



Parks & Facilities Advisory Committee

Meeting Minutes

November 20th, 2024, 6:00 PM, Virtual

In Attendance

Committee Members: Travis Walker, Kate Nelson, Saravana Sevugapandian, Hilary Blum, James Terwilliger

Staff: Cameron Hall, Mark Pierce

Board Liaison:

Absent: Robert Dupuy, Shalini Vivek, Claire Tenscher, Janelle Cheung

Minutes:

1. Call Meeting to Order – Meeting called to order by James at **6:06 P.M.**
2. Approval of Minutes from October 2024 – hearing no objections and motion passes
 - a. Any suggested edits on that minutes that Cameron sent out
 - i. One typo correction suggested by Kate
3. Public Comment – no public comment
4. Member Check-In and quick round robin
 - a. James - Attending a tree planting this Saturday
 - b. Travis - Visited turf field in Cedar Hills Park one evening. Asked a question on the scheduled lighting hours.
 - i. Cameron answered that if there is any program scheduled in Cedar Hills Park on any given day, the lights will be turned on as well. If no classes are scheduled then, lights are not typically turned on.
5. New Business - Cameron
 - a. Mark (Safety Services Manager) joined the meeting as chief speaker
 - i. Presented on "Safety Services" and focused on the "emergency management update". Few notes captured from the presentation:
 1. 4 THPRD centers as "Red Cross" approved shelters to be operated during emergency situations:
 - a. HMT complex
 - b. Cedar Hills recreation center
 - c. Conestoga
 - d. Elsie Stuhr Center
 2. Providing services such as a warming center, overnight shelter, collection centers, etc.
 3. Discussed on certain important on-going initiatives
 - a. Regional partnerships
 - b. Natural hazard mitigation plan
 - c. THPRD emergency response plans
 4. Discussed "IRON OR 24 Plan"
 - a. Shelter supplies
 - b. 2024 statewide exercise
 - i. Shelter stand-up drill
 - ii. Various shelter specific trainings
 - c. District planning alignment
 - i. Climatic actions plan

- ii. Varieties of other county level plans to align on these goals
 - b. THPRD by-laws update
 - i. Briefly discussed in last month's joint advisory meeting
 - ii. Updated by-laws will be released in Jan'25
 - c. Any ideas for 2025 challenge grant:
 - i. Upgrading classic water fountains in our centers with touchless sensor activated bottle filler
 - ii. Provisions to install more trees and more shades
 - iii. Signage upgrades
 - iv. Solar panel installation (can it be done within our budget?)
 - d. 2025-member recruitment
 - i. Sincere appreciation to Hillary and Janelle for their valuable contributions in our committee. They have decided to
 - ii. Interview conducted for new members on 11/19/2024 - will be joining the committee in Jan'25
 - e. Induction stove-top update
 - i. Preparation work has started to do the installation (everything will be ready to do the installation once the shipment arrives)
- 6. Next meeting: **Dec 18 at Conestoga** in person
- 7. Meeting adjourned at **7:00 pm**