where that was recently addressed.
- b. **Outdoor ping pong table.** A local ping pong company has reached out to see if there is any interest in purchasing an outdoor ping pong table. Jon is reaching out to see if the Committee is interested/would use one. Nanda said he would be interested if he did not have to travel to one. Virginia asked if they would be subject to vandalism. THPRD currently does not have any outdoor ping pong

tables. Members were receptive to the idea of purchasing and installing a ping pong table. The Committee still has \$7,500 for challenge grant funding and it was suggested to put this on the potential list. Members are welcome to look more at the company's website and do more research. Jon thinks it might be a good opportunity. Galit suggested they should be placed where a park does not have other amenities. Virginia suggested somewhere near apartments where there are a lot of people. Layton appreciated the small footprint. Nanda asked about any padding underneath it in case children get underneath it. Virginia discussed the need for a very level surface, which Jon said can be done.

c. Goals for 2017:

- i. **ADA transition plan.** It is time for the Committee to look at overarching goals. Some of these projects are long-term and we have been asked to look at the ADA transition plan. We have previously received a presentation on this transition plan. The study was done in 2015 and the plan was drafted in June 2016. The plan was presented and updated to us. In December 2016 the Board of Directors approved the plan. Now it is time to implement the plan. The plan provides the background on the access requirements and framework. This is a long-term plan for the park department. Over the next few years a lot can be done internally by staff. Galit asked who is in charge of the priorities. Jon said the internal design team will be discussing that. Galit and Layton took home binders to review.
- ii. **Boardwalk.** THPRD has received negative feedback regarding the decking being too slippery. Jon would like to bring any feedback to the meeting. The Committee should listen to this feedback, and, if appropriate, potentially suggest the new boardwalk that is being tested as a standard for other parks. There is potential for low maintenance with long-lasting impact.

- d. Elections of Officers (Chair & Secretary).** Please tell the group at the next meeting if you would like to be considered for either position.

VII. Committee Time:

- a. **Outdoor ping pong table:** Members to continue thinking about this.
- b. **Interpretive Signs:** Virginia provided a handout that showed an example of the signs she is proposing. Signs would include a map, information about trails, plants, natural features, and the history of the site. Signs would be constructed of weather-resistant wood, consisting of a central post and a frame with a Plexiglass cover. Under the Plexiglass, a poster with the information would be displayed. Jon would suggest the Committee pick a sign and then Jon and Virginia would work together on the logistics of it. Layton asked if there is a person in the park department that can provide a map, diagram, and the historical information of the park. Jon cannot commit anyone else from another department to do the work. Committee members discussed using volunteers and community organizations to assist in collecting the data for the signs. Committee decided to take on this project for the year: 3 signs at 3 parks (one sign at each park). Future tasks: Jon will figure out the rough cost of the structure. We need to come up with a plan to collect the data and a layout. Virginia suggested we pick 3 parks with history (e.g. Mitchell Park, Husen Park). Committee members to bring names of 3 parks. Jon suggested putting a place to provide feedback to the park department.

- c. **Dog Parks.** Virginia raised the subject that she is receiving feedback there is no dog park in her neighborhood.

Action Items:

- Jon to send out the information regarding teen and young adult volunteer opportunities.
- Any additional website concerns can be sent directly to Jon
- Committee members to bring names of parks for interpretive signs

Next Meeting: March 21, 2017 at 6:30 pm (FCSC) (Vista Brook Park fitness equipment presentation)

Meeting adjourned: 8:30 p.m.

Respectfully submitted by Jon Campbell

Recording Secretary: Krista Mancuso