



## **Tualatin Hills Park & Recreation District Parks & Facilities Advisory Committee Meeting Notes**

**FCSC Sequoia Room  
April 25, 2017 at 6:30 pm**

**In Attendance:**

**Committee Members:** Kevin Apperson, Jane Athanasakos, Virginia Bruce, Krista Mancuso, Sharad Mishra, Galit Pinker, Layton Rosencrance, Nanda Siddaiah

**Staff:** Jon Campbell, Gerry Keck

**Guests:**

**Absent:** Sue Rimheit, Jerry Jones (board member)

- I. Joint Advisory Committee Meeting Call to Order by Bruce Barbarasch at 6:37 p.m.**
  - a. **Welcome and Introduction.** Bruce Barbarasch welcomed the committee members and provided a quick update on how THPRD is transitioning from winter to summer: Last week was summer registration, which was very successful. Natural Resources has been busy planting. Sports facilities have been facing challenges with the wet conditions and have/are opening later than usual.
  - b. **Minutes.** Full committee minutes approved.
  - c. **Presentation on Naming Southwest Quadrant Community Park** by Layton Rosencrance and Geoff Roach. The presentation covered the park and the naming process. The new park is part of the Access for All initiative with a goal of inclusivity. The Naming Committee has selected the name "Mountain View Champions Park." The Naming Committee intends to bring the name back to the Board of Directors on May 9, 2017. Layton and Geoff received feedback and answered questions.
  - d. **Presentation on Crowell Woods Draft Master Plan** by Steven Gulgren. The presentation covered the process thus far creating the Master Plan, including Stage I (community outreach and conversations) and Stage 2 (design workshop). Steven revealed the Draft Master Plan, which will be available on the website. THPRD will be asking for Board approval on June 20, 2017.
- II. Parks & Facilities Advisory Committee Call to Order by Layton Rosencrance at 7:35 p.m.**
- III. Approval of Minutes:** Minutes from March 21, 2017, were unanimously approved.
- IV. Action Items**
  - a. **The Gerry Keck Grill.** Gery joined the Committee Meeting to answer questions from Committee Members. Galit brought up her concerns about safe trails in relation to schools where students have been moved temporarily. Gery briefly discussed the process for curb cuts after Galit asked questions about the process. Virginia asked about a soft trail/natural path in Cedar Mill where THPRD owns a house and adjacent lot that connects to a path with properties adjacent to Foege Park, which Gery said is on the 5-year project plan. Galit

asked about park priorities and whether or not there was any data in relation to park usage and how to use that data to set future priorities. Virginia discussed her concerns about the lack of dog parks and asked about the process to turn an existing park into a dog park. Gery discussed the challenges and process.

- b. **Grant Strategy.** Jon provided information on the grant strategy and grant steering committee.

## V. Old Business

- a. **Lead Water Update.** Jon went over the history of the lead water testing and the current status. The 15 drinking fountains that are above the level are turned off, and Jon is working to post updates on the fountains that will not be turned back on. THPRD is still working to locate the origin of the issue. THPRD will be doing public outreach on this issue.
- b. **Interpretive Sign Project.** Jon explained that we can apply for competitive grant funding for the Interpretive Sign, but there is a process before our committee can submit a proposal. Our committee will first have to present it to the other two advisory committees, who will vote on it. Jon suggested having the signs made professionally outside of THPRD. Virginia spoke with a woman in Tillamook about the signs Tillamook uses, and she said the sign was metal. Virginia suggested we reach out to Cedar Mill Garden Club, who has set aside funds for a sign at JQAY House and might be interested in being a starting location. Jon explained that there is a Sign Master Plan update because of all the changes over the past several years, the update will be presented to the Board of Directors for approval at the June meeting. There is a chance that our committee may have to be consistent with the Interpretive Signs in to the Sign Master Plan. At the next Committee Meeting we will discuss next steps with the goal that we can present this to other committees in July.
- c. **ADA Transition Plan.** Layton discussed his research jumping off from Galit's suggestion to start with parks that have parking. Jon can create a list of parks with parking. Galit suggested Jon provide the Committee with information that Jon's staff can do in the parks instead of hiring an outside vendor to do it so that the work can be divided by who is responsible to do the task in order to prioritize the tasks. While a lot of the work cannot be done by THPRD staff, there are some things the staff can and will take care of (e.g., signage).

## VII. Committee Time:

- a. Layton discussed a new approach to Committee Time to use our time efficiently. The new approach would provide each member a set time to present his or her concerns, and we could make a list and then the Committee can go back and decide what items should be discussed further or discussed via email or another route.
- b. Nanda discussed his concerns about some bridges that become icy during when the temperature drops after rain that do not have warning signs. Nanda was on the website and reported back that he was able to search with a filter what parks were ADA-accessible.
- c. Galit suggested each Committee Member take a copy of one park from the ADA Transition Plan to become familiar with the park. Jon will scan a park and send it out to everybody.

**Action Items:**

- Galit to send Jon her information to forward to Gery Keck.
- Jon to scan a park from the ADA Transition Plan and send it out to Committee Members.

**Next Meeting:** May 23, 2017, at 6:30 pm (FCSC)

**Meeting adjourned:** 8:40 p.m.

Respectfully submitted by Jon Campbell

Recording Secretary: Krista Mancuso