



THPRD Parks & Facilities Advisory Committee Meeting Minutes Sep 27, 2023, 6pm

In Attendance

Committee Members: Nisha George (Chair), Nanda Siddaiah (Secretary), James Terwilliger, Hilary Blum, Jane Leo, Jacqui Orenda-Weber

Staff: Keith Watson (Support Services Manager), Cameron Hall (Park Maintenance North Supervisor)

Board Liaison: n/a

Absent: Carolina Marins, Kate Nelson, Erica Soto, Miles Palacios

1. **Call Meeting to Order** - Keith called meeting to order at 6:02PM
2. **Approval of Minutes from August 2023**
James T moved to approve
Hilary seconded, Team agreed
Approved as Published
3. **Public Comment**
4. **Member Check-in**
 - a. James T went to the Cider Fest – was a nice and full event in a small park
Good history booth of Cedar Mill area in general and JQAY
Significant work done recently to have the house serviceable for years to come
 - b. Nisha G went to Hillsboro Park @ Hidden Creek West
A lot of features packed into the park and is busy !
Hiked and played @ the Jenkins Estate with friends
5. **New Business**
 - a. **New Member Recruitment**
Keith: Some members transitioning out; and in process of the recruitment process for new members. 8/40 applicants expressed interested in PFAC

Let Keith/Cam know if returning members will want to be involved in the interview process

6. Old Business

a. Challenge Grant Proposal

i. Review and Finalize

Team reviewed the draft that was sent out

James T: portable units – good way to fill the budget, should include this after all the considerations with the cooktop and utensils purchase and install

Keith: We have not yet heard what other committees are proposing for their challenge grants

Why are we recommending Meile brand – is a higher end residential brand, and wanted to install quality appliances which would result in a longer life time.

Researched online reviews, and discussed with local technicians who were positive in overall experience with this brand. Only negative was the replacement parts' costs, however it is negated by Meile having a longer warranty (2 years) as well as a solid extended warranty option for 5 years (for extra cost). Control panel is also more intuitive.

Jacqui – did we check Consumer Reports. Nisha did read thru briefly, just not for all the models. Will read thru again

Nanda – with the added warranty options, is there really need to plan for pre-purchasing replacement parts? Nisha did not think we'd need to – also because its not clear which parts should be in this consideration; And the vendors she researched also did not think this would be needed

Keith can check if there are other vendor(s) who THPRD works with for appliances

Conversation with the CHRC lead's feedback was to take into consideration that we'll have a rotating staff and want low overhead for cleaning and maintenance of the cookware. Nisha's recommendation is for the Tramontina or Carote brand sets. Hilary's experience is that non-stick and dishwasher do not go well together

James: as a long shot have we approached local cookware stores to see if they're willing to donate cookware. Keith will check with Brian if this is a possibility and the process involved

Keith's working with the THPRD staff on electrical, HVAC, and permitting. Will have their input about costs etc involved in the coming week

Keith has enough information to introduce this to the other committees. In the joint meeting next month, we'll have 10mins to present it to the wider set of committees.

7. Wrap Up

a. Proposed items for next month's PFAC meeting – Oct 18th, 2023. Will be joint meeting

Request to have the tennis center lead and THPRD fundraising team to provide an update on the outdoor court lighting plans.

Grant committee rep will stop by to write a letter of support

b. Nisha: what avenues are we using for recruiting of new members

There's a team which uses avenues like – THPRD newsletter, bulletin boards of the centers, social media and on the website; not quite widely at all parks/facilities. Keith to check with the Volunteer services rep to reach out to local high schools

- c. **Jane:** when it comes to THPRD communications, there seems to be a lack of follow through. Ex: Jane reached out to the budget committee about getting on the levy committee that's going onto the ballot. Received a very brief response about maybe a date but has been quiet since then.

8. Adjourn

- a. Meeting adjourned @ 6:53PM