



Tualatin Hills Park & Recreation District
ADVISORY COMMITTEE MEETING MINUTES

Parks & Facilities Advisory Committee Meeting
Date: August 17, 2022; Time: 6:00 PM
Location: via Zoom

In Attendance

Committee Members: Carl Nelson (Chair), Nanda Siddaiah (Secretary), Kristen Abele, Carla Fennel, Nisha George, Jane Leo, Jacqui Orenda-Weber, Erica Soto

Staff: Keith Watson (Support Services Manager); Brenda Peterson (Maintenance Operations Support Staff) and presenter Peter Swinton, Urban Planner

Board Liaison: Alfredo Moreno

Absent: Alaka Sarangdhar

- I. **Call to Order:** The meeting was called to order by Carl Nelson at 6:03 pm.
- II. **Approval of Minutes:** The minutes from the June 2022 meeting were emailed to the committee. Jane Leo moved to accept the minutes as written and seconded by Nanda Siddaiah. Approved unanimously. In lieu of the July meeting, some members and staff met at Conestoga Recreation & Aquatic Center for a facility tour (attendance was optional).
- III. **Public Comment:** No public comment was received prior to the meeting.
- IV. **Welcome/ Member Check-In**
 - ✓ Carl visited Terra Linda Park and Cedar Mill Creek Greenway.
 - ✓ Nanda visited John Marty Park (noted that this park might be a good site for additional sand volleyball courts) and Mitchell Park.
 - ✓ Keith spent several evenings at Mtn View Champion Park – very busy site; “it’s what a community park should be:”
 - ✓ Alfredo’s daughter attended camp at the Nature Park and was apprehensive and turned to enjoy her experience; also attended camps at Conestoga and specifically at Greenway Park enjoying the talking walls, etc.
 - ✓ Nisha walked through Willow Creek Greenway and Moshofsky Woods Greenway.
 - ✓ Jacqui biked through Willow Creek Greenway and attended concert in the park at Cedar Hills Park.
 - ✓ Carla noted some natural changes in Hideaway Park including baby minnows.
- V. **New Business**
 - A. THPRD Level of Service (LOS) Analysis Update: Peter Swinton, Urban Planner
 1. Peter began by defining the district’s Comprehensive Plan – 20-year operational plan
 2. Peter then shared a power point document on the district’s analysis in GRASP mapping of our current LOS. He finished his presentation with two questions for the committee.
 - a. What should THPRD consider when studying LOS in the future?
 1. How does the district consider LOS with neighboring agencies?
 - a. Staff have active discussions where necessary; but ultimately need to provide service to our residents (as well as recognizing residents who live out of district).
 2. How does the size of a park factor in?
 - a. Larger parks (community parks) have a larger park service boundary (bubble in GRASP maps) than smaller sites (neighborhood parks).
 3. How do facilities count toward LOS?

- a. The components at and within facilities are assessed during the GRASP LOS process.
- 4. Is accessibility taken into account for GRASP?
 - a. Not directly; however, the quality of components is assessed, and inaccessible components are considered lower quality. Therefore, a park that is completely ADA accessible would score higher than a park where the components are not accessible.
- 5. Is shade considered an amenity in GRASP?
 - a. Yes, it would be considered either under the Passive Node component or the small or large Shelter components.
- 6. Consider how to future-proof our parks.
- 7. Consider the presence or absence of sidewalks when accessing sites and scoring for safe walking.
- b. What should staff consider when weighing development priorities to balance conservation and recreation needs according to comprehensive plan goals?
 - a. It's important to consider Metro Title 3 and Goal 5 resources when planning parks.
 - b. Consider reviewing the park usage information provided by Google maps.
- c. Committee questions/comments:
 1. There was discussion how population in areas, transit in areas, etc. are measured-
 - a. These metrics are not measured as a part of GRASP and Level of Service; however, population served, access to transit, and other factors are included in our park acquisition and development decision-making processes.
 2. THPRD should provide lights in parking lots
 3. Does THPRD consider parks in another jurisdiction or plans for parks just outside THPRD's parks district when assessing whether an area is served?
 - a. THPRD does liaise and coordinate with other jurisdictions on park and trail investments; however, THPRD is responsible for serving areas within the district's boundary, so we cannot consider a park outside of THPRD's jurisdiction when assessing LOS.
 4. How does THPRD assess sensitive natural areas? Do staff use resource maps created by entities like Metro?
 - a. Planning staff work with Nature & Trail staff an assessing the sensitive natural areas of sites as well as staff and other technical resources like maps from the City of Beaverton, Washington County, Metro and Clean Water Services.
 5. Peter will share the list of amenities in the GRASP scoring; he will also share the inventory atlas.
 - a. As for the inventory atlas, will share that document when the final version from the consultant is received. Though the data within the atlas has been finalized, there are a few graphic report elements that need to be finalized before it can be shared.

B. Advisory Committee Recruitment: there will be three openings on the committee at the end of this year (Carl, Kristin, Alaka). In September, the volunteer services department will start sending out information for recruiting. Applications are due by October 24, 2022. We will need volunteers to help with interview process in November.

VI. Old Business:

A. Challenge Grant Discussion

1. Ideas were discussed again, and the committee will work to consolidate projects to present proposals at the October joint meeting.

Additional Comments:

Carl asked about the use of the portable dog fencing. Keith noted that it is being used for a variety of events.

Jane was inquiring about the Eagle Scout bench installation. The benches have been delivered and the installation at Jackie Husen Park is being coordinated with the Volunteer Coordinator. The scout may present at the October meeting.

Jane also requested an update on the garden plots and specifically the Kennedy garden because it needed lots of maintenance – Keith will plan to invite a park coordinator to a future meeting to present the process to prepare the site to meet THPRD standards.

Jane noticed maintenance needs on a tennis court on her park visits and inquired about their preventative maintenance program. Keith will follow up with Jane on the site and additional information.

The committee requested another tour this fall, possibly to the Jenkins Estate.

VII. Wrap-up

- A. Next meeting: September 20, 2022; 6:00 pm (in person or hybrid?) If by hybrid, meeting will most likely be at the Fanno Creek Service Center in the Sequoia Room.

VIII. Adjourn

Meeting adjourned at 7:25 PM

Minutes respectfully submitted by Brenda Peterson, THPRD staff

Addendum on Grant funding projects:

- a. Keith will follow up with D&D re: Inclusive Swing (disc swing)
- b. Adding shading (but cost may exceed grant)
- c. Adding dog agility equipment or additional benches to dog parks (need additional info)
- d. Lighting for tennis courts (cost may exceed grant). We will see if we want to pursue any of these or others, but we are running out of time for this year's grant
- e. Outdoor exercise equipment
- f. Nisha suggested replacing gas kitchen stove at CRAC room 202 with induction cooktop (safety and program use)